Agenda for the Regular Meeting of the Vauxhall Town Council Monday October 21, 2024 6:15 p.m. – Vauxhall Council Chambers

Agenda Item Action 1. Call to Order 2. Adoption of Agenda For Adoption 3. Delegations Receive all for Information a.) R.C.M.P. 4. Minutes **Council Minutes** a.) Regular Meeting of Council October 7, 2024 For Adoption **External Minutes** Receive all for Information b.) Vauxhall Regional Water Services Commission meeting July 15, 2024 c.) Vauxhall Regional Water Services Commission meeting August 26, 2024 d.) Barons-Eureka-Warner Family & Community Support Services meeting September 4, 2024 e.) Oldman River Regional Services meeting June 13, 2024 f.) Oldman River Regional Services meeting July 11, 2024 5. Financials a.) Cheque Listing for the month of September 2024 For Adoption b.) AMSC Mastercard as of October 4, 2024 Receive for Information 6. New Business a.) Fortis Alberta Francise Fee Resolution b.) Curling Club Contract Resolution c.) Hockey Rink and Curling Rink Slab Replacement Resolution 7. Reports Receive all for Information a.) Action List i.) Action List October 2024 ii.) Action List in Progress August 2024 b.) Upcoming Events and Meetings

Receive all for Information

8. Information and Correspondence

a.) VDCC Bi-Weekly Newsletterb.) FCSS – Report to Municipalities

9. Adjournment

Taber RCMP



MD OF TABER MONTHLY REPORT

September 2024

JURISDICTIONS OF TABER VAUXHALL RCMP-GRC TABER MD, BARNWELL, VAUXHALL

Taber/Vauxhall RCMP - Sep	otember 2024
RCMP CALLS FOR SERVICE	
MD of Taber	163
Barnwell	8
Vauxhall	21
TOTAL CALLS FOR SERVICE	192
Impaired Driving, 24 & 30 DAY SUSPENSIONS, IMMEDIATE ROA	DSIDE SUSPENSIONS
MD of Taber	4
Barnwell	0
Vauxhall	0
TOTAL IMPAIRED/SUSPENSIONS	4
CRIMINAL CODE VIOLATIONS (reported/cleared, insufficent	or unfounded)
MD of Taber	14
Barnwell	2
Vauxhall	1
TOTAL CRIMINAL CODE VIOLATIONS	17
NON-CRIMINAL	
911 Hangups in MD of Taber	19
Barnwell	1
Vauxhall	5
TOTAL 911 HANG UPS	25
Criminal Record Checks for Detachment Area General Public Fingerprints for Detachment Area	15 2

MD OF TABER PATROLS						
Barnwell	32					
Vauxhall	37					
HAMLETS	#					
Enchant	13					
Grassy Lake	32					
Hays	15					
TOTAL HAMLET PATROLS	60					
PARKS /CAMPGROUNDS						
MD Park	2					
Forks 1						
Enchant	3					
Chin 1						
Hays	0					
Grassy Lake	0					
TOTAL PARK / CAMPGROUND PATROLS	7					
TOTAL PATROLS in MD of Taber	99					
VIOLATION TICKETS						
MD of Taber	38					
Barnwell	2					
Vauxhall	4					
VIOLATION TICKETS WRITTEN BY TABER RCMP	59					
ITU (Lethbridge/Redcliff/Brooks) VIOLATION TICKETS	7					
TOTAL VIOLATION TICKETS	66					

Detachment Commander's Comments

- The Detachment laid charges in two criminal investigations during the month of September.
- There were five complaints of domestic violence made to the Detachment in the month of **September**. Charges were laid where evidence of an offence existed, and all available supports were provided to the victims.
- On September 19th Cst. Gallant attended and lead the Terry Fox Run at the Chamberlain School Grassy Lake.
- - Each school in the Detachment area has been assigned an RCMP member as a liaison, and these members have been attending each school to introduce themselves.

A regular meeting of Council of the Town of Vauxhall, was held in Council Chambers on Monday October 7, 2024, at 6:00 p.m.

PRESENT

MAYOR:

Kimberley Cawley

DEPUTY MAYOR:

Marilyn Forchuk

COUNCILLORS:

Shelley Deleeuw Kimberly Dorin Russell Norris Henry Zacharias

ABSENT:

ALSO PRESENT:

Chief Administrative Officer: Asst. CAO/Office Manager:

Cris Burns Mindy Dunphy

CALL TO ORDER:

Mayor Cawley called the meeting to order at 6:00 p.m.

Adoption of Agenda

RES: 24:180

MOVED by Councillor Zacharias to adopt the agenda as amended.

CARRIED Additions:

5(d) Policy - Arena Booking Policy

Minutes

RES: 24:181

MOVED by Councillor Norris to adopt the following minutes as

presented.

Regular meeting of Council September 16, 2024

CARRIED

External Minutes

RES: 24:182

MOVED by Deputy Mayor Forchuk to accept the following minutes as information

- Chinook Arch Library Board meeting April 4, 2024
- Taber & District Housing Foundation meeting June 26, 2024
- Taber & District Housing Foundation meeting July 25, 2024
- Barons-Eureka-Warner FCSS meeting June 5, 2024
- Vauxhall Public Library meeting May 1, 2024

Councillor Dorin arrives at Council Chambers at 6:04 p.m.

