

**Agenda for the  
Regular Meeting of the Vauxhall Town Council  
Monday April 7, 2025  
6:00p.m. – Vauxhall Council Chambers**

<b><u>Agenda Item</u></b>	<b><u>Action</u></b>
<b>1. Call to Order</b>	
<b>2. Adoption of Agenda</b>	For Adoption
<b>3. Public Hearing</b>	
a.) Land Use Bylaw Amendment (Rezone)	
b.) Redesignate Lands Bylaw No. 1006-25	2 <sup>nd</sup> & 3 <sup>rd</sup> Readings
<b>4. Council Minutes</b>	For Adoption
a.) Regular Council Meeting March 17, 2025	
<b>External Minutes</b>	Receive <b><u>all</u></b> as Information
b.) Taber & District Housing Foundation – February 6, 2025	
<b>5. Bylaw(s)</b>	
a.) Procedure Bylaw No. 1005-25	1 <sup>st</sup> Reading
b.) Electronic Meetings Bylaw No. 1007-25	1 <sup>st</sup> Reading
<b>6. New Business</b>	
a.) CAO Report	Receive as Information
b.) Appointing Substitute Returning Officer	For Adoption
c.) Vauxhall Ag Society – Sponsorship Letter	Receive <b><u>all</u></b> as Information
d.) Alberta Public Safety and Emergency Services Letter	
e.) Airport Commission	
f.) 2025 Alberta Municipalities Convention	
g.) Curtis Custom Woodworking	
h.) Alberta Tourism and Sport	
i.) Vauxhall and District Seniors	For Adoption
<b>7. Reports</b>	Receive <b><u>all</u></b> as Information
a.) Action List	
i.) Action List March 2025	
ii.) Action List In Progress 2025	
b.) Upcoming Events and Meetings	
<b>8. Information and Correspondence</b>	Receive <b><u>all</u></b> as Information
a.) Volunteers Make Waves – FCSS	
b.) Guided Journeys – Thank you	
c.) VDCC Bi-Weekly Newsletter – March 21, 2025	
d.) Municipal Serviced Division – Newsletter	
e.) Provence Wide Policing Authorities/Commonly Asked Questions	
<b>9. Adjournment</b>	

36.

**TOWN OF VAUXHALL  
IN THE PROVINCE OF ALBERTA**

**BYLAW NO. 1006-25**

**BEING** a bylaw in the Town of Vauxhall in the Province of Alberta, to amend Bylaw No. 833-09, being the municipal Land Use Bylaw.

**WHEREAS** the Town of Vauxhall Council is in receipt of a request to redesignate lands described as:

**Lots 4 and 5, Block 23, Plan 760CM**

from "Public and Institutional – PI" to "Residential – R" as shown on the map in Schedule 'A' attached hereto.

**AND WHEREAS THE PURPOSE** of proposed Bylaw No. 1006-25 is to accommodate the conversion of the existing building from a church to residential use.

**AND WHEREAS** the municipality must prepare a corresponding bylaw and provide for its consideration at a public hearing.

**NOW THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Vauxhall in the Province of Alberta duly assembled does hereby enact the following:

1. Lands described as Lots 4 and 5, Block 23, Plan 760CM shown on attached Schedule 'A', presently designated as "Public and Institutional – PI", are redesignated to "Residential – R".
2. The Land Use District Map is amended to reflect this redesignation.
3. Bylaw No. 833-09, being the municipal Land Use Bylaw, is hereby amended.
4. This bylaw comes into effect upon third and final reading hereof.
5. That a consolidated version of Bylaw No. 833-09 be prepared to reflect this amendment.

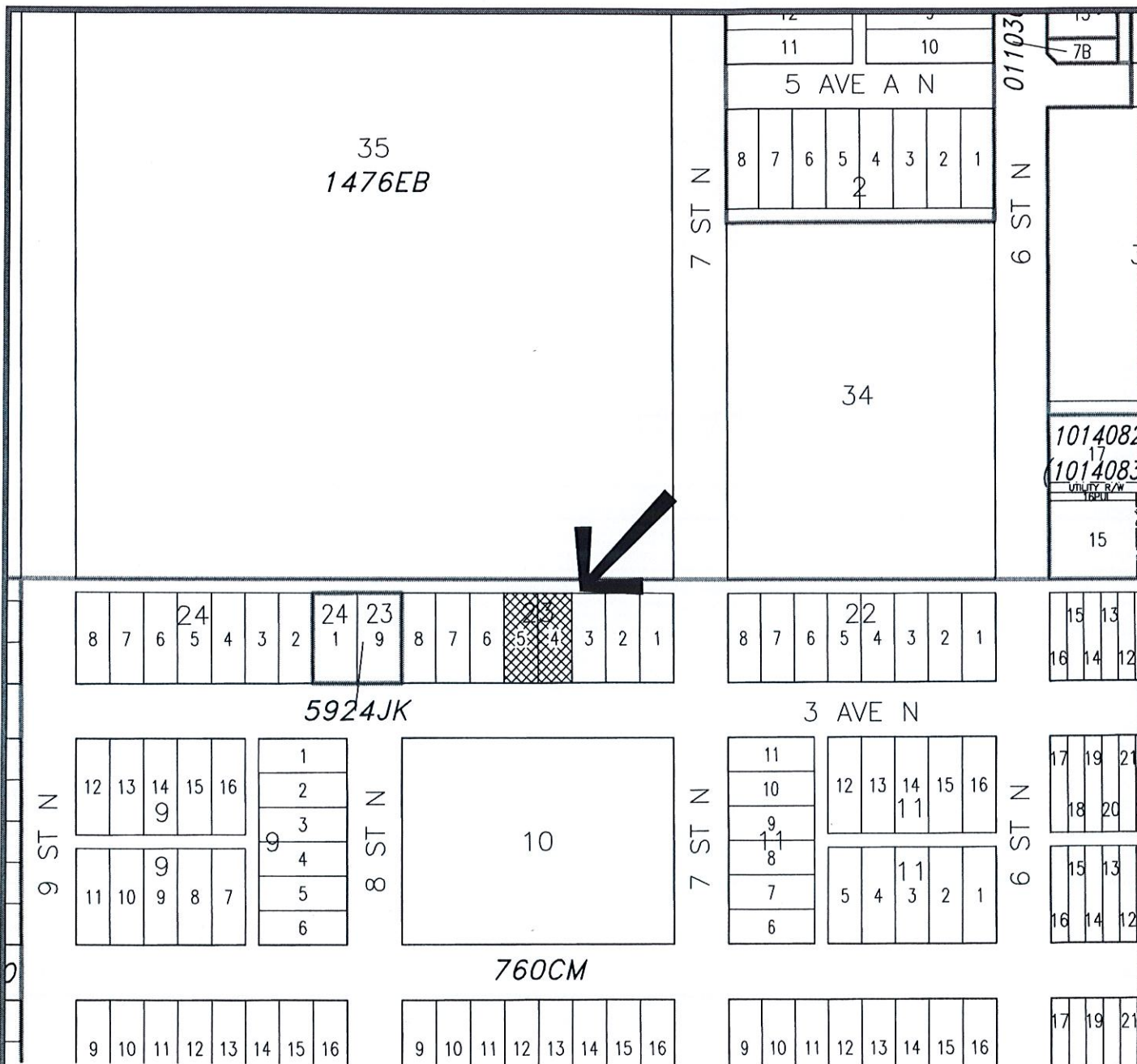
READ a **first** time this 18<sup>th</sup> day of February, 2025.

READ a **second** time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

READ a **third** time and finally PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Mayor –**

\_\_\_\_\_  
**Municipal Administrator – Cris Burns**



## LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



FROM: PUBLIC AND INSTITUTIONAL - PI  
TO: RESIDENTIAL - R

LOT 4 AND 5, BLOCK 23, PLAN 760CM  
WITHIN SW 1/4 SEC 10, TWP 13, RGE 16, W 4 M  
MUNICIPALITY: TOWN OF VAUXHALL  
DATE: FEBRUARY 11, 2025

Bylaw #: 1006-25



OLDMAN RIVER REGIONAL SERVICES COMMISSION

0 50 100 150 200 Metres

February 11, 2025 N:\Tober-Municipal-District\Vaughall\Vaughall LUD & Land Use Redesignations\Vaughall Lot 4&5, Block 23, Plan 760CM.dwg



MAP PREPARED BY  
OLDMAN RIVER REGIONAL SERVICES COMMISSION  
3105 16th AVENUE NORTH, LETHBRIDGE ALBERTA T1H 5E8  
TEL. 403 329-1344  
\*NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



A regular meeting of Council of the Town of Vauxhall,  
was held in Council Chambers  
on Monday March 17, 2025, at 6:00 p.m.

**PRESENT**

MAYOR: Kimberley Cawley

DEPUTY MAYOR: Marilyn Forchuk

COUNCILLORS: Shelley Deleeuw  
Kimberly Dorin  
Russell Norris  
Henry Zacharias

ABSENT:

**ALSO PRESENT:**

Chief Administrative Officer: Cris Burns  
Asst. CAO/Office Manager: Mindy Dunphy  
Chief Financial Officer: Clark Holt

**CALL TO ORDER:**

Mayor Cawley called the meeting to order at 6:00 p.m.

Adoption of  
Agenda

**RES: 25:87**

**MOVED** by Councillor Norris to adopt the agenda as amended.

**CARRIED**

**Additions: 6c.) CAO Verbal**

Councillor Dorin arrives in Council Chambers at 6:04 p.m.

Delegation

**RES: 25:88**

**MOVED** by Deputy Mayor Forchuk to receive as information:

- R.C.M.P

**CARRIED**

Finance Officer  
Budgets

**RES: 25:89**

**MOVED** by Councillor Deleeuw to receive as information the 2025-2029 Proposed Capital Spending Plan dated March 14, 2025, and the 2025-2027 Operating Budget.

**CARRIED**

Minutes

**RES: 25:90**

**MOVED** by Deputy Mayor Forchuk to adopt the following minutes as presented.

- Regular Meeting of Council March 3, 2025
- Special Meeting of Council March 10, 2025

**CARRIED**



External Minutes

**RES: 25:91**

**MOVED** by Councillor Norris to accept the following minutes as information

- Barons-Eureka-Warner Family & Community Support Services February 5, 2025
- Oldman River Regional Services Commission December 5, 2024
- Oldman River Regional Services Commission February 13, 2025
- Taber & District Chamber Housing Foundation November 28, 2024
- Vauxhall & District Chamber of Commerce September 18, 2024
- Vauxhall & District Chamber of Commerce October 17, 2024
- Vauxhall & District Chamber of Commerce November 14, 2024

**CARRIED**

Arena Project

**RES: 25:92**

**MOVED** by Councillor Norris to approve the tender bid for the arena slab replacement from Link Builders as recommend by MPE Engineering.

