

**Agenda for the
Regular Meeting of the Vauxhall Town Council
Monday December 15, 2025
6:00p.m. – Vauxhall Council Chambers**

<u>Agenda Item</u>	<u>Action</u>
1. Call to Order	
2. Adoption of Agenda	For Adoption
3. Delegations a.) FCSS – The Do Crew b.) STARS	Receive <u>all</u> as Information
4. Council Minutes a.) Regular Council Meeting November 17, 2025	For Adoption
External Minutes b.) Municipal Planning Commission Meeting November 24, 2025 c.) Regional Emergency Advisory Committee Meeting November 27, 2025 <ul style="list-style-type: none">• Appointment's – Approval from REAC d.) Municipal District of Taber Airport's Committee September 15, 2025 e.) Veterans Memorial Highway Association Meeting June 28, 2024 f.) Oldman River Regional Services Commission Meeting September 11, 2025 g.) Oldman River Regional Services Commission Meeting October 9, 2025	Receive <u>all</u> as Information
5. Policy(s) a.) Administration/Public Works Policy No. 052-2025	For Adoption
6. Bylaw(s) a.) Regional Assessment Review Board Bylaw No. 1012-25 1 st Reading <ul style="list-style-type: none">• Oldman River Regional Services Commission – Bylaw No. 1012-25 Explanation	
7. New Business a.) Regional Emergency Management - Verbal b.) National Police Federation c.) Lifeguard Training Information	Receive <u>all</u> as Information
8. Financials a.) Cheque Listing for the month of November 2025 b.) Operating Interim Budget c.) AMSC Mastercard as of December 5, 2025 d.) Bank Reconciliation as of September 30, 2025 e.) Bank Reconciliation as of October 31, 2025 f.) Bank Reconciliation as of November 30, 2025	For Adoption For Adoption Receive <u>all</u> as Information
9. Reports a.) Action List November 2025 i.) Action List in Progress 2025 b.) Upcoming Events and Meetings c.) Council Activity Report November 2025	Receive <u>all</u> as Information

**Agenda for the
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Monday December 15, 2025
6:00p.m. – Vauxhall Council Chambers**

10. Information and Correspondence

Receive all as Information

- a.) R.C.M.P Report
- b.) VDCC Bi-Weekly Newsletter – November 17, 2025
- c.) VDCC Bi-Weekly Newsletter – November 28, 2025
- d.) FCSS – Mental Health over the Holidays
- e.) Alberta Municipal Affairs - Letter
- f.) FortisAlberta Inc. – Franchise Fee Adjustment for 17 Municipalities Letter

11. Closed Session Pursuant to Section 197(2) of the Municipal Government Act and Section 16 of Division 2 of Part 1 of FOIPP – Disclosure harmful to business interests of a third party (16) and 24 Advice from Officials (21)

12. Adjournment

A regular meeting of Council of the Town of Vauxhall,
was held in Council Chambers
on Monday November 17, 2025, at 6:00 p.m.

PRESENT

MAYOR: Kimberley Cawley

DEPUTY MAYOR: Marilyn Forchuk

COUNCILLORS: Paul Ballard
Shelley Deleeuw
Jimmy Wolf
Henry Zacharias

ABSENT: Russell Norris

ALSO PRESENT:

Chief Administrative Officer: Cris Burns
Asst. CAO/Office Manager: Mindy Dunphy

CALL TO ORDER:

Mayor Cawley called the meeting to order at 5:58 p.m.

Adoption of
Agenda
RES: 25:285

MOVED by Councillor Deleeuw to adopt the agenda as amended.

CARRIED

Additions:

5c) Street Lights

5d) 2025/2026 Alberta Community Partnership – Regional Wastewater
Study

Delegation
RES: 25:286

MOVED by Deputy Mayor Forchuk to accept the delegation reports as
information:

- R.C.M.P
- MPE

CARRIED

Minutes
RES: 25:287

MOVED by Councillor Deleeuw to adopt the following minutes as
presented.

- Organizational Meeting November 3, 2025

CARRIED

Minutes
RES: 25:288

MOVED by Councillor Zacharias to adopt the following minutes as
presented.

- Regular Meeting of Council November 3, 2025

CARRIED

External Minutes

RES: 25:289

MOVED by Deputy Mayor Forchuk to adopt the following minutes as presented.

- Barons-Eureka-Warner Family & Community Support Services (FCSS) Meeting October 1, 2025

CARRIED

RES: 25:290

MOVED by Councillor Deleeuw to approve funding from reserves to complete vestibule portion of the arena project.

CARRIED

CAO Report

RES: 25:291

MOVED by Councillor Zacharias to accept the following as information.