Bylaw No.991-23 Establish a Business and Tourism Advisory

Committee RES: 24:183

MOVED by Deputy Mayor Forchuk that Bylaw No. 991-23 for review

and accept as information.

CARRIED

Appointment

Library Board Member

RES: 24:184

MOVED by Deputy Mayor Forchuk to appoint Lena Martens to serve as a

member on the Vauxhall Library Board to September 19, 2027

CARRIED

Administration

Arena Booking Now

RES: 24:185

MOVED by Councillor Norris to accept the following as information.

Administration – Arena Booking Now

CARRIED

Organizational Meeting

RES: 24:186

MOVED by Councillor Deleeuw to hold the Organizational meeting on

Monday, October 21, 2024, at 6:00pm

CARRIED

Arena Booking Policy

RES: 24:187

MOVED by Councillor Zacharias to adopt Arena Booking Policy 049-2024

as presented. CARRIED

RES: 24:188

MOVED by Councillor Norris to accept the following as information.

CAO Update to Council October 2, 2024

CARRIED

Reports

RES: 24:189

MOVED by Councillor Dorin to accept the following as information.

Upcoming Events and Meetings

CARRIED

Information and Correspondence

RES: 24:190

MOVED by Councillor Zacharias to accept the following as information.

- Lowering costs for Municipalities
- Giving Albertans a voice in setting policing priorities
- Town of Vauxhall Employees Present: "Witches Woods"
- FCSS Clothing Fest
- October 4, 2024, Media inquiries

CARRIED

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Meeting Adjourned at 6:33 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Municipal District of Taber

Meeting Minutes

Vauxhall & District Regional Water Services Commission Meeting July 15, 2024 - 03:30 PM

Minutes of the regular meeting of the Vauxhall and District Regional Water Services Commission held on Vauxhall Council Chambers of the Town of Vauxhall Administration Building in Vauxhall, Alberta on Monday, July 15, 2024.

Present

John DeGroot

Municipal District of Taber

Murray Reynolds

Municipal District of Taber

Russ Norris

Town of Vauxhall

Richard Phillips (Chair) Town of Vauxhall

Arlos Crofts

Municipal District of Taber

Mike Passey

Municipal District of Taber

Corey Greene

Municipal District of Taber

Ginger Rose

Municipal District of Taber

1 Call To Order

Chair Richard Phillips called the meeting to order at 3:30pm.

Resolution

No:

Acceptance of Agenda

VW-2024-20

Moved by: Murray Reynolds

That; the Agenda be accepted as presented.

CARRIED

3 **Adoption of Minutes**

Resolution

3.1

2

April 15, 2024 Meeting Minutes

No:

VW-2024-22

Moved by: John DeGroot

That; the April 15, 2024 Meeting Minutes be accepted as

presented. CARRIED

Resolution

4

Accounts for Payment

No:

VW-2024-23

Moved by: Russ Norris

That; the April, May and June 2024 Accounts for payment be

accepted as presented.

CARRIED

Resolution

5

Balance Sheet

No:

VW-2024-24

Moved by: Murray Reynolds

That; the Balance Sheet be accepted as presented.

CARRIED

Resolution

No:

Profit & Loss Statement

VW-2024-25

Moved by: John DeGroot

That' the Profit and Loss Statement be accepted as presented.

CARRIED

CARRIED

Resolution

7

6

Operations Report

No:

VW-2024-26

Moved by: Russ Norris

That; the Operations Report be accepted as presented.

CARRIED

8 **Other Business**

Resolution

8.1

Auditor Appointment

No:

VW-2024-27

Moved by: Murray Reynolds

THAT; the Commission appoint KPMG LLP Chartered

Accountants – Lethbridge Office as the auditor for the Vauxhall & District Regional Water Services Commission for the financial

years ending December 31, 2024, through 2028.

AND THAT; budgetary changes required by the new auditor contract be included in the 2025 Operating Budget discussions.

CARRIED

9 **Next Meeting Date**

The next meeting will be October 7th, 2024 at 3:30pm.

Resolution

10

Adjournment

No:

Moved by: John DeGroot

VW-2024-28

That; the meeting adjourn at 4:06pm.

CARRIED

Municipal District of Taber

Meeting Minutes

Vauxhall Regional Water Services Commission Meeting August 26, 2024 - 01:00 PM

Minutes of the regular meeting of the Vauxhall and District Regional Water Services Commission on Monday, August 26, 2024.

Attendance John DeGroot

Municipal District of Taber

Murray Reynolds

Municipal District of Taber

Russell Norris

Town of Vauxhall

Richard Phillips (Chair)

Town of Vauxhall

Lace Lutz

Municipal District of Taber

Mike Passey

Municipal District of Taber

Ginger Rose

Municipal District of Taber

Cris Burns

Town of Vauxhall

Derek Taylor

KPMG

Absent

Chantal Claassen

Municipal District of Taber

1 Call To Order

Chair Richard Phillips called the meeting to order at 1:04pm.

Resolution

No:

Acceptance of Agenda

VW-2024-29

Moved by: Murray Reynolds

That; the agenda be accepted as presented.