**CARRIED**

New Business

**RES: 25:93**

**MOVED** by Councillor Norris to accept the following as information.

- FCSS – Invitation All Councils Event

**CARRIED**

CAO Verbal

**RES: 25:94**

**MOVED** by Councillor Zacharias to receive as information.

**CARRIED**

Financials

**RES: 25:95**

**MOVED** by Councillor Norris to accept the following as information:

- Cheque Listing for the month of February 2025

**CARRIED**

Financials

**RES: 25:96**

**MOVED** by Councillor Deleeuw to accept the following as information:

- AMSC MasterCard as of March 4, 2025

**CARRIED**

Reports

**RES: 25:97**

**MOVED** by Councillor Deleeuw to accept the following as information.

- Councillor Activity Report – February 2025
- Action List March 2025
- Action List In Progress 2025
- Upcoming Events and Meetings

**CARRIED**

Floor Scrubber

**RES: 25:98**

**MOVED** by Councillor Deleeuw to approve the purchase of a floor scrubber for the Vauxhall Community Hall with a portion of the proceeds from the sale of the auction items.

**CARRIED**

Information and  
Correspondence

**RES: 25:99**

**MOVED** by Deputy Mayor Forchuk to accept the following as information.

- FCSS Report to Municipalities 2025
- Oldman Watershed Council – Thank you letter

**CARRIED**

**Adjournment**

Meeting Adjourned at 7:15 p.m.

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**MAYOR**

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**CHIEF ADMINISTRATIVE OFFICER**



Taber & District  
HOUSING FOUNDATION

*Provides individuals, families and seniors with affordable and caring accommodation*

b.

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**MINUTES**  
**Regular Monthly Board Meeting**  
**Taber and District Housing Foundation**  
**Thursday, February 6, 2025**  
**TDHF Admin Office Boardroom**

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**ATTENDANCE**

<b>Board:</b>	Tom Machacek Rosanne Horrocks	Tamara Miyanaga Joe Strojwas (remote)	Russ Norris
<b>Absent:</b>	Dan Remfert	Jake Hiebert	
<b>Administration:</b>	Tim Janzen (CAO), Corey Beck (Operations Manager), Tanya Fallon (Operations Coordinator), Carrie Wilson (Relations Manager) and Michelle McCann (Placement Officer)		

Rosanne Horrocks, Chairperson, called the meeting to order at 1:32 pm.

**1. Approval of Agenda**

**Motion 2025 - 001**

**MOVED** by T. Miyanaga to approve the agenda as presented.

**CARRIED**

**2. Approval of Minutes**

**Motion 2025 - 002**

**MOVED** by R. Norris to accept the minutes from the Board of Directors meeting of Thursday, November 28, 2024, as presented.

**CARRIED**

**3. Business Arising**

- a) **Drug & Alcohol Policy - DRAFT** – CAO reported the document is still being worked on.
- b) **Meals on Wheels Statistics** to January 31, 2025 – CAO presented the MOW Delivery statistics to January 31, 2025.



#### 4. Approval of Financial Statements

**Motion 2025 - 003**

**MOVED** by T. Machacek to approve unaudited Year-end Financial Statements – Clearview Lodge to December 31, 2024. **CARRIED**

**Motion 2025 - 004**

**MOVED** by T. Miyanaga to approve Bank Reconciliation - CVL for November and December 2024. **CARRIED**

**Motion 2025 - 005**

**MOVED** by J. Strojwas to approve unaudited Year-end Financial Statements – Social Housing to December 31, 2024. **CARRIED**

**Motion 2025 - 006**

**MOVED** by R. Norris to approve Bank Reconciliation - CVL for November and December 2024. **CARRIED**

**Motion 2025 - 007**

**MOVED** by T. Machacek to approve Bank Reconciliation – Security Deposit for November and December 2024. **CARRIED**

#### 5. Reports

a) CVL Lodge Manager Report

**Motion 2025 - 008**

**MOVED** by T. Machacek to accept the Lodge Manager report, as presented. **CARRIED**

b) HCA Coordinator Report

**Motion 2025 - 009**

**MOVED** by R. Norris to accept the HCA Coordinator report, as presented. **CARRIED**

c) Operations Coordinator / Health & Safety Officer Report

**Motion 2025 - 010**

**MOVED** by J. Strojwas to accept the Operations Coordinator and Health & Safety Officer report, as presented. **CARRIED**

d) Operations Manager Report

**Motion 2025 - 011**

**MOVED** by R. Norris to accept the Operations Manager report, as presented. **CARRIED**

e) Placement Officer Report

**Motion 2025 - 012**

**MOVED** T. Miyanaga to accept the Placement Officer report, as presented. **CARRIED**

f) Chief Administrative Officer Report

**Motion 2025 - 013**

**MOVED** T. Machacek to accept the Chief Administrative Officer report, as presented. **CARRIED**

**6. New Business**

**a) Cherry & Main Affordable Housing Project:**

- i) CAO reported that the Affordable Housing Partnership Program application was submitted prior to the deadline of January 31, 2025.
- ii) Asset Transfer  
CAO reported that he had reviewed Building Condition Assessment Report and started to build a submission of deficiencies to Ministry of Seniors, Community & Social Services (SCSS).  
CAO was requested to research the nature of the liability of transfer of ownership of Harmony Home Manor and how would a significant capital maintenance expense be funded (after the Maintenance Reserve is expended)

**b) Clearview Lodge – Expansion & Modernization**

CAO reported that the Affordable Housing Partnership Program application was submitted prior to the deadline of January 31, 2025.

**c) Letter – 2025 Interim HMB Budget – December 19, 2024**

The Board received the letter for information and the CAO reported the impact on 2025 Social Housing budget.

**d) Email – LAP program & filing rules – February 3, 2025**

The Board received the email for information and CAO reported the impact on the 2025 CVL budget.

**e) Resolution – Uncollectible Amounts 2024**

**Motion 2025 – 014**

**MOVED** by T. Machacek that the Resolution of Uncollectible Amounts - 2024 be accepted as presented.  
**CARRIED**

At 3:20 pm, C. Beck, T. Fallon, C. Wilson and M. McCann were excused from the meeting.

**Motion 2025 – 015**

**MOVED** by T. Machacek at 3:25 pm that the meeting move to in-camera session.  
**CARRIED**

**Motion 2025 – 016**

**MOVED** by T. Machacek at 3:40 pm that the meeting come out of in-camera session.  
**CARRIED**

**f) Policy P-10: Out-of-Scope Vacation Time**

**Motion 2025 - 017**

**MOVED** by T. Miyanaga that Policy P-10: Out-of-Scope Vacation Time be accepted as presented.  
**CARRIED**





## Town of Vauxhall Council Memo

600.

**Date:** April 04, 2025

**Topic** **CAO Report (MARCH 2025)**

**Background:**

- Municipal Affairs and the 2024 MAP (Municipal Accountability Inspection)
  - Administration has been continuing to communicate with the Municipal Affairs MAP inspection team and we believe this will soon come to a close. With the final two bylaws being presented to Council. There are two outstanding concerns that MA still has regarding our bylaw sharing responsibilities with ORRSC and our Tax agreement that had a minor dating error. The MAP process began with an initial email in January 2024 and the first in person (online) Visit in March 2024. In the previous two MAP inspections administration has been able to close the inspection within three months from receiving the final document, this MAP has taken well over a year and has consumed and interrupted administrative responsibilities. I will be preparing a request of Council to change the period of MAP inspections from five years to ten years.
- Airport meeting
  - Discussion and initial meeting of an Airport Commission for the MD of Taber (Report included)
- Arena Slabs Start-up meeting with MPE and Link Builders
  - Meeting with MPE, Link Builders, Public works Foreman and self, in person and virtually for the start up meeting for the Arena Slabs project. You should begin to see the contactors moving in mobile offices and Sea-Cans for storage during the project as early as this week.
- Curling Arena Lease agreement
  - Still in the hands of our Lawyers to clean up discrepancies and modernize documentation in order to maintain a professional relationship with the Curling Association.
- New Office aka Old Scotiabank
  - Public Works has been working diligently to get the building ready for flooring which begins April 4th
- Towns South zone meeting
  - Attended the Online meeting for Alberta Municipalities South – the meeting held was to provide context on municipal priorities. Topics included Healthcare, policing, and Housing. Libraries and their associated costs seemed to dominate discussion.
- Investigating Solar Options for the reduction of energy expenses (*Verbal*)
- Plan 760CM Block 16 lots 2,3,4,5
  - Communication has begun made by our consultant

A Cris Burns  
CAO





## Town of Vauxhall Council Memo

6b.

### Town of Vauxhall

**Date:** March 26, 2025

**Proposed by:** Administration

**Topic** **Appointing Substitute Returning Officer**

**Background:**

As per the Local Authorities Election Act, Revised Statutes of Alberta 2000 Chapter L-21

**Section 13 (2.1)** An elected authority must, by resolution, appoint a substitute returning officer by June 30 of the year in which the election occurs or, for a by-election or vote on a question or bylaw, in the resolution or bylaw that fixes the day for the by-election or vote on a question or bylaw.

**Section 13(4)** If, through illness, absence or other incapacity, the returning officer is incapable of performing the duties of returning officer, the substitute returning officer has and may exercise all the duties

**Proposed Motion**

Moved by Councillor \_\_\_\_\_ to appoint Melinda Dunphy as the substitute returning officer for the 2025 Town of Vauxhall Municipal Election.

## Re: Sponsorship

Dear Potential Sponsor,

I hope this letter finds you well. As dedicated members of the Vauxhall community and supporters of local agriculture and events, we are writing to you on behalf of the Vauxhall Agricultural Society with an exciting opportunity to contribute to the enhancement of the Vauxhall Rodeo Grounds.

The Vauxhall Rodeo Grounds have been an integral part of our community for many years, promoting agriculture, hosting events, and fostering a sense of community pride. At one time, the Vauxhall Rodeo Grounds was a host on the Pro Rodeo tour, that was part of the June festivities in Vauxhall. When the Pro Rodeo stopped, there were fewer events held and eventually the rodeo grounds were no longer maintained or used. Since 2014, a group of dedicated volunteers have worked diligently to restore, refurbish, and improve the Vauxhall Rodeo Grounds back to useable condition. The rodeo grounds have hosted high school rodeos, mounted shootings, barrel racing jackpots, roping jackpots, family fun rodeos, 4-H mini shows and much more.

This past summer, the rodeo grounds hosted the 2<sup>nd</sup> Annual Cowboy Days Western Festival Rodeo. This has been the largest event held in recent years with contestants entered from as far away as Australia. There was a great turnout of spectators and contestants, with predictions for this year to be even bigger.