- CAO Report/Arena Update - Verbal

CARRIED

Lifeguard Certification – No motion

Streetlights – No motion

2025/2026 ACP

RES: 25:292

MOVED by Councillor Zacharias to support the submission of a 2025/2026 Alberta Community Partnership grant application in support of the Regional Wastewater Treatment Feasibility Study project and is prepared to manage the grant project and related compliance requirements. There is no matching contribution required, and to have Administration contact the Municipal District of Taber for their support in this application.

CARRIED

Financials

RES: 25:293

MOVED by Councillor Deleeuw to adopt the October 2025, cheque listing in the amount of eight hundred and sixty-two thousand, eight hundred and sixty-five dollars and thirty-eight cents (\$862,865.38) as information.

CARRIED

Financials

RES: 25:294

MOVED by Deputy Mayor Forchuk to accept the following as information:

- AMSC Mastercard as of November 5, 2025

CARRIED

Reports

RES: 25:295

MOVED by Councillor Wolf to accept the following as information.

- Action List October 2025
- Action List in Progress 2025
- Upcoming Events and Meetings

CARRIED

Information and
Correspondence

RES: 25:296

MOVED by Councillor Ballard to accept the following as information.

- Vauxhall Christmas Farmers Market
- VDCC Bi-Weekly Newsletter – October 31, 2025

CARRIED

Closed Meeting

RES: 25:297

MOVED by Councillor Zacharias that council move to closed session at 7:44 p.m. to discuss:

Closed Session Pursuant to Section 197(2) of the municipal Government Act and Section 16 of Division 2 of Part 1 of FOIPP – Disclosure harmful to business interests of a third party (16) and 24 Advice from Officials (21)

Closed Meeting

RES: 25:298

MOVED by Councillor Deleeuw that council return to open meeting at 8:11 p.m.

CARRIED

8:12 p.m. Meeting recessed to allow return of public.

8:12 p.m. Meeting resumed with no public present.

Adjournment

Meeting Adjourned at 8:13 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

MUNICIPAL PLANNING COMMISSION MEETING

Monday, November 24, 2025

A Municipal Planning Commission meeting of the Town of Vauxhall was held in Council Chambers November 24, 2025, at 5:15 p.m.

PRESENT:

CHAIR: Henry Zacharias

VICE CHAIR: Marilyn Forchuk

COUNCILLOR: Russell Norris

DEVELOPMENT OFFICER: Cris Burns

ORRSC STAFF: Bonnie Brunner (Zoom)

ALSO PRESENT: Tanya Strydom

CALL TO ORDER:

Development Officer Cris Burns called the meeting to order at 5:13 p.m.

Adoption of
Agenda

ADOPTION OF AGENDA:

RES: MPC25:45

MOVED by Deputy Mayor Forchuk to adopt the agenda as presented.

CARRIED

Development Officer Burns called for nominations of Chair

Councillor Norris nominated Councillor Zacharias

Deputy Mayor Forchuk seconded the nomination

Councillor Zacharias appointed as Chair

Chair Zacharias called for nominations of Vice Chair

Councillor Norris nominated Deputy Mayor Forchuk as Vice Chair

Deputy Mayor Forchuk appointed as Vice Chair

Adoption of
Minutes

ADOPTION OF MINUTES:

RES: MPC25:46 **MOVED** by Vice Chair Forchuk to adopt the Municipal Planning Commission meeting minutes of October 14, 2025, as presented.
CARRIED

DEVELOPMENT PERMIT APPLICATIONS

2025D – 36 P.O. Howe Ltd

502 2 Avenue, (Lot 1, Block 12, Plan 760CM)
Use: Addition to principal building - Discretionary Use
Land Use District: Retail Commercial – RC

RES: MPC25:47 **MOVED** by Vice Chair Forchuk to approve the application 2025D – 36 development permit with the following conditions:
CARRIED

Approved subject to the following conditions:

1. The development is to conform to the development application dated October 28, 2025, deemed complete October 31, 2025, in compliance with the Town of Vauxhall Land Use Bylaw No. 833-09, and the attached approved site plan.
2. The applicant shall obtain a building permit prior to commencement and any other applicable safety codes permits, from the designated safety codes officer prior to commencement.
3. The wheelchair ramp shall be completed within 12 months of the date of issue of this development permit.
4. The wheelchair ramp shall be maintained in a good state of repair to the satisfaction of the municipality at all times.
5. All refuse on any construction site shall be properly screened or placed in an approved enclosure until removed for disposal.
6. The landowner of Lot 1, Block 12, Plan 760CM shall enter into an encroachment agreement with the Town of Vauxhall pursuant to Section 651.2 of the Municipal Government Act, addressing the encroachment of the wheelchair ramp into the road right-of-way. The encroachment agreement is to be prepared at the landowner's expense and may be registered by caveat against the title for Lot 1, Block 12, Plan 760 CM.