CARRIED

3 Other Business

Resolution

3.1

4

2

2023 Audited Financial Statements

No:

VW-2024-30

Moved by: Russell Norris

That; the Vauxhall and District Regional Water Services

Commission (V&DRWSC) Financial Statements for the year ended December 31, 2023 be approved as presented.

CARRIED

Resolution

No:

3.2 August 26, 2024 Meeting Minutes

NO: VW-2024-30 Adjournment

Moved by: Murray Reynolds That; the meeting adjourn at 1:28pm. CARRIED

Barons-Eureka-Warner Family & Community Support Services (FCSS) Minutes of Board Meeting – Wednesday, September 4, 2024 Coaldale Hub (2107-13th Street) In-person and Online

Attendance (in-person)

Board Members:

Degenstein, Dave – Town of Milk River, Chair Bekkering, Garth – Town of Taber Doell, Daniel – Village of Barons Feist, Teresa – Town of Picture Butte Foster, Missy – Village of Barnwell Heggie, Jack – County of Warner Hickey, Lorne – Lethbridge County Jensen, Kelly – Town of Raymond Kirby, Martin – Village of Warner

Attendance (on-line):

Chapman, Bill – Town of Coaldale, Vice-Chair Harris, Merrill – M.D. of Taber Jensen, Melissa – Town of Nobleford Payne, Megan – Village of Coutts

Absent

Caldwell, Heather – Town of Coalhurst Norris, Russell – Town of Vauxhall

Nilsson, Larry - Village of Stirling

Staff (in-person):

Morrison, Zakk – Executive Director DeBow, Petra – Manager Florence-Greene, Evelyn – Accounting Assistant

Call to Order

D. Degenstein called the meeting to order at 4:07 p.m.

Approval of Agenda

L. Nilsson moved the Board approve the agenda as presented. **Carried Unanimously**

D. Degenstein thanked H. Caldwell for chairing the June 5, 2024, meeting.

Minutes

J. Heggie moved the minutes of the June 5, 2024, FCSS Board meeting be approved as presented.

Carried Unanimously

Do 1/1

Delegation

Community Needs Assessment Update

- L. Hallstrom entered the meeting at 4:22 p.m.
- Z. Morrison introduced L. Hallstrom to the Board.

Lars Hallstrom, Prentice Institute provided information regarding the Community Needs Assessment project.

The Board discussed the Community Needs Assessment project.

L. Hallstrom has a team of seven in place and they are in a position to engage with communities. The team will be contacting the participating community stakeholders. Perspective meetings will be held via zoom, phone, or in-person.

This is the first phase of date collection, and Lars hopes to achieve dialogue with all communities. The team is pulling together research and grey literature for information and triangulating data points.

- G. Bekkering asked if the findings will pinpoint municipal locations.
- L. Hallstrom responded that data will be shared analytically.
- D. Degenstein asked when the project will be completed.
- L. Hallstrom responded that the project will conclude in 2026.

The Board thanked L. Hallstrom for his presentation.

- L. Hallstrom left the meeting at 4:42 p.m.
- M. Payne moved the Board receive the Community Needs Assessment update information for information.

Carried Unanimously

Correspondence

The following correspondence was presented for information:

- 2024-05 Family and Community Support Services Association of Alberta (FCSSAA) – Funding Information Feedback
- 2024-06 FCSSAA News
- 2024-06 Call for Resolutions for 2024 FCSSAA Annual General Meeting (AGM)
- 2024-07-10 FCSSAA President Nomination Package
- 2024-07 FCSSAA News
- 2024-06-17 Certificate of Appreciation from South Region Parents as Teachers Society
- 2024 Letter and Certificate of Appreciation from Canada Revenue Agency –
 2024 Community Volunteer Income Tax Program

Z. Morrison will email the Board the FCSSAA President Nomination package.

The Board discussed the FCSS Tax Program and volunteers.

T. Feist moved the Board to receive the correspondence presented for information.

Carried Unanimously

Reports

Executive Director

Zakk Morrison reviewed the Executive Director's report.

The following was highlighted:

- Barons-Eureka-Warner FCSS Community Needs Assessment summary is intended for distribution among Municipal Councils and Management to raise awareness of the project prior to stakeholder engagement and community data collection.
- G. Bekkering moved the Board to approve the Executive Director's Report as presented.

Carried Unanimously

Financial Report

Z. Morrison reviewed the Financial Report.

The Board discussed the Financial Report.

- L. Hickey moved the Board approve the September 2024 Financial Report including:
 - Financial statement for July 31, 2024;
 - Monthly accounts for May 31, 2024;
 - Monthly accounts for June 30, 2024;
 - Monthly accounts for July 31,2024;
 - ATB Mastercard statement May 11 to June 12, 2024;
 - ATB Mastercard statement June 13 to July 11, 2024;
 - ATB Mastercard statement July 12 to August 13, 2024.

Carried Unanimously

New Business

Policy Updates and Recommendations

Zakk Morrison reviewed the Policy Handbook updates for:

- Human Resources
- Administration and Finance
- Information Management
- M. Jensen left the meeting at 5:01 p.m.