One of our current initiatives is the construction of a new building at the Vauxhall Rodeo Grounds, which will serve as a versatile space for a variety of activities and events. The current facilities are not adequate, have become a hazard and are a deterrent to groups wanting to host events.

After reviewing a few building options along with a number of quotes from local and neighboring builders, the decision for what we feel best suits our community has been made. Our committee has chosen to go with **Denco West Builders** from Brooks/Duchess, AB to lead this project. Known for their exceptional reputation and expertise, Denco West will construct a 40x60-foot, fully insulated and finished building with an upstairs loft. This structure will include much-needed storage space, a concession/kitchen area, an office, and a gathering space to provide shelter and community space during events.

Our building will be an invaluable asset not only for rodeo events but also as a versatile space available for a variety of community gatherings. By designing a multi-use facility, we hope to offer an inclusive venue that brings the Vauxhall community together throughout the facilities open months.

We are thrilled to report that, with the generous support of donors to date, **we have raised nearly \$100,000 towards our goal**. We continue to apply for grants and will persist until we reach our funding target. We plan to start construction in the spring pending available funding. Denco West Builders' estimate for the project is approximately \$250,000, which fortunately falls below our initial projected costs of a completed building. We encourage you to learn more about Denco and see photos and testimonials of their previous work by visiting their website at **Dencowest.ca**

We are excited for the future of the Vauxhall Rodeo Grounds and look forward to the transformative impact this new building will have on our community. Attached is a photo of a Denco West barn with a loft, similar to what we are envisioning for our project.



By contributing to this project, you will not only be supporting the Vauxhall Rodeo Grounds but also investing in the future of our community. The new building will provide a venue for agricultural events, rodeos, community gatherings, and more, attracting visitors and participants from across the region and beyond. Your sponsorship and donations will directly benefit the community and users of the rodeo grounds, promoting increased engagement and participation in a wide range of events and activities.

We believe that by working together, we can achieve our goal of constructing a building that will serve as a hub of activity and a source of pride for the Vauxhall Community. Your support is crucial to the success of this project, and we would be honored to have you join us in making this vision a reality.

Thank you for considering our request for sponsorship and donations. We are grateful for your support and look forward to the opportunity to collaborate with you on this important initiative. We have included a sponsorship package for your review. If you have any questions or would like more information, please do not hesitate to contact us.

Sincerely,

**Vauxhall Agricultural Society Rodeo Grounds  
Committee**

Brad & Judy Leeson

403-634-0817

[teambblue04@hotmail.com](mailto:teambblue04@hotmail.com)

Tami Egeland Plumb

403-633-4867

[tamiplumb@gmail.com](mailto:tamiplumb@gmail.com)

Richard Ferguson

403-634-0499

[anna-richard@hotmail.com](mailto:anna-richard@hotmail.com)

Lisa Egeland

403-795-2051

[L\\_egeland@hotmail.com](mailto:L_egeland@hotmail.com)

Jo Lien Jones

403-634-3133

[jolienjones@gmail.com](mailto:jolienjones@gmail.com)







# SPONSORSHIP OPPORTUNITIES

## Platinum

\$20,000+

Benefits: Large signage on building, social media mentions, content sharing, logo on website, announcer acknowledgement at events

## GOLD

\$10,000+

BENEFITS: MEDIUM BUILDING SIGNAGE, SOCIAL MEDIA MENTIONS, CONTENT SHARING, LOGO ON WEBSITE, ANNOUNCER ACKNOWLEDGEMENT AT EVENTS

## SILVER

\$5,000+

BENEFITS: SMALL BUILDING SIGNAGE, SOCIAL MEDIA MENTIONS, LOGO ON WEBSITE, ANNOUNCER ACKNOWLEDGEMENT AT EVENTS

## BRONZE

\$2,500+

BENEFITS: LIST SIGN, SOCIAL MEDIA MENTIONS, LOGO ON WEBSITE, ANNOUNCER ACKNOWLEDGEMENT AT EVENTS

## FRIEND OF THE RODEO GROUNDS

LESS THAN \$2500

BENEFITS: SOCIAL MEDIA MENTIONS, LIST SIGN



# WANTED

## WE ARE LOOKING FOR SPONSORS

### 3rd Annual Vauxhall Cowboy Days August 1-3, 2025 Vauxhall Ag Society Rodeo Grounds

Be part of an action-packed weekend celebrating rodeo and Western heritage. With hundreds of attendees, this is a fantastic opportunity to showcase your business.

#### **BUCKLE SPONSOR – \$500+**

- Recognition on social media
- Logo in the rodeo program
- Business name announced during the rodeo

#### **EVENT SPONSOR – \$1,000+**

Includes all benefits of the Buckle Sponsor plus your choice of **ONE** of the following premium advertising opportunities:

- Beer Cart Sponsor – Sign on our beer carts, seen by hundreds
- Barrel Cover Sponsor – Logo on the barrels for the Barrel Racing Jackpot
- Bleacher Sign Sponsor – Sign placed on the bleachers, a prime viewing spot

#### **SUPPORTING SPONSOR**

We welcome all contributions - financial, goods, services, or other support. Every bit helps make Cowboy Days a success! Let us know how you'd like to be involved!

**All sponsors are responsible for the cost and design of their signs.**

#### **FEATURED EVENTS**

Bronc riding, junior bulls, mutton busting, calf riding, barrel racing jackpot, Little Big Rancher family rodeo, rough stock events, quick loop team roping jackpot, and **Canada's ONLY Big Loop Horse Roping event!**

Your support makes this event possible and helps keep our Western heritage alive. Contact us today to secure your sponsorship!

On behalf of the Vauxhall Cowboy Days Committee & Vauxhall Ag Society,

Brad & Judy Leeson 403-634-0817  
Cody & Tami Plumb 403-633-4867  
Shyan Carswell 403-331-7417  
Brandi Doerksen 403-634-2916

Lisa Egeland 403-795-2051  
Jo Lien Jones 403-634-3133  
Tracy Iwan 403-308-5964  
[vauxhallcowboydays@outlook.com](mailto:vauxhallcowboydays@outlook.com)





February 27, 2025

Mr. Cris Burns  
Chief Administrative Officer  
VAUXHALL  
PO Box 509, Vauxhall, AB T0K2K0

Dear Mr. Burns:


This letter is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM) Regulation. Through a system of shared responsibility between the government and municipalities, a portion of the costs of frontline policing is allotted back to each municipality based on a number of factors: population, equalized assessment, crime severity, shadow population, and detachment location.

As per the Police Funding Model (PFM) Regulation, each municipality will contribute a portion of frontline policing costs based on a 30 per cent cost recovery for the fiscal year 2024-25. Total revenue generated is estimated to be \$67,189,720 and will be reinvested in Alberta policing initiatives. For fiscal year 2025-26 and beyond, further increases to the cost recovery percentage or revenue base estimate are not planned at this time. Any changes to the PFM will not be made until consultation with municipalities has occurred, and adequate notice has been provided.

Please remit payment within 45-days of the invoice made payable to the Government of Alberta and forward to the address provided on the invoice.

Any questions related to the financial details of this invoice may be directed to the attention of Ann Chen at [ann.chen@gov.ab.ca](mailto:ann.chen@gov.ab.ca). Other background and contextual inquiries regarding the policy of PFM may be directed to Lisa Gagnier at [lisa.gagnier@gov.ab.ca](mailto:lisa.gagnier@gov.ab.ca).

Sincerely,



C.M. (Curtis) Zablocki, O.O.M.  
Assistant Deputy Minister  
Director of Law Enforcement  
Public Security Division



### Cost Breakdown

The provincial payment generating \$67,189,720 in revenue after modifiers is calculated on an annual basis using 50 per cent population, 50 per cent equalized assessment, and modifiers/subsidies for crime severity, shadow populations, and detachment location.

### *Provincial Data*

Revenue Generated 2024-25 after modifiers	Total Municipal Affairs Population (2023)	Total Equalized Assessment (2025)	Total Revenue Base Estimate
\$67,189,720	834,259	359,176,224,029	\$69,800,000

### *Municipal Data*

VAUXHALL	Data/Cost Breakdown
2023 Population	1,286
2025 Equalized Assessment	\$109,672,867
Equalized Assessment per capita	\$85,282
Population % of total for PFM	0.15%
Equalized Assessment % of total for PFM	0.03%
Amount based on 50% Population (A)	\$53,798
Amount based on 50% Equalized Assessment (B)	\$10,655
Total share policing cost C = (A + B)	\$64,453
<b>Less modifiers:</b>	
Subsidy from Crime Severity Index (CSI) Value (variable %) (Note 1)	\$0
Subsidy from Shadow Population (variable ) (Note 2)	\$0
5% for No Detachment Subsidy (Note 3)	\$3,223
Total share with modifiers D= C-note 1- note 2 -note 3	\$61,231

#### Notes

Population estimate is based on 2023 Municipal Affairs Population List.

Equalized Assessment – an annual calculation that measures the relative wealth of a municipality creating a common assessment base. It determines the ability of a community to pay a portion of policing costs in this context.

Municipality Population / PFM Population

Municipality Equalized Assessment / PFM Equalized Assessment

Population % of provincial x 50% population x Total Base Estimate

Equalized Assessment % x 50% x Total Base Estimate

**Note 1:** CSI Subsidy received if above rural municipal average. Accounts for volume and seriousness of crime based on incarceration rates. A three-year average is used to calculate your average CSI.

**Note 2:** Shadow Population – temporary residents of a municipality employed by an industrial or commercial establishment for a minimum of 30 days within a municipal census year. Shadow populations use the municipality's services but do not contribute to its tax base. Subsidy is up to 5% of total share.

**Note 3:** No detachment subsidy provided if town/municipality does not have access to a detachment.



## Town of Vauxhall Council Memo

6e.

**Date:** March 25, 2025

**Topic** **Airport Commission**

**Background:** March 24, 2025, Council and Administration was invited to attend a preliminary meeting held at the MD of Taber Office where the topic of an Airport Commission was discussed.

### Information

The MD of Taber is looking to establish an Airport Commission by including the MD of Taber, Town of Taber, and the Town of Vauxhall.

The Airport Commission would include a Council member from each community and four members at large that would aid the MD of Taber Council by acting in an advisory capacity to guide the Council on development and improvements for the Airports within the MD of Taber.

Both Council member Russel Noris and I attended the meeting. The development of the Commission will also help with Economic Development in the Region as it pertains to the Aviation Industry.

A motion to accept a Town of Vauxhall Council member continue to attend as an Airport Commission representative or to not belong to the Airport Commission is suggested.

A Cris Burns  
CAO





## Town of Vauxhall Council Memo

6f.