Informative:

1. The applicant must contact Utility Safety Partners, formerly Alberta One Call, (1-800-242-3447) to locate any utility lines prior to commencement.
2. The applicant/landowner is responsible for determining the location of any easement and/or utility right-of way registered on the property and ensuring that the development does not encroach upon the easement.
3. As approved the wheelchair ramp encroaches into the 2nd Avenue North road right-of-way. An encroachment agreement is required as the wheelchair ramp will encroach onto the sidewalk on 2nd Avenue.

Adjournment 5:23 p.m.

**CHAIR
HENRY ZACHARIAS**

**DEVELOPMENT OFFICER
CRIS BURNS**

Regional Emergency Advisory Committee Meeting Agenda and Notes

Date: November 27, 2025

Date: November 27, 2023	
Time Meeting Started: 09:00 hours	Time Meeting Ended: 10:05 hours
Location: Teams Call	
Participants:	
Tamara Miyanaga – MD of Taber	Jake Hiebert - Barnwell
Paul Ballard - Vauxhall	
Invited guests:	
Bruno Cornejo - Trace	Brandon Bougie – MD of Taber
Nicole Koloff - Trace	Nathan Cote – MD of Taber
Bryce Surina – MD of Taber	Arlos Crofts – MD of Taber
Angie Jensen - Barnwell	Cris Burns - Vauxhall

AGENDA/NOTES	Assigned To / Tabled By
<p>1. Presentation on regional governance to the Regional Emergency Advisory Committee (REAC) members</p> <ul style="list-style-type: none"> ▪ Introduction of all attendees and their roles in the meeting. Going forward, only the three Elected Officials (representatives from each community) will be required to hold this meeting. ▪ Discussed the purpose of the Regional Emergency Management Program and Plan (REMP). ▪ Discussed the governance structure of the Taber Regional Emergency Management Organization (TREMO) (the regional partnership). ▪ Discussed the make-up and role of the REAC (one Councillor or alternate from each community); reviews and approves emergency management plans and programs for the TREMO. ▪ Discussed the make-up and roles of the Regional Emergency Management Agency (Regional Director of Emergency Management [RDEM], Chief Administrative Officers, and other key municipal or industry representatives required by the RDEM); maintains and updates the REMF on an annual basis. ▪ Discussed the Regional Emergency Management Partnership Agreement and Bylaws (authority will be delegated to the REAC to make decisions on the entire region for emergency management, as recommended by the REMA). ▪ Introduced the Directors of Emergency Management for each community and iterated the requirement to formally choose (vote on) the RDEM as part of this first REAC meeting. ▪ Discussed the role of the REAC in emergency management in more detail. ▪ Discussed the role of the REAC regarding declaring a State of Local Emergency (SOLE) – approving recommendation from the RDEM, signing the form, and signing the renewal form. Discussed potential extraordinary powers of the REAC for a SOLE. ▪ Discussed the training and exercise plan as it relates to the REAC, particularly the Local Authority Elected Officials training. A Municipal Elected Officials Course (half-day course) will be planned soon either in person or online, per Alberta Emergency Management Agency requirement, expected for sometime in the new year. ▪ Clarified that the REAC should meet at least annually, ideally after the REMA meets. 	Bruno

AGENDA/NOTES	Assigned To / Tabled By
<p>2. Voting in the chair for the REAC</p> <ul style="list-style-type: none"> Opened the floor to the 3 voting members of the REAC to make a nomination for the chair. Paul Ballard nominated Tamara Miyanaga, and Tamara accepted it. Table opened for anyone else to put forward a nomination. Without further nominations, the nomination of Tamara as Chair of the REAC was finalized. 	Bruno
<p>3. Voting in the RDEM</p> <ul style="list-style-type: none"> Opened the floor to the REMA members for recommendations of the RDEM; Bryce Surina recommended Chief Nathan Cote to be formalized as the RDEM. Tamara, Jake Hiebery, and Paul agreed that Nathan would make the best choice. Motion from Jake to nominate Nathan as the RDEM; motion carried and Nathan accepted the role. Bryce noted the Bylaw requirement to formally nominate the Regional Deputy DEMs. Paul moved that Brandon Bougie be appointed as the Regional Deputy DEM for the MD of Taber . Jake Hiebert moved that Cris Burns be appointed as the Regional Deputy DEM for the Town of Vauxhall. Jake Hiebert moved that Angie Jensen be appointed as the Regional Deputy DEM for the Village of Barnwell. Tamara requested that REAC alternates be invited to future meetings and training sessions to be able to better support. Tamara moved to adjourn the meeting at 10:04 a.m. – motion carried. 	Chairperson



Town of Vauxhall
Council Memo

4c

Date: December 10, 2025

Topic Regional Emergency Advisory Appointments

Background:

Regional Emergency Advisory Committee requires the Town of Vauxhall to approve the appointments for the following positions.