Jus My

Barons-Eureka-Warner Family & Community Support Services Minutes of Regular Board Meeting – Wednesday, September 4, 2024

Page 4

The Board discussed the Policy Handbook updates.

D. Doell moved the Board to receive the updated Administration and Finance policy for information.

Carried Unanimously

L. Hickey moved the Board to receive the updated Information Management policy as information.

Carried Unanimously

K. Jenson moved the Board approve the proposed changes to the Human Resource Policies as per the memo to the Board dated September 4, 2024, to be effective October 1, 2024.

Carried Unanimously

Round Table:

Petra DeBow provided an update on Premier Smith's visit on July 24, 2024.

Closed Session

M. Kirby moved the Board move in-camera, based on the Governance Policies-Board Meeting in Absence of the Public, at 5:30p.m.

Carried

Evelyn Florence-Greene, Petra DeBow and Zakk Morrison left the meeting at 5:31 p.m.

J. Heggie moved the Board back to regular session at 5:44 p.m. **Carried**

Date of Next Meeting

The date of the next regular Board meeting will be October 2, 2024, at the Coaldale Hub (2107-13th Street) in-person and online (via Teams) starting at 4:00 p.m.

Adjournment

J. Heggie moved the meeting adjourn at 5:45 p.m.

Carried

Chairperson

Executive Director



BOARD OF DIRECTORS' MEETING MINUTES Thursday, June 13, 2024 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge) or ZOOM Virtual Meeting

BOARD OF DIRECTORS:

Colin Bexte (Virtual)	Village of Arrowwood
Jake Hiebert (Absent)	Village of Barnwell
Dan Doell (In Person)	Village of Barons
Mike Wetzstein (Virtual)	Town of Bassano
Ray Juska (Virtual)	City of Brooks
Roger Houghton (In Person)	
Allan Burton (Absent)	Town of Cardston
Sue Dahl (In Person)	Village of Carmangay
James F. Smith (Absent)	Village of Champion
Brad Schlossberger (In Person).	Town of Claresholm
Scott Akkermans (In Person)	
Tanya Smith (In Person)	Village of Coutts
Dave Slingerland (Absent)	
Dave Filipuzzi (In Person)	Mun. Crowsnest Pass
Dean Ward (In Person)	Mun. Crowsnest Pass
Stephen Dortch (In Person)	Village of Duchess
Gordon Wolstenholme (In Person	
Joan Hughson (In Person)	
Mark Peterson (In Person)	Village of Glenwood
Suzanne French (Absent)	
Morris Zeinstra (In Person)	Lethbridge County

Brad Koch (Absent)Village of Lomond
Gerry Baril (Absent)Town of Magrath
Peggy Losey (In Person)Town of Milk River
Dean Melnyk (Virtual)Village of Milo
Victor Czop (Virtual)Town of Nanton
Marinus de Leeuw (In Person)Town of Nobleford
Teresa Feist (Absent)Town of Picture Butte
Tony Bruder (Absent)M.D. of Pincher Creek
Don Anderberg (In Person) Town Pincher Creek
Ronald Davis (Absent) M.D. of Ranchland
Neil Sieben (In Person)Town of Raymond
Don Norby (In Person) Town of Stavely
Matthew Foss (Absent)Village of Stirling
John DeGroot (Absent)MD of Taber
Russell Norris (In Person)Town of Vauxhall
Christopher Northcott (Virtual)Vulcan County
Richard DeBolt (In Person)Town of Vulcan
David Cody (In Person)County of Warner
Marty Kirby (In Person)Village of Warner
Evan Berger (In Person)M.D. Willow Creek

STAFF:

Bonnie Brunner	Senior Planner
Mike Burla	Senior Planner
Ryan Dyck	Planner
Carlin Groves	CAD/GIS Technologist
Steve Harty	Senior Planner
Diane Horvath	Senior Planner
Raeanne Keer	Executive Assistant

Lenze Kuiper	Chief Administrative Officer
Jennifer Maxwell	Subdivision Technician
Stephanie Sayer	Accounting Clerk
Kattie Schlamp	Planner
Rachel Schortinghuis	Assistant Planner
Gavin Scott	Senior Planner

Chair Gordon Wolstenholme called the meeting to order at 7:00 pm.

1. APPROVAL OF AGENDA

Moved by: Scott Akkermans

THAT the Board adopts the Agenda for June 13, 2024, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Richard DeBolt

THAT the Board approves the meeting minutes of December 7, 2023, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. PRESENTATION

a. 2023 Financial Statements & Auditor's Report - Derek Taylor, KPMG LLP

Derek Taylor, of KPMG LLP, presented the 2022 Financial Statements and Auditor's Report to the Board.

5. REPORTS

a. 2023 Annual Report

L. Kuiper, Chief Administrative Officer, presented the 2022 Annual Report to the Board.

Moved by: Dean Ward

THAT the Board of Directors have reviewed and ratified the Executive Committee Approval of the ORRSC Annual Report and Financial Statements for the Year ending December 31, 2023.

CARRIED

b. Executive Committee Report

Chair Wolstenholme presented the Executive Committee Report to the Board.