**Date:** March 25, 2025

**Proposed by:** Administration

**Topic** 2025 Alberta Municipalities Convention

**Background:**

**Event:** 2025 Alberta Municipalities Convention and Trade Show

**Date:** November 12-14, 2025 (Wednesday to Friday)

**Location:** Calgary Telus Convention Centre (120 9<sup>th</sup> Ave SE)

We booked four (4) rooms for Council if Council wants us to book more rooms please let us know.

Registration usually opens in August.



ALBERTA

Tourism and Sport

---

*Office of the Minister*  
*MLA, Cardston - Siksika*

Her Worship Kimberley Cawley  
Mayor  
Town of Vauxhall  
PO Box 509  
Vauxhall, AB T0K 2K0

Dear Mayor Cawley:

As Minister of Tourism and Sport, I am pleased to invite your municipality or band council to submit a bid to host either the 2028 Alberta Winter Games or 2028 Alberta Summer Games.

I encourage your municipality or band council to consider this invitation and the many benefits of hosting one of these events. The 2024 Alberta Games provided an economic impact of approximately \$1.4 million to the host community. A successful host municipality or band council is offered the opportunity to showcase its community and talents to approximately 3,000 participants from all regions of the province, along with many spectators and guests.

Municipalities and band councils with populations less than 10,000 are encouraged to collaborate with neighbouring communities to submit a joint bid or consider the smaller modified games format. The municipalities or band council awarded a 2028 Alberta Games will receive a \$525,000 operating grant.

Tourism and Sport must receive a letter of intent to host either the 2028 Alberta Winter or Summer Games, together with a letter of support from your municipality or band council, by June 30, 2025. Completed bids must be received by August 29, 2025.

If you have questions about the bid guidelines or need assistance with the bid, please contact Suzanne Becker at 403-297-2709 (for a toll-free connection, first dial 310-0000) or at [suzanne.becker@gov.ab.ca](mailto:suzanne.becker@gov.ab.ca).

Sincerely,

Hon. Joseph Schow  
Minister



61

**Vauxhall and District Seniors**  
**P.O. Box 751    Vauxhall, Alberta T0K 2K0**

April 4, 2025

Town of Vauxhall  
P.O. Box 509

ATTENTION; Mayor Kim Cawley

**RE: REQUEST FOR ASSISTANCE**

Facility repairs at our meeting place    318 – 5<sup>th</sup> Street North

The Vauxhall Seniors meeting hall had structural damage identified December 2023. With proper repairs near completion at this time we find ourselves in need of financial assistance.

**THE DAMAGE**

Substantial water had apparently been undetected for some time. Mold was detected as per attached inspection report. Listed therein were non salvageable items: stairs, walls, carpet, paneling, lighting. As per the RCC/DKI quote, all items to date have been properly prepped and/or replaced. NOTE: This does not include the group's lost items; shelving, some tables and chairs, filing cabinets with contents.

The health of the facility as well as state of its foundation was critical to repair.

**COMMUNITY SUPPORT**

We were grateful for those who stepped up to the plate:

Town Staff assisted whilst water was removed from the site.

Volunteers conducted initial mop up/pull out: 3 days, 3 volunteers, 6 hours per day, totalling 54 hours manpower.

## **IMPORTANCE OF THIS STRUCTURE**

This building is primarily the regular meeting place for our group meetings and activities, as well as for other groups to enjoy the space. It serves as a facility for our card tournaments and celebrations throughout the year. It is also available for outside bookings.

## **THE EXPENSE**

Our cost as per RCC/DKI estimate is approximately \$10,435.16.

FYI Our insurance coverage at that time did not cover overland water damage (which was stated in the inspection report.)

That has since been rectified through another carrier (\$6,000 annual expense).

## **OUR ANNUAL EXPENSES NOTATION**

Our group operates frugally, we enjoy participating in one casino every three years which supplements our ever-rising utility expenses, etc.

Our annual balances show very little profit. We are still suffering from COVID post issues. Support from the Town of Vauxhall would be very welcome

## **OUR REQUEST FOR FINANCIAL ASSISTANCE AMOUNT**

We would respectfully request the Town of Vauxhall consider

**\$10,000**

Thank you for your consideration.

BOARD MEMBER SIGNATURES:

  
Brenda Stevenson President  
(phone 613.284-6250)



# Volunteers Make Waves

National Volunteer Week 2025 (NVW2025) is April 27th to May 3rd.

The theme for this year is Volunteers Make Waves! This theme highlights the power, impact and importance of individual and collective volunteer efforts across our community, province, and country.

Like a wave, volunteering is movement building. Water is in constant motion, always flowing, shifting, and transforming with every powerful wave or quiet ripple. And so is each volunteer's contribution toward creating impact in our communities.

## Create Impact:

- **Attend Volunteer Fairs:** Participate in volunteer fairs to learn about local organizations and volunteer opportunities.
- **Support Local Initiatives:** Volunteer for events, projects, or programs that benefit your community.
- **Focus on Community Outreach:** Assist at hospitals, schools, faith-based, and non-profit organizations – such as FCSS!

## Show Appreciation:

- **Celebrate Volunteers:** Participate in volunteer appreciation events or activities.
- **Show Gratitude:** Express appreciation for volunteers through cards, letters, or social media posts.

Volunteers are an integral part to the health and wellbeing of communities. The NVW2025 week celebrates and acknowledges their collective efforts.

For more information visit <https://volunteer.ca/national-volunteer-week/>. To learn more about volunteering at FCSS, contact Cindy Lauwen at (403) 915-7063.

Submitted by:  
**Cindy Lauwen**

Volunteer Services Coordinator



## SERVING:

Barons | Barnwell | Coalhurst | Coaldale | Coutts | County of Warner |  
Lethbridge County | MD of Taber | Milk River | Nobleford | Picture Butte |  
Stirling | Raymond | Taber | Vauxhall | Warner





SATURDAY, MARCH 15TH

# For the Love of Potatoes!

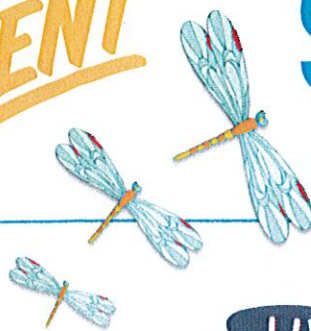
Spud-tacular Dessert Auction!

Fundraising  
EVENT

★ TICKETS

\$25

guidedjourneys.ca



Introducing Our Latest Sponsor! ....

LIVE MUSIC

# THE TOWN OF VAUXHALL



TIME:

5:30 PM - 11:00 PM

LOCATION:

Vauxhall Community Hall

guided journeys

*hospice & palliative care*

Charity # 73770 7604 RR0001

# THANK YOU

*We sincerely appreciate your support!*





8c.

## Friday March 21st, 2025

**This Bi-weekly Newsletter is available to members and non-members of the Vauxhall & District Chamber of Commerce and features information of importance to, and about local business and upcoming events!**

### MEMBER HIGHLIGHT

## Vauxhall Lions Campground

Experience the ultimate outdoor getaway at Vauxhall Lions Campground, where adventure awaits! Our serene haven boasts 24 convenient power stalls, two fully-equipped kitchens, complimentary firewood for cosy campfires, an exciting playground, horseshoe pits for friendly competitions, a thrilling mini-golf course, a sun-soaked volleyball court, and soccer goals for sports enthusiasts. Whether you're seeking a solo escape or planning a group adventure, our accommodating facilities ensure a memorable and comfortable stay. Unleash your inner explorer at Vauxhall Lions Campground!



Your paragraph text

**VDCC Contact Information: 403-725-3910**



## Vauxhall's Garden Walk

Want to show off a garden you love?

Be apart of Vauxhall's Garden Walk!

When: July 5, 2025

Time: 9:00am - 2:00pm

Rain or shine.

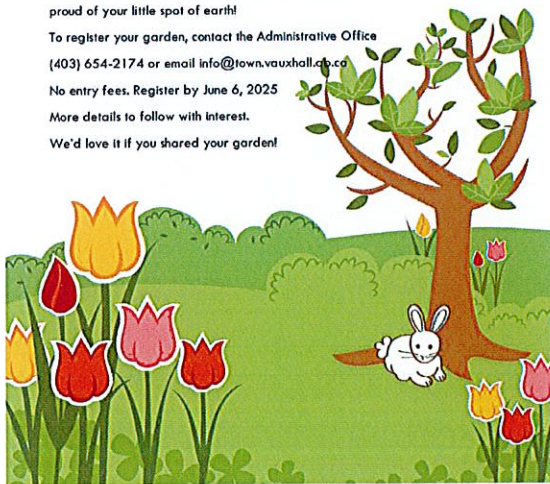
Your garden doesn't need to be perfect; it doesn't need to be professionally landscaped, all you have to do is be proud of your little spot of earth!

To register your garden, contact the Administrative Office (403) 654-2174 or email [info@town.vauxhall.ab.ca](mailto:info@town.vauxhall.ab.ca)

No entry fees. Register by June 6, 2025

More details to follow with interest.

We'd love it if you shared your garden!



## JETS 19TH ANNUAL HOME RUN BALL

FRIDAY, MARCH 28TH, 2025  
VAUXHALL COMMUNITY HALL  
5:45 PM

FT. CAL & ANNA  
ROCK & ROLL DUELING  
PIANOS

SUPPER, SILENT AUCTION  
AND LIVE MUSIC!



FOR TICKETS CONTACT  
LINDSAY STOBER  
403-654-2145

[LINDSAY.STOBER@HORIZON.AB.CA](mailto:LINDSAY.STOBER@HORIZON.AB.CA)

\$60/PERSON

New crop contracts available for small acre parcels. Call our office at 403-654-2158 or email us: [kim@columbiaseed.ca](mailto:kim@columbiaseed.ca), [christos@columbiaseed.ca](mailto:christos@columbiaseed.ca). We offer full buy-back, act of God contracts at competitive pricing.





# WANTED

## WE ARE LOOKING FOR SPONSORS

### 3rd Annual Vauxhall Cowboy Days August 1-3, 2025 Vauxhall Ag Society Rodeo Grounds

Be part of an action-packed weekend celebrating rodeo and Western heritage. With hundreds of attendees, this is a fantastic opportunity to showcase your business.

#### BUCKLE SPONSOR – \$500+

- Recognition on social media
- Logo in the rodeo program
- Business name announced during the rodeo

#### EVENT SPONSOR – \$1,000+

Includes all benefits of the Buckle Sponsor plus your choice of **ONE** of the following premium advertising opportunities:

- Beer Cart Sponsor – Sign on our beer carts, seen by hundreds
- Barrel Cover Sponsor – Logo on the barrels for the Barrel Racing Jackpot
- Bleacher Sign Sponsor – Sign placed on the bleachers, a prime viewing spot

#### SUPPORTING SPONSOR

We welcome all contributions - financial, goods, services, or other support. Every bit helps make Cowboy Days a success! Let us know how you'd like to be involved!