Motions of Council:

MOVED by _____ to approve the appointment of Nathan Cote as the Regional Director of Emergency Management (RDEM).

MOVED by _____ to approve the appointment of Brandon Bougie as the Deputy Director of Emergency Management (RDDEM) for the Municipal District of Taber.

MOVED by _____ to approve the appointment of Cris Burns as the Regional Deputy Director of Emergency Management (RDDEM) for the Town of Vauxhall.

Municipal District of Taber

Meeting Minutes

Municipal District of Taber Airports Committee September 15, 2025 - 03:00 PM

Minutes of the Municipal District of Taber Airports Committee held in the Reeves Room of the Administration Building in Taber, Alberta on Monday, September 15, 2025 at 3:00 p.m.

Present	Merrill Harris	Member on behalf of MDT
	Corey Greene	Director of Municipal Operations
	Barry Clements	Lease Holder at the Airport (Vice Chair)
	Andy Prokop	Member on behalf of Town of Taber
	Bryce Surina	Director of Community Services
	Brian Peers	Manager of Lands, Planning and Development
	Jazlyn Pedersen	Lands, Planning and Development Coordinator
	Ben Crooks	H and M Aero
Absent	Arlos Crofts	MD of Taber CAO
	Derrin Thibault	Town of Taber CAO
	Chris Burns	Town of Vauxhall CAO
	Russell Norris	Member on behalf of Town of Vauxhall
	Berend Van Geest	Lease Holder at the Airport
	Shaun Kinniburgh	Lease Holder at the Airport (Chair)

1 **Call To Order**

Brian Peers, Manager of Lands, Planning and Development, called the meeting to order at 3:00 p.m.

Resolution
No:
AC-2025-15

2 **Acceptance of Agenda**

Moved By: Andrew Prokop
That the agenda be accepted as presented.

CARRIED

- | | | |
|-------------------------------------|--------------|---|
| Resolution No:
AC-2025-16 | 3 | Adoption of Minutes
Moved By: Merrill Harris
That the minutes of the Taber and District Airport Commission meeting held on July 17, 2025 be accepted as presented.
CARRIED |
| | 4 | New Business |
| Resolution No:
AC-2025-17 | 4.1 | New Airports Committee Bylaw
Moved By: Merrill Harris
That; the Municipal District of Taber Airports Committee Bylaw No. 2021 be accepted for information.
CARRIED |
| | 4.1.1 | Brief process overview of becoming a Member at Large |
| Resolution No:
AC-2025-18 | 4.2 | Project Overview & Stakeholder Engagement - Taber Regional Airport Expansion Feasibility Study / Master plan
Moved By: Andy Prokop
That; the Project Overview & Stakeholder Engagement - Taber Regional Airport Expansion Feasibility Study / Master plan be accepted for information.
CARRIED |
| | 4.3 | Upcoming Project Open House & Online Survey |
| Resolution No:
AC-2025-19 | 4.4 | Operations and Maintenance Update
Moved By: Merrill Harris
That; the MD of Taber Airports Committee accept the operation and maintenance activity update at the Taber Airport and the Vauxhall Airport for information.
CARRIED |
| | 4.4.1 | How To - Solar light installation video |
| | 5 | Other Business |
| Resolution No:
AC-2025-20 | 6 | Next Meeting Date
Moved By: Andy Prokop
That; the MD of Taber Airports Committee direct Administration to schedule a meeting with an update on the Taber Regional Airport Expansion Feasibility Study for before November 30, 2025.
CARRIED |

Resolution 7
No:
AC-2025-21

Adjournment

Moved By: Merrill Harris
That the meeting adjourn at 4:24 p.m.

CARRIED

ANNUAL GENERAL MEETING
MINUTES
VETERANS MEMORIAL HIGHWAY ASSOCIATION
BOARD OF DIRECTORS MEETING
Friday, June 28, 2024
County of Paintearth Admin Office and Zoom

Elroy Yakemchuk	County of Two Hills	Chair
Dale Norton	County of Paintearth	Treasurer
Dale Pederson	Beaver County	Board of Directors
Sonny Rajoo	Town of Two Hills	Board of Directors
David Degenstein	Town of Milk River	Board of Directors
John Petrie	City of Brooks	Board of Directors
John De Groot	MD of Taber	Board of Directors
Chris Koehn	Village of Warner	Board of Directors
Russ Norris	Town of Vauxhall	Board of Directors
Arno Doerksen	County of Newell	
Greg Skriver	County of Newell	
Margaret Plumtree	Executive Director	

Call to Order

Chair called the meeting to order at 11:04 am

Agenda

Moved by Dale Norton to approve the agenda. Carried

Introductions

Minutes of January 12, 2024

Moved by Sonny Rajoo to adopt the minutes of April 6, 2012. Carried

Chair Report

Moved by Russ Norris to accept the chair report for information. Carried

Financial Report

Move by Dale Norton and seconded by Dale Pederson to approve the financial reports. Carried.