BUSINESS

a. Staffing Update

L. Kuiper announced the retirement of Sherry Johnson, Bookkeeper, at the end of April 2024 following 40+ dedicated years with the Commission. He then introduced Stephanie Sayer, Accounting Clerk, and Rachel Schortinghuis, Assistant Planner, to the Board as new staff to ORRSC.

b. New ORRSC Member - County of Forty Mile No. 8

L. Kuiper announced and welcomed the County of Forty Mile No. 8 as the newest member to the Oldman River Regional Services Commission and welcomed their Board Member Joan Hughson.

Moved by: Brad Schlossberger

THAT the Board of Directors approves membership in 2024 of the following Municipality to the Oldman River Regional Service Commission:

County of Forty Mile No. 8

CARRIED

c. Subdivision Activity

- As of May 31, 2024
- L. Kuiper presented the Subdivision Activity statistics as of May 31, 2024 to the Board.

d. Year End Financial Performance Reports and Presentation

L. Kuiper presented the Year End Financial Performance Reports and Presentation to the Board.

The Board discussed ensuring that the Commission is charging appropriate membership fees to ensure the financial viability of organization and ensuring that the valuable and knowledgeable staff within the Commission are retained given the support they provide to the membership.

e. ORRSC Periodical - Hamlets

R. Dyck, Planner, presented information on the upcoming ORRSC Periodical topic, Hamlets.

7. ACCOUNTS

- a. Balance Sheet and Comparative Income Statement
 - As of April 30, 2024
- L. Kuiper presented the Balance Sheet and Comparative Income Statements as of April 30, 2024

Moved by: Peggy Losey

THAT the Board approves Balance Sheet and Comparative Income State, as of April 30, 2023, as presented.

CARRIED

8. NEXT MEETING – Thursday, September 5, 2024

9. ADJOURNMENT

With no further questions and nothing further to discuss, Chair Gordon Wolstenholme adjourned the meeting, the time being 8:01 pm.

Gordon Wolstenholme, Chair

Lenze Kulper, Chief Administrative Officer



EXECUTIVE COMMITTEE MEETING MINUTES July 11, 2024; 6:00 pm

ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, July 11, 2024, at 6:00 pm, in the ORRSC Administration Building, as well as virtually via Zoom.

Attendance

Executive CommitteeGordon Wolstenholme, Chair
Don Anderberg, Vice Chair, Virtual
Scott Akkermans

David Cody Brad Schlossberger Neil Sieben, Virtual Absent

Christopher Northcott

Staff

Bonnie Brunner, Senior Planner Diane Horvath, Senior Planner Raeanne Keer, Executive Assistant Stephanie Sayer, Accounting Clerk Gavin Scott, Senior Planner

Chairman Wolstenholme called the meeting to order at 6:00 pm.

1. Approval of Agenda

Moved by: Scott Akkermans

THAT the Executive Committee adopts the June 11, 2024 Executive Committee Meeting Agenda, as presented.

CARRIED

2. Approval of Minutes

Moved by: Brad Schlossberger

THAT the Executive Committee approves the May 9, 2024 Executive Committee Meeting Minutes, as presented.

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Official Business

a. Staff Updates

R. Keer advised the Committee that 2 new Assistant Planners would be joining in August. She stated that they have been hired on 1-year contracts and that we hope that they will be a good fit long term to help with the existing heavy workload on stuff.

b. New Service Investigation: Development Processing and Support Position

R. Keer announced that Administration has sent out a letter to the Member's Chief Administrative Officers to inquire if there was an appetite for ORRSC to offer a new service in which a dedicated staff member would be available to process development permits and provide development support to those who are interested in participating. She advised at this time Administration had received various levels of interest from 19 municipalities. R. Keer stated that Administration has requested all interested parties to complete an initial survey to help ORRSC understand what level of service our members would like to see from this position to help us draft a proposal to ensure that the role is sustainable from both a financial and work load perspective.

D. Horvath stated that the need for this position has come out the need to alleviate some of the day-to-day workload that the Planners are experiencing as over the last few years as they have been assisting with Development Officer work in their municipalities will has taken away their ability to complete larger projects which carry a larger impact to the Fee For Service budget. She stated that in addition Administration believe that this position would be a benefit to the membership to help those Members who require assistance when there are changes in staff, or for municipalities where the CAO is also the Development Officer.

R. Keer advised that once the survey results are in from all of the interested parties, Administration will work to develop a proposal to present to the Members to further gauge their level of interest based on the proposal level of service and associated fees.

c. Regional Assessment Review Board Member Appointments

R. Keer stated that the Regional Assessment Review Board is low on lay members this year due to a limited number of appointments and a further limited number of members who were able to complete the mandatory training with the Land and Property Rights Tribunal (LPRT). She advised that correspondence will be going out to the membership in the coming weeks asking that Members consider the opportunity to advertise for lay members for this Board to assist with next years hearings. R. Keer acknowledged that this is a difficult board to recruit for as the training opportunities are limited through LPRT and can be onerous on appointees.

R. Keer stated that she does have a lay member who currently sits on the City of Lethbridge Assessment Review Board who attending a training session hosted by ORRSC in the Spring who is interested in joining the Regional Board and inquired if any Committee members believe their municipality would be interested in appointing him to help ensure we have enough experienced lay members for hearings this Fall.