All sponsors are responsible for the cost and design of their signs.

#### FEATURED EVENTS

Bronc riding, junior bulls, mutton busting, calf riding, barrel racing jackpot, Little Big Rancher family rodeo, rough stock events, quick loop team roping jackpot, and Canada's **ONLY** Big Loop Horse Roping event!

Your support makes this event possible and helps keep our Western heritage alive. Contact us today to secure your sponsorship!

On behalf of the Vauxhall Cowboy Days Committee & Vauxhall Ag Society,

Brad & Judy Leeson 403-634-0817    Lisa Egeland 403-795-2051  
Cody & Tami Plumb 403-633-4867    Jo Uen Jones 403-634-3133  
Shyan "Cody" 403-331-7417    Tracy "Luan" 403-308-5964

putlook.com

## Vauxhall Cowboy Days



# PENNY CARNIVAL

## WHAT

At this event, families have the opportunity to spend time together, while participating in a penny carnival for the whole family. Games, prizes, candy, and fun.

## WHEN

Saturday, April 26  
1:00-4:00 pm

## WHERE

Vauxhall Hall  
417 4 St N

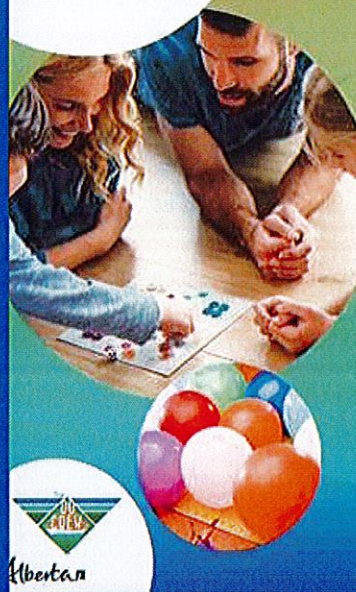
## FOR MORE INFORMATION

### Kim

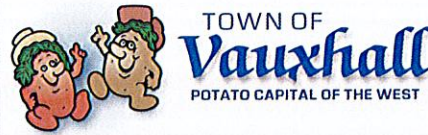
403-394-8657  
Kim.Forchuk@fcsc.ca

### Anita

587-370-1200  
Anita.Wiebe@fcsc.ca







**The Nomination Period for the General Municipal Election for Town of Vauxhall is Now Open!**

The next municipal election will be Monday, October 20, 2025. A person may file a nomination to become a candidate for a general election within the period beginning on January 1st 2025 and ending at 12 noon on nomination day.

Located at the Vauxhall Administration Office - 223 5th St Vauxhall, AB  
Monday to Friday (except STAT holidays) 8am – 12pm and 1pm – 4:30pm.

Filing the nomination form may be done in person, by mail, or courier. If sent by mail or courier, the form must be received before close of nominations at 12 noon on Monday September 22, 2025.

If you are interested in running for office but would like more information, please view the Nomination Package found on the Town of Vauxhall website.  
Copies of the nomination package are also available for pick up at the Administrative Office

JANUARY, FEBRUARY, MARCH

**It's true  
this offer is a  
lucky brake.**



Get up to \$100 back when you choose  
qualifying NAPA brake parts!\*

\*The purchase and installation must be performed between January 1st and March 31st, 2025.  
For complete terms and conditions, see in-store or visit [www.napa.ca](https://www.napa.ca)



**AUTOPRO**

Preventive maintenance  
is key. It's true.



**YOU ARE INVITED  
2025**

**Vauxhall Spurs Tryouts**

**April 12th & 13th 2025**

(Times will be posted closer to the date)

**Jets Stadium**

Vauxhall Alberta

333 6 St N, Vauxhall, AB T0K 2K0

**2006-2011 born players eligible**

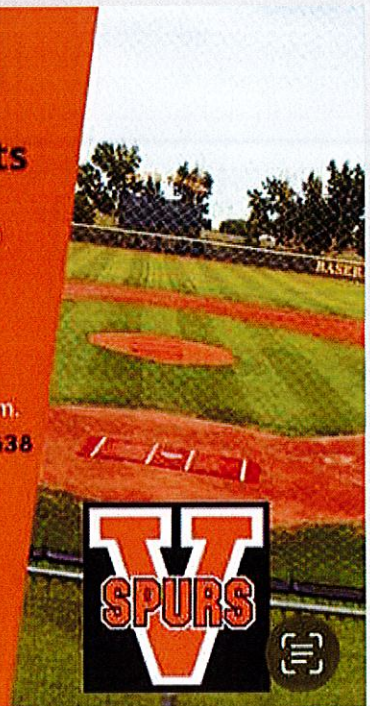
Please complete the registration form.

<https://forms.gle/6fE8fWFFEMPM1fG38>

If you have any questions please  
email [spursvauxhall@gmail.com](mailto:spursvauxhall@gmail.com)



Scan me to register





# LUNCH & LEARN



## Organ & Tissue Donation Awareness

### Lunch & Learn Series 2025 (April 1 & 25)

In honour of Organ & Tissue Donation Awareness Month, join us for an engaging Lunch & Learn series. Each session explores key topics, providing valuable insights and answering common questions. Whether you're looking to deepen your understanding or expand the conversation, this series offers a chance to learn from experts and connect with others.

Tues, April 1 @ 12:00 p.m.

#### *Organ and Tissue Donation Mythbusting for Albertans*

Most Albertans support organ and tissue donation, but few know how to act on their good intentions. Give Life Alberta's Senior Communications Advisor Su-Ling Goh will clear up common misconceptions and share what you and your family need to know if you're interested in leaving a life-saving gift.



Scan to register

Friday, April 25 @ 12:00 p.m.

#### *Give Life Alberta: Donor Mom and Recipient Story*

15-year-old Zachary had shared with his mother just weeks before he died that he planned to register to be an organ and tissue donor. His gifts of life saved five people, including James. Zachary's mother and James will share their inspiring story.



Scan to register

Need more info? Contact: [GiveLifeAlberta@AHS.ca](mailto:GiveLifeAlberta@AHS.ca)



## The little extra of the month

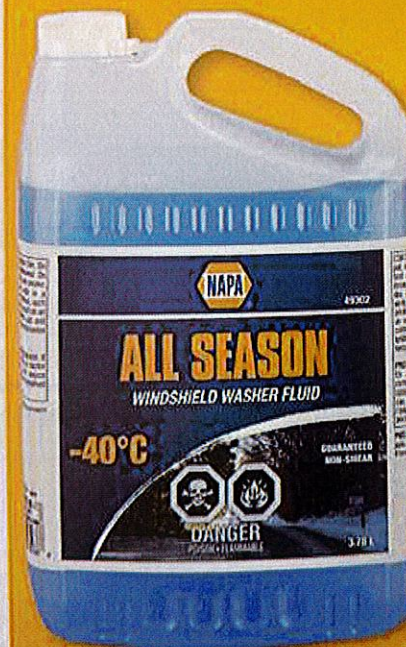
### NAPA Windshield Washer Fluid

3.78 L, -40°C  
RCD 49302

Save

**30%**

MARCH 1 TO MARCH 31, 2025



REWARDS



**AUTO PARTS**



Need an idea for employee gifts. Or how about that tough to by for adult family member. Try our meat boxes!

Box 1. (Protein portion of 10 meals for family of 4)

- 1 pack Mennonite Sausage
  - 1 pack breakfast sausage
  - 1 pack 1/4lb burger patties
  - 1-4lb chuck roast
  - 2-2lb packs lean ground beef
  - 4-10oz T bone steaks
  - 4-6oz tenderloin steaks
  - 4-10oz New York steaks
- Priced at \$196.50



403 1 AVENUE SOUTH  
VAUXHALL, ALBERTA T0K2K0  
(403) 654-2393  
ADMVAUXHALLMEATS@GMAIL.COM

Box 2 (protein portion of 8 meals for family of 2)

- 1 pack Mennonite Sausage
  - 1 pack breakfast sausage
  - 1 pack 1/4lb patties
  - 1-2lb packs lean ground lean ground beef
  - 1-4lb chuck roast
  - 2-10oz T-bone steaks
- \$90

Want to customize these? Send us a DM and we can price it out for you! You can get these put on our deliveries as well!

## OPPORTUNITIES

Warren porter  
Agencies  
is currently  
hiring inquire  
within or call  
(403) 654-  
2512  
for more  
information

**F. Miller Excavating Ltd.  
in Vauxhall,  
requires a full-time  
office administrator.**

This position requires a positive phone presence, as well as a willingness, to learn and understand the daily activities and the equipment used.

Some of the daily duties will include, data entry (using access and excel), invoicing (quick books), answering phones, organizing daily activities and helping to maintain our safety program.

Various other duties will be included.

Resumes can be emailed to:  
**fmlillerex.office@gmail.com**



**VAUXHALL GOLF  
COURSE**

### Grounds Maintenance Worker Needed

DUTIES WOULD INCLUDE A VARIETY OF JOBS RELATED TO KEEPING A GOLF COURSE IN TOP CONDITION. THE MAJORITY OF THE TIME WOULD BE SPENT MOWING FAIRWAYS, ROUGH AND GREENS. OTHER JOBS WOULD BE ASSIGNED AS NEEDED BY THE HEAD GREENS KEEPERS, WHICH MIGHT INCLUDE HELPING REPAIR WATER LINE BREAKS, CHANGING OIL ON GOLF CARTS & MACHINERY, GETTING THE COURSE READY FOR PLAY IN THE SPRING AND PUTTING IT TO BED IN THE FALL. EXPERIENCE WITH MACHINERY WOULD BE AN ASSET BUT NOT NECESSARY. WILLINGNESS TO WORK AND LEARN IS THE MOST IMPORTANT REQUIREMENT.

The position starts April 1 and will run until the middle of October.  
Hours will be approximately 40 to 44 hours per week.  
3 hours in the morning on Saturdays or Sundays every second or third week may be needed to mow greens.

**TO APPLY CALL HENRY TOLSMA  
AT 403-654-8023  
OR EMAIL:  
TOLSMAH@HOTMAIL.COM**

Wonderful outdoor job, perfect for an energetic individual!

Golf membership included!

Great seasonal employment opportunity!

## HELP WANTED

### F. Miller Excavating Ltd.

Is looking for a labourer to assist with work including fencing, seeding, pipe installation, and construction projects.


Clean Drivers License is required

Full time employment possible for the right person

Email you resume's to: [fmillerex.office@gmail.com](mailto:fmillerex.office@gmail.com)

Phone 403-654-2064





*Wendy's*

**Dairy Bar**

We are currently hiring!