- Budget 2024-2025
- Financial Statement July 1, 2023 – June 28, 2024

VMHA Brochure

Sonny Rajoo gave an update on the brochure, there was to be some printed copies to be viewed, unfortunately, they were not delivered in time. Margaret will reach out to Sonny next week to confirm when brochures can be picked up for distribution.

Membership Highway Concerns

This is a standing item; Margaret will reach out to municipalities to introduce herself and to see what problems they may be encountering with the highway or any success stories that can be shared. Will also discuss the possibility of a north and south district meeting to further discuss these concerns as mentioned previously under New Business.

Election of Zone Directors

Moved by John Petrie that the following names will be the zone directors. Carried

- **South Zone:** Chris Koehn and John DeGroot
- **Central Zone:** Dale Norton and Dale Pederson
- **North Zone District 1:** Elroy Yakemchuk and Sonny Rajoo
- **North Zone District 2:** Currently vacant

Membership Fees

Moved by Russ Norris, seconded by Dale Norton to approve membership dues change from 10 cents per capita to 15 cents per capita with a ceiling of two thousand dollars (\$2000) when invoices go out in December 2024. Carried.

Open Meeting Discussion

During the meeting, we revisited several critical problem areas along the Veterans Memorial Highway that we have been advocating for with no significant improvements to date.

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1. Highway Intersection 13 and 36 at Killam and Viking:

- **Issue:** Both intersections pose significant risks due to the proximity of rail tracks. Transport vehicles are often unable to clear the highway intersections when rail crossings are in use, creating dangerous situations for both the vehicles and other road users.
- **Current Status:** Despite ongoing advocacy efforts, there have been no updates or improvements to address these safety concerns.

2. Brooks Highway 36 and TransCanada Intersection:

- **Issue:** This intersection is notorious for high accident rates and frequent fog-related incidents, significantly compromising safety.
- **Current Status:** The high number of accidents and incidents persists, with no current plans for improvement in sight.

3. Vauxhall to Taber:

- **Issue:** The hill and bridge in this section become severely congested whenever there are high loads, causing backups and delays and is in need of passing lanes.
- **Current Status:** Despite our continuous efforts to highlight this issue, there has been no progress in mitigating the congestion problems.

The committee expressed unanimous concern over the lack of progress in these areas and emphasized the need for continued and intensified advocacy to ensure these critical safety issues are addressed promptly.

Meeting with Transportation Minister

The committee discussed the necessity of arranging a meeting with the transportation minister to address the unresolved issues along the Veterans Memorial Highway. It was agreed that this meeting should take place during the Rural Municipalities of Alberta (RMA) conference in November, with potential dates being the 4th or 5th, in Edmonton.

Action Item: Margaret will be responsible for making the appointment with the transportation minister.

Continuing Conversation with REDA's

The committee discussed the importance of continuing the conversation with the Regional Economic Development Alliances (REDA's) to encourage them to rejoin the Veterans Memorial Highway Association. It was emphasized that our collective efforts are stronger when we collaborate, especially since we occasionally work on similar projects. It was noted that SouthGrow has joined our association.

It was noted that during upcoming zone meetings, we will once again extend invitations to the local chambers of commerce, local REDA's, local Alberta Transportation representatives, and MLA's to participate in our regional meetings. This strategy aims to foster stronger partnerships and ensure that all relevant stakeholders are engaged in our initiatives.

Next Regular Board of Directors Meeting

Friday, October 25th in Lac La Biche at 11 am, in person only.

Adjournment

Moved by John Petrie to adjourn the meeting at 12:07 pm. Carried.

Lunch Provided



EXECUTIVE COMMITTEE MEETING MINUTES
September 11, 2025; 6:00 pm
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, September 11, 2025, at 6:00 pm, in the ORRSC Administration Building.

Attendance

Executive Committee

Christopher Northcott, Chair
Don Anderberg, Vice Chair
Evan Berger
Brad Schlossberger
Neil Sieben
Gordon Wolstenholme

Staff

Raeanne Keer, Executive Assistant
Lenze Kuiper, Chief Administrative Officer
Stephanie Sayer, Accounting Clerk

Guest

Randy Bullock, Reeve of Cardston County

Absent

David Cody

Chair Northcott called the meeting to order at 6:00 pm.