S. Akkermans suggested contacting the Town of Coalhurst CAO as they may interested given the proximity of the Town.

d. ORRSC Periodical - Hamlets

G. Scott presented the Summer 2024 ORRSC Periodical on Hamlets to the Committee.

e. Subdivision Activity - As of June 30, 2024

R. Keer presented Subdivision Activity as of June 30, 2024 to the Committee.

f. 2025 Initial Budget Discussion

R. Keer stated that Administration wanted to open up the conversation around the 2025 Budget and budget process with the Committee early this year to help Administration determine what the Committee would like to see going forward, such as membership fee rates, existing membership caps, salaries, reports, and the budget process.

The Committee discussed the current Fee for Service revenue budget of \$200,000.00 compared to the \$27,674.51 that is currently received as of May 31, 2024. The Committee discussed the benefit of receiving a project status list moving forward to assist with budget development.

R. Keer advised that she would work the S. Sayer to develop a project tracking system for the next meeting.

The Committee discussed reviewing the standards and amounts used for developing Fee for Service projects and increasing them to better meet the value of the work that is being produced.

The Committee discussed determining the revenue required to sustain the proposed Development Processing and Support position.

The Committee discussed the need to see the actuals for the current year and previous years for various revenues and expenses to help better budget. The Committee also discussed the need to stabilize income to ensure fixed expenses are covered appropriately with the Membership fees. The Committee discussed the difficulty of predicting and relying on subdivision and fee for service to balance the budget when they are too variable to be used. The Committee discussed determining what memberships fees would need to be increased too to properly cover the fixed expenses for the organization and using subdivision and fee for service to cushion the organization and restore reserves.

S. Sayer advised that she is currently working on a new budget format to better capture and represent the actuals of the organization.

The Committee discussed how increasing fees could impact the membership and the organization and the long term affects of not increasing fees appropriately.

The Committee discussed concerns around staffing levels, the workload and work capacity on existing staff and salaries to help retain and attract staff to help the organization function appropriately.

The Committee discussed the importance meeting with member municipality Councils and CAO's to help keep the relevance of ORRSC in the forefront of the municipalities, and to allow the opportunity for members to provide feedback on the services they receive.

The Committee advised Administration that they would like to hold a separate meeting to go through the budget in detail outside of a Regular Executive Committee meeting to have a larger conversation.

The Committee discussed the need for review what types of services are being done at nocharge to the Members that could be potential place of revenue for the organization.

R. Keer advised that she would reach out to discuss setting up a date for the budget deliberations in the near future.

5. Accounts

a. Office Accounts

R. Keer presented the Monthly Office Accounts for May 2024 and the Payments and Credits for May 2024 to the Committee.

b. Financial Statements

R. Keer presented the Balance Sheets and Comparative Income Statements for May 2024 and the Details of Account as of May 31, 2024 to the Committee.

Moved by: Don Anderberg

THAT the Executive Committee approves the Monthly Office Accounts, the Payments and Credits, Balance Sheets and Comparative Income Statements for May 2024 and the Details of Account as of May 31, 2024, as presented.

CARRIED

6. New Business

There was no new business for discussion.

7. CAO's Report

R. Keer presented CAO Report to the Committee.

8. Round Table Discussions

Committee members and staff reported on various projects and activities in their respective municipalities.

9. Next Meeting – Board of Directors – September 5, 2024; Executive Committee – August – Cancelled; September 12, 2024

10. Adjournment

Following all discussions, Chair Gordon Wolstenholme adjourned the meeting, the time being 7:18 pm.

SAR WITH

CHIFF ADMINISTRATIVE OFFICER

(m

Town of Vauxhall Request for Decision

Date:	October 9, 2024					
Proposed by:	Administration					
Topic	FortisAlberta Franchise Fee					
Background:						
Previous motions fr	om 2021-2023					
October 18 th , 2021 FortisAlberta Franchise Fees RES: 21:173	MOVED by Deputy Mayor Coad that the local access fee charged to FortisAlberta for use of municipal lands for its power lines effective January 1 st , 2022, be increased to 8%. Revenue allocations to be determined at Budget time.					
November 14 th , 2022 FortisAlberta Franchise Fees RES: 22:236						
October 10, 2023 FortisAlberta Franchise Fee RES: 23:182 MOVED by Councillor Zacharias that the local access fee charged to FortisAlberta for use of municipal lands for its power lines effective Januar 1, 2024, will remain at 8%.						
The franchise fee is on the retail charges	calculated as a percentage of Distribution Tariff (delivery charges) and not or other riders.					
A decision is requir FortisAlberta	ed at this meeting for the franchise Fee to make the requirements of					
The franchise calculator will be available for your review in Council chambers.						
Motion of Council:						
MOVED by of municipal lands for	that the local access fee charged to FortisAlberta for use its power lines effective January 1, 2025, be increased to%.					
MOVED by of municipal lands for go to	that the local access fee charged to FortisAlberta for use its power lines effective January 1, 2024 will remain at 8%. Revenue will					



Rates, Options, and Riders Schedules Approved in AUC Disposition 28877-D01-2024 Approved in AUC Disposition 28758-D01-2024 Approved in AUC Disposition 28626-D01-2023 Approved in AUC Disposition 28624-D01-2023 Effective Date April 1, 2024

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MUNICIPAL FRANCHISE FEE RIDERS

Availability: Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to each rate class.