Apply for a job with us!

All shifts available.

No experience required.

Free drinks on shift, monthly bonus,  
employee discounts, apparel.

Apply with us today!

Apply to Kim at 403-308-4241 or

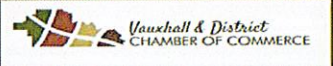
On the Dairy Bars Facebook Page.

All applicants considered!





## BECOME A MEMBER TODAY!



**Do you know what the  
VDCC can do for you?**

- Listing on our website with your logo
- Social Media coverage
- Promotion of your events in our bi-weekly newsletter
- Spotlight in our bi-weekly newsletter as a Member
- Access to the Chambers Plan, the most popular benefit plan in Canada for businesses
- Free Advertising
- First Year Membership 1/2 price

### Not a Member?

Becoming a VDCC member  
is easy and affordable.

Our 202 yearly memberships for not-for-profit organizations / individual are \$50 (restricted to clubs, schools and such).

Business fees are \$150.

**First time Members receive 50% off the  
first year, don't miss out!**



**Group Insurance & Employee  
Benefits Enjoyed by 30,000  
Canadian Businesses**

## VDCC INFORMATION!

**Our mailing address is:**

**Vauxhall & District Chamber of Commerce**

**Box 357**

**Vauxhall, AB**

**T0K 2K0**

**Email: [info@vauxhallchamber.ca](mailto:info@vauxhallchamber.ca)**



**Follow us on Facebook <https://www.facebook.com/Vauxhall-District-Chamber-of-Commerce> 198208407564216/**

**If you no longer wish to receive these emails please contact us.**

**Preferred Member Rates  
for Alberta Chambers Members**

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**ChamberPlan**  
Simple. Smart. Secure.

Employers benefit from an important tool used by employers to attract new employees and retain experienced ones. The Chambers of Commerce Group Insurance Plan is a Canada's largest and most comprehensive employer benefit program. It's your chance to secure a future for your business.

Contact your local chamber or visit [www.chamberplan.ca](http://www.chamberplan.ca) for a free quote today!

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**iPurolator**

The preferred air supply partner of the Alberta Chambers of Commerce

As a member of your local chamber of commerce you can use **chamberplan.ca** to get the **Best Available Contract** and **Exclusive Contract** services for the Purolator Air Line, 1-800-451-7466 and other leading brands.

Visit [www.chamberplan.ca](http://www.chamberplan.ca) for more information or to register your business.

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How are your customers finding you?

Business Owners can do it all!

Take control of your online marketing with full service, agency quality software and support. Whether you want to start or enhance existing marketing, we are here to help.

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1-800-367-4117

**Preferred Member Rates  
for Alberta Chambers Members**

**ATB Financial**

Payment solutions you can rely on - As an Alberta Chambers Member, we know you work hard for your business, your employees and your family. And we know you deserve a break.

**Member Benefits**

- Business Services
- Personal Loans for New & Old Members
- All Financial Life Support
- No Annual Fees for 1st Business Account
- Awarded Business Banking Award for 2011
- No Annual Fee on our 100 Business Member Card for you

Call 800-468-4688 or visit [www.atb.ca](http://www.atb.ca) for more information.

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**Esso Mobil**

Member Card: Save time and money with The Esso® Mobil® Business Card program.

Whether you're a single owner or a large fleet, The Esso® Mobil® Business Card program will give you regional fuel savings and help you manage your costs. Even greater than 3.0% fuel and diesel savings across Canada.

Member businesses and their employees take \$25.00 off per gallon. Visit [www.esso.ca/mobil](http://www.esso.ca/mobil) to learn more or sign up today.

---

**Constant Contact**

Email Events Social Media Surveys

A complete marketing solution that helps you connect with customers and build your business. Constant Contact offers you all you need and the Constant Contact team is always at your service.

Visit [www.constantcontact.com](http://www.constantcontact.com) or call 1-800-253-2273 for more information.

**Preferred Member Rates  
for Alberta Chambers Members**

**FOSTER PARK**  
INSURANCE

Our Specialty National program offers preferred rates for your Chamber and your members insurance needs.

Commercial Property & General Liability  
Automobile & Homeowners Liability  
Special Events Coverage including Alcohol Liability  
Specialty Coverage including Professional Error & Omissions, Crime, Cyber, and more.

With over 100 years of experience and a reputation for excellence, Foster Park offers exceptional service and a long-term partnership advantage.

To find out more about the Foster Park Advantage visit [www.fosterpark.ca](http://www.fosterpark.ca)

Alberta Office: 403-241-1111 Ext. 2000 Fax: 403-241-1112  
Email: [info@fosterpark.ca](mailto:info@fosterpark.ca)

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**JOHNSON**  
INSURANCE

Best Rate Home & Auto Insurance

Johnson Insurance offers Chamber members discounted Home and Auto Insurance. In addition to exceptional coverage and premiums, Johnson Insurance offers a 10% rate for every 2.5% premium.

Quotes available by telephone 1-877-742-7400 or visit [www.johnson.ca](http://www.johnson.ca) for more information.

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**Fast Discount Program**

Receive significant savings on insurance, travel and more. Discounts of 10-20% on all goods and services and 30% discount on car rentals and 10% discount on airline tickets. Fast Discount is a leading expert in the field of total workforce management solutions, providing innovative cloud-based solutions for Payroll, Human Resources, Employee Time and Revenue Management to more than 25,000 businesses across Canada.

Visit the Payworks brochure

CONTACT PAYWORKS: 1-866-788-3500  
[sales@payworks.ca](mailto:sales@payworks.ca)  
Visit [payworks.ca](http://payworks.ca) or follow @PayworksInc

## VALUE ADDED PROGRAMS AVAILABLE FOR OUR MEMBERS!

**Preferred Member Rates  
for Alberta Chambers Members**

**First Data.**

**Payment Processing Services - Credit Card Processing**

First Data provides preferred payment processing rates, and terminals and solutions to help Alberta Chambers Member businesses be more competitive.

Get a \$1,000 MasterCard gift card if First Data cannot beat your current payment processing fees.

To find out more, speak to one of our Business Consultants today at 1-888-265-4117, email [chambermember@firstdata.com](mailto:chambermember@firstdata.com) or visit [www.chambermemberfirstdata.com](http://www.chambermemberfirstdata.com)

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**ACCUTEL** **recite**  
COLLABORATION SOLUTIONS

**Affinity Partner for Collaborative Solutions**

The Accutel Affinity Program brings tremendous value to all Alberta Chambers of Commerce members by helping to offset their conferencing expenses. As an Alberta Chamber of Commerce member, you can take advantage of an exclusive rate for our Accutel Direct Audio Conferencing service.

Contact Pamela Mathews at 416-345-4018 or 1-877-299-7070 ext. 4018 or [PMathews@accutel.com](mailto:PMathews@accutel.com)

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**olve**

**A benefit Opportunity**  
Audio Conferencing, Web Collaboration, Webinar Services

The Alberta Chambers of Commerce has created an Audio Conferencing, Web Conferencing and Webcasting Affinity Program for its members. This includes:

- 15¢/min Audio Conferencing rate for Chambers
- 15¢/min Audio Conferencing rate for Chamber Members
- Exclusive marketing and support assistance, no contracts or activation fees

Call 1-855-253-4780 x 9777.

**Preferred Member Rates  
for Alberta Chambers Members**

**Payworks**

Not just a service provider - your business partner

**Payworks Payroll for Chamber of Commerce Members Save up to 40%**

Payworks is a leading expert in the field of total workforce management solutions, providing innovative cloud-based solutions for Payroll, Human Resources, Employee Time and Revenue Management to more than 25,000 businesses across Canada.

Visit the Payworks brochure

CONTACT PAYWORKS: 1-866-788-3500  
[sales@payworks.ca](mailto:sales@payworks.ca)  
Visit [payworks.ca](http://payworks.ca) or follow @PayworksInc





# Municipal Musings

## LOOKING FORWARD TO 2025

This newsletter highlights important dates and events on the horizon. Key events for 2025 include local general elections and upcoming engagements. Legislated dates for the upcoming election can be found in the box to the right for awareness.

The ministry is conducting an engagement on topics related to enabling growth and housing affordability this spring. BILD Alberta, the municipal associations, member municipalities from the Mid-sized Cities Mayors' Caucus, and the cities of Edmonton and Calgary were invited to participate in a session in early February. In response to feedback heard about workloads and resourcing, the ministry will host smaller topic-specific engagement working sessions followed by a larger engagement session later this year to bring all participants back together. Topics will include development permit timelines, application completeness, off-site levies, non-statutory development studies, and land dedications. Please connect with your municipal association to share any feedback, or you can provide written feedback directly to the ministry by emailing us as [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca).

To support candidates, local administrations, and associations prepare for the upcoming local general election, Municipal Affairs has prepared resources such as the Returning Officer and Prospective Candidate training. These resources can be found in the white box under Key Resources and Information.



## IMPORTANT ELECTION DATES

### Nomination period:

January 1, 2025, to September 22, 2025

**Deadline for filing campaign disclosure statements for candidates who received contributions in the previous year:**  
March 1, 2025

### Nominations for summer villages:

June/July 2025

### Summer village elections:

July/August 2025

### Nomination day:

September 22, 2025

### Last day to withdraw as a candidate:

September 23, 2025

### Municipal Election Day:

October 20, 2025

### Declaration of election results:

October 24, 2025

## Program Highlight: Municipal Accountability Program

### Looking for Feedback!!

The second cycle of the Municipal Accountability Program (MAP) is in progress and several municipalities have received their review reports. The ministry is looking for feedback on the program and the CAO's impressions to date. Municipalities who have received their MAP report can expect to receive a link to an anonymous post-report survey asking for their input. MAP is a collaborative process, and feedback from participating municipalities is critical to helping us continue to improve available ministry tools, resources, and programs.

## Meet MA!

The Municipal Legislation Team is located within the Municipal Policy and Engagement Branch of the Municipal Services Division. The team provides legislative advice and services for a broad variety of matters within the ministry and are responsible for managing the ministry's legislation and corresponding regulations including the:

- *Municipal Government Act*,
- *City of Lloydminster Act*
- *Libraries Act*,
- *Local Authorities Election Act*,
- *New Home Buyer Protection Act*,
- *Parks Towns Act*,
- *Land and Property Rights Tribunal Act*,
- *Local Government Fiscal Framework Act*,
- *Safety Codes Act*, and
- *Special Areas Act*.

For more information on how legislation is developed, please visit the Alberta legislature [link](#)

An important aspect of the team's work is engagement with the ministry's policy and program areas, Legal Counsel, and Legislative Counsel Office (LCO) to produce drafts of new or amended legislation or regulations. This involves understanding the nature of the changes required and preparing drafting instructions that are then used by LCO to draft a bill or regulation.