1. Approval of Agenda

Moved by: Don Anderberg

THAT the Executive Committee adopts the September 11, 2025 Executive Committee Meeting Agenda, as amended, to include the addition of:

- Item 3.a Delegation Presentation – Reeve Randy Bullock of Cardston County; and,
- Item 7.d Development Discussion, in accordance with Section 26 of the *Access to Information Act*; and
- *That the order and numbering of the Agenda be adjusted as required.*

CARRIED

2. Approval of Minutes

Moved by: Evan Berger

THAT the Executive Committee adopts the July 10, 2025 Executive Committee Meeting Minutes, as presented.

CARRIED

3. Delegations

a. Presentation from Reeve Randy Bullock, Cardston County

Reeve R. Bullock presented to the Executive Committee the County's request to have M. Burla's contract extended, for both the benefit of the County and the Commission. Reeve Bullock highlighted that the County has been very happy with Mr. Burla's work with the County and that by extending his contract would help address the Commissions need to experienced Planners.

Reeve Bullock provided a letter which was drafted by Council and County Administration and indicating the County's commitment to retaining Mr. Burla and interest in discussing financial support in this extension, if needed.

The Committee thanked Reeve Bullock his time and presentation to the Committee.

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. Official Business

a. 2026 Operating Budget Discussion – Follow-up from Board of Director's Meeting

R. Keer stated that Administration wanted to take the opportunity to discuss with the Executive Committee any feedback they had at the Board of Directors Meeting on September 4, 2025, regarding the 2026 Operating Budget, and if there was any direction out of that meeting for Administration regarding changes to the proposed Budget.

The Committee discussed the feedback and questions from the Board Meeting.

b. Staffing Update – New Hires

L. Kuiper stated that two new Assistant Planners would be starting this month, Kevin Theriault would be joining on September 15th and Skylar Nikkel on September 29th.

c. Subdivision Activity – As of August 31, 2025

L. Kuiper presented the Subdivision Activity report as of August 31, 2025.

d. CAO Performance Evaluation

R. Keer stated that typically the CAO Performance Evaluation takes place annually in October, but given the election Administration wanted to provide the documents earlier to allow everyone the opportunity to participate before schedules became busier.

6. Accounts

a. Office Accounts

- (i) Monthly Office Accounts
 - June-July 2025
- (ii) Payments and Credits
 - June-July 2025

Moved by: Neil Siben

THAT the Executive Committee approves the Office Accounts as of July 31, 2025, as presented.

CARRIED

b. Financial Statements

- (i) Balance Sheet
 - June-July 2025
- (ii) Comparative Income Statement
 - June-July 2025
- (iii) Comparative Income Statement
 - June-July 2025

Moved by: Don Anderberg

THAT the Executive Committee approves the Financial Statements as of July 31, 2025, as presented.

CARRIED

Moved by: Brad Schlossberger

THAT the Executive Committee moves into Closed Session in accordance with Section 20,22, 26 and 29 of the *Access to Information Act*.

CARRIED AT 6:33 PM

7. Closed Session

a. Employee Contract Extension Request

Pursuant to section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Agenda Item 7.a – Employee Contract Extension Request: R. Keer, L. Kuiper, and S. Sayer.

b. CAO Hiring Committee

Pursuant to section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Agenda Item 7.b – CAO Hiring Committee: R. Keer, L. Kuiper, and S. Sayer.

c. Organization Challenges to 2025/2026 Executive Committee

Pursuant to section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Agenda Item 7.c – Organization Challenges to 2025/2026 Executive Committee: None.

d. Development Discussion

Pursuant to section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Agenda Item 7.d – Development Discussion: R. Keer, L. Kuiper, and S. Sayer.

Moved by: Gord Wolstenholm

THAT the Executive Committee moves into Open Session

CARRIED AT 7:53 PM

8. New Business

There was no new business to discuss.

9. CAO Report

L. Kuiper presented his CAO Report to the Executive Committee.

10. Roundtable Discussion

Committee members and staff reported on various projects and activities in their respective municipalities.

11. Next Meeting – Executive Committee – October 9, 2025

12. Adjournment

Moved by: Gord Wolstenholme

THAT the Executive Committee hereby closes the meeting.

CARRIED AT 8:25 PM



CHAIR



CHIEF ADMINISTRATIVE OFFICER



EXECUTIVE COMMITTEE MEETING MINUTES

October 9, 2025; 6:00 pm

ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, October 9, 2025, at 6:00 pm, in the ORRSC Administration Building.

Attendance

Executive Committee

Christopher Northcott, Chair
Don Anderberg, Vice Chair
Evan Berger
Brad Schlossberger
David Cody
Gordon Wolstenholme

Staff

Lenze Kuiper, Chief Administrative Officer
Stephanie Sayer, Accounting Clerk

Absent

Neil Sieben

Chair Northcott called the meeting to order at 6:00 pm.