Price Adjustment:

A percentage surcharge per the table below will be added to the total distribution tariff, including both the transmission and distribution charges, and excluding any Riders, calculated for every Point of Service within each Municipality and will be billed to the applicable Retailer.

FortisAlberta will pay to each Municipality each month, in accordance with the franchise agreements between FortisAlberta and the Municipalities or an agreement with a non-municipality, the franchise fee revenue collected from the Retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	20%	2021/04/01	03-0041	Boyle	20%	2021/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	8%	2021/01/01	01-0043	Brooks	14%	2021/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	4%	2024/04/01
02-0011	Athabasca	20%	2024/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	17%	2024/01/01
03-0010	Arrowwood	12%	2015/07/01	02-0050	Canmore	16%	2024/01/01
02-0387	Banff	7%	2024/02/01	03-0054	Carmangay	15%	2021/01/01
07-0164	Banff Park	4%	2019/10/01	03-0055	Caroline	12%	2021/01/01
03-0363	Barnwell	7.5%	2024/01/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	14%	2023/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	2%	2021/01/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	8%	2024/01/01	02-0065	Claresholm	6%	2024/01/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	11%	2023/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	18%	2024/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	18%	2024/04/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	7.5%	2023/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	17%	2020/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0076	Coutts	3%	2017/01/01
02-0034	Bon Accord	19%	2022/01/01	03-0077	Cowley	5%	2016/01/01
02-0039	Bow Island	17%	2024/01/01	03-0078	Cremona	10%	2016/01/01
				02-0079	Crossfield	17%	2023/01/01



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Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016/01/01	02-0188	Killam	10%	2024/01/01
04-0080	Crystal Springs	0%	2016/01/01	01-0194	Lacombe	17.63%	2024/01/01
03-0081	Czar	5%	2013/10/01	04-0196	Lakeview	2%	2016/01/01
02-0082	Daysland	10%	2024/01/01	02-0197	Lamont	7.50%	2020/01/01
02-0086	Devon	17%	2024/01/01	04-0378	Larkspur	3%	2020/04/01
02-7662	Diamond Valley	10%	2023/01/01	01-0200	Leduc	16%	2014/01/01
02-0088	Didsbury	17%	2016/01/01	02-0202	Legal	20%	2024/01/01
02-0091	Drayton Valley	10%	2016/01/01	03-0207	Lomond	15%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0208	Longview	17%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0209	Lougheed	5%	2016/01/01
03-0096	Edberg	13%	2021/01/01	02-0211	Magrath	15%	2023/01/01
03-0097	Edgerton	15%	2022/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
02-0100	Edson	4.70%	2024/01/01	02-0215	Mayerthorpe	14%	2024/01/01
03-0109	Ferintosh	11%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0112	Foremost	7%	2016/01/01	02-0218		12%	2017/01/01
02-0115	Fort Macleod	15%	2018/10/01	02-0219	Millet	18%	2024/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	03-0220	Milo	20%	2017/01/01
02-0124	Gibbons	10%	2013/01/01	02-0224	Morinville	20%	2013/07/01
03-0128	Glenwood	5%	2022/04/01	04-0230	Nakamun Park	0%	2013/10/01
04-0129	Golden Days	0%	2017/01/01	02-0232	Nanton	9%	2019/01/01
02-0135	Granum	0%	2024/02/01	02-0236	Nobleford	5%	2023/01/01
04-0134	Grandview	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
04-0358	Half Moon Bay	0%	2021/01/01	04-0385	Norris Beach	0%	2016/01/01
02-0143	Hardisty	9.50%	2021/01/01	02-0238	Okotoks	20%	2021/01/01
03-0144	Hay Lakes	9%	2021/01/01	02-0239	Olds	17%	2024/01/01
02-0148	High River	20%	2015/07/01	02-0240	Onoway	10.5%	2024/01/01
03-0149	Hill Spring	5%	2014/01/01	04-0374	Parkland Beach	0%	2015/01/01
02-0151	Hinton	11.73%	2022/01/01	02-0248	Penhold	19%	2014/01/01
03-0152	Holden	4%	2016/01/01	02-0249	Picture Butte	11%	2022/01/01
03-0153	Hughenden	5%	2016/01/01	02-0250	Pincher Creek	20%	2024/01/01
03-0154	Hussar	12.50%	2017/01/01	04-0253	Point Alison	0%	2017/01/23
02-0180	Innisfail	17%	2023/03/01	04-0256	Poplar Bay	0%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0257	Provost	20%	2015/01/01
02-0183	Irricana	8%	2023/05/01	02-0261	Raymond	16%	2022/01/01
04-0185	Island Lake	0%	2016/01/01	02-0265	Redwater	10%	2023/04/01
04-0186	Itaska Beach	0%	2017/10/01	02-0266		20%	2022/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0268	Rocky Mtn House	15.3%	2023/01/01
04-0187	Kapasiwin	0%	2018/04/01	03-0270	Rockyford	7%	2024/01/01