There is substantial back and forth between the team and LCO to ensure that the final draft reflects ministry objectives and achieves the policy intent. This process of drafting, analysis, commentary, and redrafting occupies a considerable proportion of the team's time. It results in a polished, legally sound draft of legislation or regulation for approval of the Legislature, Cabinet, or the Minister.

## Key Resources & Information

- **Fall 2025 Municipal Affairs Administrators' Training Initiative (MAATI)**  
Recordings of some of the most recent MAATI sessions, along with past sessions, are available on the [Training for Municipal Officials](#) website.
- **Bill 20: Municipal Government Act and Local Authorities Election Act Amendments**
  - Included in the new MAATI content are [videos](#) on the *Municipal Affairs Statutes Amendment Act, 2024*, and an invitation to submit questions to [ma.advisory@gov.ab.ca](mailto:ma.advisory@gov.ab.ca) about this legislation.
  - Written resources on elections are available at [Municipal elections - Overview | Alberta.ca](#)
  - Information about legislative changes is available at:
    - [Changes to the Local Authorities Election Act \(LAEA\) 2024 - Open Government](#).
    - [Changes to the Municipal Government Act \(MGA\) 2024 - Open Government](#).
- **Returning Officer and Prospective Candidate Training**
  - General information about municipal elections is available here [Municipal elections | Alberta.ca](#).
  - The 2025 *Election Returning Officer Manual* will be posted in modules. [Modules 1 and 2](#) are now available, with additional modules being added throughout 2025.
  - [Module 1](#) of the 2025 *Election Returning Officer Training Videos* is now available, with additional modules being added throughout 2025.
  - A four-part video series for prospective candidates outlining information about municipal roles, local governance, councillor responsibilities, and local election processes is now available at [2025 Municipal election prospective candidates - YouTube](#).
  - Overview of Election Database & MA Connect



## Commonly Asked Questions

The Government of Alberta is enhancing civilian governance of RCMP-policed communities to ensure they have a voice in setting local and province-wide policing priorities and performance goals by creating municipal and regional policing committees, as well as a Provincial Police Advisory Board.

This document provides answers to questions that were asked during the information sessions, which were held Dec. 17 and 18, 2024. Where appropriate, we have included updated information to reflect the current state and provide an accurate response.

### Information Session 1: Municipal Population over 15,000

Will there be any further regulation change or direction on structure/operations of the committees forthcoming?

The act and the regulations came into force March 1, 2025. Further amendments or new regulations are not anticipated in the short term.

Is there an expectation as to when the committees need to be operational?

Due to the development of a new enhanced security check process for police governance bodies, most committees will experience delays in their appointment process. However, the expectation is that municipalities are taking all necessary steps to establish their bylaws and recruit/appoint members, as quickly as possible.

Municipal elections are happening in the fall. Could we delay appointing committee members until after the election?

As above, the legislation and accompanying regulations are in force. The expectation is that municipalities take all necessary steps to establish their committees, or appoint members, as soon as possible.

Why was the timeline for implementation so tight?

We recognize some communities may need more time to determine the best approach and to develop and pass a bylaw. We will remain connected with individual communities to gauge their progress towards implementing the bylaw and appointing committee members.

Our policing committee has a committee member code of conduct that has been established in the bylaw. Can that stay or does it have to be removed?

The legislation sets out a minimum standard. Municipalities may wish to ensure they have a suite of policies governing their policing committee and a code of conduct is highly recommended.

Does the act require that the committee be established through bylaw?

The committee would be established through the municipality's usual bylaw channels. Training materials are available through the Government of Alberta's Police Governance E-Learning Training Program. Bylaw templates and other useful resources are available on the Alberta Association of Police Governance's website: [aapg.ca](https://aapg.ca).

We recognize that passing bylaws can take time and may require community consultation.



Can you elaborate on the process of a ministerial appointment to the committees? What will be the process? What will be the criteria for selection? Does a municipality have any input on this?

Ministerial appointments to committees follow the appointment process for agencies, boards and commissions coordinated by the Government of Alberta. There are a few methods for provincial appointments to municipal governance bodies. The Minister may choose to appoint members either directly or through an open competition or a combination of these two methods.

Provincial appointments will proceed in a manner that ensures the best representation on the governance bodies.

The Government of Alberta recognizes the critical importance of local oversight and input to policing. It is important to ensure community and municipality-specific concerns and trends are not overlooked, particularly for areas that have diverse and geographically dispersed populations and demographics.

The new model, consisting of a mixture of municipal and provincial appointments, ensures sufficient representation from both local and provincial government while allowing the municipalities to hold the majority of representation. This brings Alberta into alignment with other jurisdictions in Canada that facilitate provincial appointments to governance bodies.

Will the provincial appointments be limited to residents of the municipality for which the policing committee is set up?

Currently, municipal and provincial appointments are not restricted to residents of the municipality establishing the municipal policing committee.

Is it counter-intuitive to have the creation of municipal policing committees to enhance community input and involvement, while allowing for the GOA ministerial appointment of committee members?

Provincial appointees are subject to the individual bylaws of the police governance body to which they are appointed. The Minister of Public Safety and Emergency Services is responsible for ensuring that adequate and effective police services are provided across the province, and the decision to mandate provincial appointees on police governance bodies is a logical extension of the minister's mandate.

It is common practice to have provincial appointees on police boards and commissions across Canada, including B.C., Ontario, Manitoba, New Brunswick and Nova Scotia.

Our municipality has a policing committee that consists of nine members, do we need to reduce that number down to seven to align with this new regulation?

The Police Governance (Ministerial) Regulation states that a municipal policing committee shall consist of not fewer than three members and not more than seven members appointed by the municipality's council. To align with the regulation, the municipality would have to reduce the size of the municipal policing committee to seven. The minister may also make appointments to the committee.

The regulation states that if a municipal policing committee consists of:

- (a) three members, the Minister may appoint one member to the committee,
- (b) four to six members, the Minister may appoint up to two members to the committee, or,
- (c) seven members, the Minister may appoint one member for each group of three members appointed to the committee, including any remaining group that is fewer than three members.



Why are chief elected officials not allowed to chair the committee?

This provision has been in the *Police Act* since the inception of governance bodies in the legislation. Further, the legislation also states that elected officials, mayors, and vice mayors cannot be elected as a vice chair, demonstrating the committee or commission is operating outside the normal course of political influence.

Is it a correct reading of the regulations to state that a committee could, potentially, consist of only council members?

While the legislation in its current form does not explicitly require community representation on all committees – and this may allow for some committees to be composed solely of council members - the intended purpose of these requirements to ensure community representation on every committee.

The Ministry is currently reviewing this aspect of the regulation to ensure consistency across police governance bodies and to support strong community and civilian involvement in policing oversight.

For municipal policing committees, the municipality typically conducts a recruitment process to engage interested community members. Regional policing committees may also follow a similar approach or may choose to appoint a council member as their representative, based on what they determine best represents their interests at the regional level.

Public access was indicated during municipal police committee meetings - is creating public access a requirement?

Public access is a feature of police governance that creates transparency and builds the public trust. There is latitude for a municipality to decide what an appropriate level of public involvement should be. By being present and observing / participating members of the community can better understand the purpose and scope of the municipal policing committee, thereby increasing engagement, public interest and input. Typically, the structure of meetings of police governance bodies involves a public portion and a private or "in-camera" portion of meetings. In-camera portions of meetings typically are set aside for official matters having to do with personnel or detachment issues that may be sensitive or confidential in nature.

Are committee members compensated for attending meetings? Are the provincially appointed members going to be compensated?

Municipal policing committees are formed under municipal bylaw and remain a municipal responsibility, meaning that municipalities are responsible for the costs of establishing, administering, and sustaining membership of municipal and regional policing committees. This also applies to provincially appointed members who are expected to participate at the same level.

Municipalities do have the option of using a portion of their annual Police Support Grant, which allows funds to be used for governance and local police oversight.

Communities with populations between 5,000 and 15,000 may also take the opportunity to share costs related to RCMP governance by becoming part of a regional policing committee.

Can you explain the expectations and standards surrounding the new required community safety plans?

The act creates a requirement for police governance bodies to create, maintain and submit community safety plans to the Ministry of Public Safety and Emergency Services. In the coming months, more information, tools, training and templates will be made available to support committees with this responsibility.



Will there be a standardized template for municipal police committee annual reporting?

Wherever possible and as deemed useful to municipalities and governance bodies, the Ministry will work with municipalities and the Alberta Association of Police Governance to provide templates for those plans that are submitted to the Ministry in order to provide for consistency.

Were municipalities directly consulted in the creation of the committee requirement and what feedback did they give?

Albertans shared their thoughts on policing and their experiences with the police through an online survey from Dec. 3, 2020 to Jan. 4, 2021. In late 2020 and early 2021, government officials met with stakeholders, including police associations, First Nations, community leaders, municipalities, and culturally and ethnically diverse communities.

Following the proclamation of the *Police Amendment Act, 2022* a series of amendments were set to come into force over the next three years. The ministry engaged with municipalities, municipal associations and the RCMP about RCMP governance bodies, their composition, roles, and functions during January and February of 2024. The feedback helped to inform the Police Governance Regulation and the Police Governance (Ministerial) Regulation that were enabled by the *Police Amendment Act 2022*.

## Information Session 2: Regional Policing Committees

What is the composition of a regional policing committee?

Regional policing committees will consist of at least one member appointed by each municipality (with an MPSA) for a period of two to three years. They can also include additional members appointed by municipalities with the agreement of all the municipalities in the region where the municipality is located.

The four regions are: Central Alberta; Southern Alberta; Eastern Alberta and Western Alberta and utilize the regional boundaries of the Alberta RCMP in Alberta.

If we currently have a policing committee, do we have to still get ministerial approval to maintain this?

If a municipality between 5,000 and 15,000 population, with a Municipal Police Service Agreement (MPSA), currently has a policing committee and wishes to continue with that committee, they may elect to opt out of the regional policing committee.

To opt out of the regional policing committee, a municipality must seek ministerial approval by writing to the Minister to request permission to continue operating their municipal policing committee and confirming the municipal policing committee bylaw will align with the Police Governance Regulation and the Police Governance (Ministerial) Regulation.

Is there a notification or application process opt out of the regional committee. Are there certain requirements or criteria that a municipality has to meet in order to be considered?

To initiate the process of obtaining ministerial approval, a municipality should make a motion in council to opt out of the regional committee and write to the Minister requesting approval to establish their own municipal policing committee.

There is no requirement or criteria; a municipality must simply identify its intentions and the benefits to the community and confirm that the municipal policing committee bylaw will align with regulations.