1. Approval of Agenda

Moved by: David Cody

THAT the Executive Committee adopts the October 9, 2025 Executive Committee Meeting Agenda, as amended, to include the addition of:

CARRIED

2. Approval of Minutes

Moved by: Don Anderberg

THAT the Executive Committee adopts the September 11, 2025 Executive Committee Meeting Minutes, as presented.

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Official Business

a. Subdivision Activity – As of September 30, 2025

L. Kuiper presented the Subdivision Activity report as of September 30, 2025.

b. 2016 – 2026 Strategic Plan Review

L. Kuiper presented and reviewed the 2016 - 2026 Strategic Plan.

Moved by: Gordon Wolstenholme

THAT the Executive Committee receives the 2016 – 2026 Strategic Plan as information.

CARRIED

5. Accounts

a. Office Accounts

- (i) Monthly Office Accounts
 - August 2025
- (ii) Payments and Credits
 - August 2025

Moved by: Don Anderberg

THAT the Executive Committee approves the Office Accounts as of August 31, 2025, as presented.

CARRIED

b. Financial Statements

- (i) Balance Sheet
 - August 2025
- (ii) Comparative Income Statement
 - August 2025
- (iii) Comparative Income Statement
 - August 2025

Moved by: David Cody

THAT the Executive Committee approves the Financial Statements as of August 31, 2025, as presented.

CARRIED

6. New Business

There was no new business.

Moved by: Don Anderberg

THAT the Executive Committee moves into Closed Session in accordance with Section 20, 22 and 26 of the *Access to Information Act*.

CARRIED AT 6:18 PM

7. Closed Session

a. Employee Contract Extension Request – Follow-Up Discussion

Pursuant to section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Agenda Item 7.a – Employee Contract Extension Request – Follow-Up Discussion: L. Kuiper and S. Sayer.

b. CAO Hiring Committee Update

Pursuant to section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Agenda Item 7.b – CAO Hiring Committee Update: L. Kuiper and S. Sayer.

c. CAO Performance Evaluation

Pursuant to section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Agenda Item 7.c – CAO Performance Evaluation: L. Kuiper and S. Sayer.

d. Policy Exemption

Pursuant to section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Agenda Item 7.d – Policy Exemption: L. Kuiper and S. Sayer.

Moved by: Don Anderberg

THAT the Executive Committee moves into Open Session

CARRIED AT 7:27 PM

Moved by: Don Anderberg

THAT the Executive Committee receives the Employee Contract Extension Request – Follow-Up Discussion as information.

CARRIED

Moved by: Brad Schlossberger

THAT the Executive Committee approves the terms of the CAO Employment Contract. The Executive Committee requests that the CAO Employment Contract be sent to an employment lawyer for legal advice on Employment Standards compliance, specifically clauses 4 and 11.

CARRIED

Moved by: David Cody

THAT the Executive Committee receives the CAO Performance Evaluation as information.

CARRIED

Moved by: Brad Schossberger

THAT the Executive Committee approves a one-time policy exemption for the payout of vacation and overtime accrual liability as presented.

CARRIED

8. New Business

There was no new business to discuss.

9. CAO Report

L. Kuiper presented his CAO Report to the Executive Committee.

10. Roundtable Discussion

Committee members and staff reported on various projects and activities in their respective municipalities.

11. Next Meeting – Executive Committee – November 13, 2025

12. Adjournment

Moved by: David Cody

THAT the Executive Committee hereby closes the meeting.

CARRIED AT 7:40 PM



CHAIR



CHIEF ADMINISTRATIVE OFFICER



**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE** TM

220 LAURIER AVENUE WEST
8TH FLOOR
OTTAWA ON K1P 5Z9
www.npf-fpn.com

November 27, 2025

Mayor Kimberley Mae Cawley
Town of Vauxhall
via email: cao@town.vauxhall.ab.ca

Dear Mayor Cawley,

On behalf of the National Police Federation (NPF) and its Members, I want to congratulate you on starting your term as Mayor of The Town of Vauxhall. We further congratulate your Council members on their successful election or acclimation as well.

As you may know, the NPF is the sole certified bargaining agent representing close to 20,000 Members of the Royal Canadian Mounted Police (RCMP) across Canada and internationally, including over 3,100 serving in Alberta. The NPF's mission is to provide strong, fair, and progressive representation, that promotes and enhances the rights of RCMP Members while advancing public safety outcomes across Canada.

Our Members are proud to deliver policing services through 113 detachments across Alberta, serving more than 1.5 million residents and covering 99% of the province's geography. Given recent developments, we would like to share important updates with you and your councils regarding the state of RCMP policing in Alberta. In July 2025, the RCMP Commissioner reaffirmed to Premier Smith the RCMP's ongoing commitment to serving Albertans now and well into the future. Likewise, in [October 2025](#) the federal Minister of Public Safety confirmed that early negotiations with contracting partners for policing agreements beyond 2032 will begin in the coming months. Provinces such as [British Columbia](#) and [Nova Scotia](#) have already announced their intent to renew and strengthen their RCMP contracts, reinforcing the long-term stability of the RCMP policing model.

Alberta is also seeing positive momentum. The first all-Alberta troop began training at Depot in September 2025, demonstrating strong interest from new recruits who have chosen Alberta as their preferred posting. As of late 2025, the Alberta RCMP's vacancy rate sits at approximately 16%—including 152 hard vacancies (8.6%) and 133 soft vacancies (7.5%)—rates that are comparable to other police services when accounting for medical, parental, and other approved leaves. In addition, the Government of Canada is [hiring 1,000 new RCMP personnel](#) nationally, further underscoring a clear message: the Alberta RCMP is here to stay.

We invite you to consider the attached polling which demonstrates public support for the Alberta RCMP. Five years of polling conducted by Pollara Strategic Insights show Albertans support their RCMP, with 81% agreeing that there are more important priorities for Alberta than changing who polices communities. To this end, 76% of Albertans in RCMP-served areas are satisfied with their policing. These results echo the findings made by many recent municipal police services reviews, which found low public support for wholesale changes in policing, alongside quantifiable cost impacts. We further invite you to consider the findings of recent police service model reviews:

- [Red Deer's \(2020\) review](#): Found transition costs of \$13.5M and 16% higher annual operating costs (~\$7M). Chose to retain the Alberta RCMP.
- [Airdrie's \(2024\) review](#): No change; public safety concerns raised were not unique to the RCMP.

- Grande Prairie's (2023) review: Transition approved, despite projected one-time costs of \$19M and \$2-\$4M more in annual operating costs.
 - As of May 2025, an additional \$7m in provincial funding has been granted to Grande Prairie in addition to the previously committed \$9.7m from the GoA, demonstrating the immense increase in financial support required to push the service toward a feasible launch.
- Beaumont's (2024) review: Recommended efficiencies to improve the existing RCMP model.
- Olds' (2024) review: Found municipal policing cost 57% more in Year 1, increasing to 84% by Year 3; chose to retain the RCMP.
- Rocky Mountain House (2025) review: Found increased costs were ineffective and the current contract could be better optimized rather than considering a new regional service, an APPS, or a new municipal service.

Prior to the 2025 Municipal Election, the Government had announced the formation of the Alberta Sheriffs Police Service (ASPS) unilaterally without consultation with communities, Albertans, or organizations such as Alberta Municipalities or the Rural Municipalities of Alberta. Despite there being no costing, plan, or open-door consultation, Government is proceeding with the creation of this service. The only fact we can rely on is that another duplicate service will cost all Albertans more, risking increased property taxes for your community or reduced services for municipalities to fund this experiment. In 2021, the government's own report estimated **\$372 million in start-up costs** and **\$164 million more in annual operating costs** for a provincial police service. Today, there are no updated cost estimates, despite inflation and a major shift in the province's fiscal reality.

These developments require a cohesive approach to effectively address in the best interests of communities. If you would like us to present to your Council on Alberta's public safety landscape, or to further discuss public safety concerns, please contact Maryanne King, Government Relations Advisor, at mking@npf-fpn.com.

Once again, we congratulate you and we look forward to connecting with you at your convenience.

Sincerely,



Brian Sauvé
President and CEO

Attachments: Polling 2025

Lifeguard Training Information

Town of Taber Pool – (403) 223-5544

Bronze Medallion - \$162.00 gst included

Bronze Cross – 172.00 gst included

Offered Summer of 2025, but not sure if they will be offering it in Summer 2026.

Lethbridge Stan Siwik Pool – (403) 320-3054

Bronze Medallion - \$177.00 gst included

Bronze Cross – \$ 186.00 gst included

University of Lethbridge – (403) 329-2111

Bronze Medallion - \$225.00 gst not included Feb 2026

Bronze Cross – \$225.00 gst not included Feb 2026

YMCA of Lethbridge – (403) 942-5757

Bronze Medallion - \$165.00 gst included

Bronze Cross – \$165.00 gst included

Bow Island – (403) 545-2522

They don't offer any lifeguard training.

They offer First aid + CPR training and for those who are with them for 3 years or more and help pay a percentage.

Picture Butte – (403) 732-4555

No Lifeguard training or first aid training.

City of Brooks – (403) 362-3333

Red Cross lifeguard & swim instructor training.

(different program – lifesavings society)