In terms of regional committees, will the province designate the regions or are they leaving it up to the municipalities to decide on the size of the committee or region?

As identified above, the regions are aligned with the current RCMP Districts (east, west, central and south). We recommend that municipalities within a region connect with each another, so they are actively and collectively aware of which communities intend to opt out and which ones want to remain in the regional committee.

Can MPSA municipalities and Provincial Police Service Agreement (PPSA) municipalities form a regional committee?

Communities policed by the PPS do not have a requirement to form a police governance body. All PPSA communities fall under the purview of the Provincial Police Advisory Board.

Informal police advisory committees or regional police advisory committees continue to exist and collaboration amongst neighboring communities is recognized as being valuable. Although these advisory groups are not recognized in legislation an MPSA community along with neighboring PPSA communities may collaborate to form an informal police advisory committee. There is more information on this topic in section 3.

What is the reasoning for requiring an enhanced security clearance as opposed to reliability status?

A modern, robust security clearance framework will help ensure the integrity of appointees, as well as information, infrastructure and reputation of the committees.

All appointees should be properly vetted to ensure public trust in government institutions and processes, which in turn would improve public safety. Security incidents within Canada's public service community, including law enforcement, have demonstrated the importance of strong vetting practices reflected in the enhanced security clearance process.

Have there been discussions on the anticipated impacts on detachment commanders to be able to support the number of committees they may have to support?

The Ministry of Public Safety and Emergency Services engages in regular meetings with Alberta RCMP K Division and remains in close contact with the division during the implementation of these governance bodies. There will be impacts, as there are with most shifts in policy at a provincial level, but the RCMP have pledged to work collaboratively with all partners to ensure the transition to this new governance framework is successful. RCMP detachments have always worked together with municipalities; the shift to this governance model is just a more formalized way of doing this. The ministry welcomes feedback from the RCMP and municipalities with respect to the new governance structures.

The same detachments will be required to align with municipal, regional, and the provincial police oversight bodies. How will conflicting priorities among these groups be handled and who ultimately directs the detachment priorities?

Alberta RCMP leadership and the RCMP Districts will determine the best way to address their participation in municipal and regional policing committees. Any issues encountered will be managed through regular meetings between the ministry and Alberta RCMP K Division.



## Information Session 3: Provincial Police Advisory Board (PPAB)

Do we have to pass a bylaw if we fall under the PPAB?

PPSA communities who fall under the purview of the Provincial Police Advisory Board are not required to form a governance body and are not required to establish any formal bylaws at the community/municipal level. Small and rural communities with populations under 5,000 including municipal districts and counties who are policed by the RCMP will be represented by the Provincial Police Advisory Board (PPAB). The PPAB is established by the Government of Alberta.

How will representatives be selected within the four divisions?

The Minister will appoint 15 representatives following the existing appointment process to agencies, boards and commissions coordinated by the Government of Alberta. The Minister can appoint in three ways: via a direct appointment, an open competition or a combination of these methods. The act and regulations are prescriptive about the composition of the PPAB, so these requirements must be met. For the First Nations and Metis Settlements' representations, these nominations will come from the communities themselves.

As provided for in the *Police Act* and Police Governance Regulations, the PPAB will include:

- First Nations representation: The *Police Act* prescribes at least one member from a First Nation, nominated by the First Nation, and the regulation includes two additional First Nations representatives. The regulations make allowance for additional First Nations members.
- At least one member from a Metis Settlement or community, nominated by the Metis Settlement or community.
- Two Rural Municipalities of Alberta representatives.
- Two Alberta Municipalities representatives.
- Four representatives, one from each RCMP district, who are members of the community (not RCMP members).
- Three other representatives with consideration given to geographic representation, expertise and other desirable attributes that will contribute to the PPAB's ability to serve the 280+ small and rural communities it represents.

Why just three Indigenous representatives when there are four RCMP divisions?

The three Indigenous representatives are not bound by geographic districts. These representatives would serve in the broader interest of the board and may be nominated by their Nation to act in respect of the interests of all indigenous communities.

The First Nations communities policed by the RCMP are not considered municipalities and are not among the PPSA communities that fall under the *Police Act*. Instead, these communities are part of a framework agreement with the Government of Canada. Existing Community Consultative Groups apply in some of the RCMP-policed First Nations communities.

For municipal representation, does the legislation specify that PPAB membership be elected officials, or can they be community members at large?

The PPAB will be a blend of elected officials and residents from communities across Alberta.



How can PPSA communities ensure their local priorities and concerns are heard?

Communities should establish strong communication networks and channels with the PPAB to ensure their interests are represented to the ministry and Alberta RCMP. In addition, communities should expect that the PPAB will, in turn, represent information to them from the Ministry and Alberta RCMP.

The PPAB will help advance the interests of small and rural RCMP-policed communities by:

- Advising and supporting collaboration between the RCMP, communities and community agencies on integrated community safety planning.
- Representing the interests of communities served by the RCMP under a provincial police service agreement.
- Reporting annually on progress related to provincial police service priorities, provincial police service resourcing, and related initiatives.
- Working with the RCMP and the Ministry of Public Safety and Emergency Services to communicate with municipalities about provincial priorities, resourcing, and community specific challenges.

What is the mandate of the Provincial Police Advisory Board?

As per the roles and functions mentioned above, the PPAB will help foster effective communication and collaboration between the RCMP and the Ministry of Public Safety and Emergency Services with communities on matters of public safety or issues affecting their Alberta's small and rural communities.

What if the policing priorities identified by these existing regional advisory committees clash with those identified by the new PPAB?

The PPAB will represent the collective interests of small and rural communities across Alberta. Given the diverse needs of different regions, some variation in priorities is natural. The board will work to foster collaboration and ensure local concerns are heard, bringing key issues to the attention of the Government of Alberta and the RCMP.

How many meetings does the detachment commander have to go to?

Detachment commanders do not attend meetings of the PPAB. The PPAB will establish a regular meeting cycle with senior leadership at Alberta RCMP, including the commanding officer and representatives from the Ministry of Public Safety and Emergency Services. The PPAB may convene meetings on its own for its membership in deliverance of its mandate. Police members are not appointed to the PPAB.

If we have an enhanced agreement for a Community Peace Officer - does that have any impact?

The PPAB operates at a provincial level. Community Peace Officer programs are managed locally by municipalities and do not fall under the purview of the PPAB.



How is the PPAB envisioned to work with communities that have RCMP detachments that are under an MPSA for the urban portion and a portion of PPSA for the smaller rural component?

Currently, the structure for RCMP governance bodies in legislation is based upon the type of agreement via which a municipality receives policing services. PPSA communities are not required to have police governance bodies. MPSA communities do have governance obligations in administering their agreement and a responsibility to the communities they serve.

PPSA communities may form informal police advisory groups with neighbouring PPSA communities to develop a regional police advisory approach to priority setting and community safety planning. Detachments do participate in local advisory committees with the communities represented. This local advisory approach is outside the scope of legislation but has seen success over the years in Alberta communities.

Do we have to stop having our own meetings with the RCMP (where they report to council on stats, and allow council to ask questions)? What is the status of local police advisory committees?

It is recommended that municipalities' with locally established advisory groups (advisory committees) for informal regional collaborations continue current practices, as these advisory groups add value and facilitate communication within and across communities.

Many of these local and regional advisory groups have been successfully operating in the province for years. For example, Red Deer County operates a Regional Police Advisory Committee for PPSA neighbouring communities, often including other municipal representation. This configuration has proven effective in this jurisdiction as it offers excellent information sharing and engagement opportunities with the local communities and the police. It is recommended that these informal configurations continue.

Given the intent of the legislation is to promote community engagement with the RCMP, could you explain the rationale that municipalities under a PPSA cannot join a joint municipal police committee with a municipality under a MPSA.

While geographically adjacent communities served by the same RCMP detachment may benefit from collaboration, formal governance structures differ based on the type of policing agreement. The legislation does not intend to disrupt effective informal arrangements between communities. If your municipality has established informal collaboration mechanisms that are working well, we recommend maintaining these practices to continue meeting your communities' needs. The formal distinction between governance bodies exists primarily for administrative purposes but should not prevent practical cooperation that serves citizens effectively.

Municipalities under an MPSA have statutory authority over policing, including setting priorities and monitoring performance, while PPSA municipalities provide input through advisory groups without formal oversight powers. This distinction requires separate governance structures but does not prevent informal collaboration. Municipalities are encouraged to maintain any existing cooperative arrangements that effectively support local policing needs.

Can an MPSA municipality fall under the PPAB or does it have to be represented under a regional committee?

Communities with populations over 5,000 that have MPSAs must join a regional committee or have their own municipal policing committee. The PPAB is limited to only serving the needs of those policed by the PPS in an advisory capacity.



Will those interested in participating in the PPAB apply through the GOA's agencies, boards and commissions process? Will opportunities be posted publicly?

Any municipality with an interest in serving as a member on the PPAB should express their interest in writing to the Minister or through their preferred association – Rural Municipalities of Alberta or Alberta Municipalities.

Can municipalities recommend members to the PPAB for ministerial approval?

Municipalities may recommend or nominate an individual to be considered for appointment to the PPAB by writing to the Ministry to advocate on behalf of a person. Communities may also make representation through Rural Municipalities of Alberta and Alberta Municipalities on behalf of someone they feel is an excellent candidate.

Will there be a change in the legislation to recognize the configuration of MPSA and PPSA?

As with any policy change, the ministry will work with municipalities over time to assess what is working well and where adjustments may be needed. Feedback on the new RCMP governance bodies is welcome and can be shared directly with the Minister, through the PPAB, or via [albertapolicegovernance@gov.ab.ca](mailto:albertapolicegovernance@gov.ab.ca).

Were the Alberta Summer Villages Association (ASVA) engaged to provide input into the process?

An invite to the stakeholder sessions would likely have been provided by the Rural Municipalities of Alberta. They should liaise with the RMA in connection with both this matter and future engagements.

Who is responsible for costs associated with the PPAB?

All the costs related to the Provincial Police Advisory Board are borne by the province. There will be no cost to municipalities in terms of the establishment or ongoing operations of this advisory board.

Who can municipalities contact with questions about the new civilian governance bodies?

Municipalities can contact the Ministry of Public Safety and Emergency Services at [AlbertaPoliceGovernance@gov.ab.ca](mailto:AlbertaPoliceGovernance@gov.ab.ca) with questions and/or support in setting up these new governance bodies.

More information on RCMP civilian governance bodies can be found in the [Police Act](#), [Police Amendment Act](#) and in the [Police Governance Regulation](#) and [Police Governance \(Ministerial\) Regulation](#), found at Alberta King's Printer.