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Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0272	Rosemary	15.50%	2023/01/01	02-0311	Taber	18%	2020/07/01
04-0273	Ross Haven	0%	2016/01/01	02-0315	Thorsby	20%	2014/01/01
03-0276	Ryley	3%	2016/01/01	02-0318	Tofield	5%	2015/01/01
04-0279	Seba Beach	4%	2014/01/01	04-0324	Val Quentin	0%	2016/01/01
02-0280	Sedgewick	11%	2024/01/01	02-0326	Vauxhall	8%	2022/01/01
04-0283	Silver Sands	3%	2018/01/01	02-0331	Viking	8%	2013/01/01
04-0369	South Baptiste	0%	2005/05/01	02-0333	Vulcan	20%	2013/10/01
04-0288	South View	3%	2019/01/01	03-0364	Wabamun	10%	2017/01/01
01-0291	Spruce Grove	20%	2016/01/01	02-0335	Wainwright	12%	2024/01/01
01-0292	St. Albert	15%	2023/01/01	07-0159	Waterton Park	8%	2018/10/01
03-0295	Standard	4%	2024/04/01	03-0338	Warburg	10%	2015/01/01
02-0297	Stavely	6%	2021/01/01	03-0339	Warner	7%	2024/01/01
03-0300	Stirling	12%	2019/01/01	04-0344	West Cove	0%	2018/01/01
02-0301	Stony Plain	20%	2013/01/01	02-0345	Westlock	16.25%	2024/01/01
09-0302	Strathcona County	0%	TBD	01-0347	Wetaskiwin	18%	2024/01/01
02-0303	Strathmore	20%	2020/07/01	04-0371	Whispering Hills	5%	2016/10/01
03-0304	Strome	9%	2022/01/01	02-0350	Whitecourt	4.47%	2024/01/01
02-0307	Sundre	12%	2024/01/01	04-0354	Yellowstone	8%	2024/01/01
04-0386	Sunrise Beach	0%	2018/01/01				
04-0308	Sunset Point	10%	2017/01/01				
02-0310	Sylvan Lake	18%	2023/01/01				



Town of Vauxhall Council Memo

GC.

Date:

October 17, 2024

Topic

Hockey Rink and Curling Rink Slab Replacement

Background:

Council discussion from Joint Council Meeting.

Suite 300, 714 5 Avenue South Lethbridge, AB T1J 0V1 Phone: 403-329-3442 1-866-329-3442

Fax: 403-329-9354



Town of Vauxhall P.O. Box 509 Vauxhall, AB T0K 2K0 June 28, 2024 File: N\Proposals\1420\P17\L01r1.doc

Attention:

Cris Burns

Chief Administrative Officer

Dear Cris:

Re: Hockey Rink and Curling Rink Slab Replacement Design and Construction – Fee Proposal

As per your request, we are pleased to provide a fee proposal for the Engineering Services required for the Hockey Rink and Curling Rink Slabs. Our proposal is based on the Assessment completed by MPE Engineering and the construction estimate provided by GSR. The scope of the design work is further identified as follows:

- > Remove Rink Glass, Dashers, and Bulkheads to allow for Slab Demolition
- > Demolition of the Hockey and Curling Rink Slabs, removal of insulation and heat slab.
- > Preparation of Slab Subgrades and Proof roll for sub-base condition assessment.
- > Specification of heat slab, insulation, and new slabs
- > Specification of new heat slab piping and heat headers, and cool slab piping to existing chilled headers, and slab control sensors.
- Specification of replacement of Rink Glass, Dashers, and Bulkheads.
- > Construction Documents and Tender Package for issue to Public Tender
- > Construction Administration and Construction Review Services.

Deliverables and Assumptions

Our fee estimate was developed based upon the following "Assumptions" and "Deliverables":

The following *Deliverables* will be provided:

- 75% Design review package with Demolition Drawings and Proposed Drawings for Structural and Mechanical Designs.
- 100% Design Review Packages with Construction Document Drawings and Specifications including Front-end tender documents.
- Public Tender through Bids and Tenders, c/w Pre-Bid Meeting and Tender Review Summary
- Progress Certificates for monthly progresses, Shop Drawing Reviews, RFI responses, Contract Change Orders.
- 10 Construction Site Reviews for Structural and 4 Construction Site reviews for Mechanical.
- 5 Construction Site Meetings, 2 Pre-pour meetings.

Ice Flooring/Arena/Curling

The ice surface in the arena and curling areas have been showing their age (46 years). An engineering services assessment was completed in 2023. The recommendation is for removing the existing refrigerated concrete floors and replacing them with new refrigerated concrete floors for both hockey and the curling rink.

The updated proposal as of June 28, 2024, total project \$1,836,800

Tentative project timeline:

Design: August-November 2024

Tender: December 2024

Construction Award: February 2025Construction: March-September 2025

Allocation from the approved budget:

Reserves:

\$700.000

CCBF Grants:

\$600,000

Debt:

\$500,000

Total

\$1,800,000



Date:

October 21, 2024

Topic

Upcoming Events & Meetings

Background:

To update Council on upcoming event and meetings.

- Administration will add the meetings & events calendar to the council agenda.
- If council will keep us updated on any outside committee meetings, we will continue to add to the calendar.

Position of Administration

If there is an event that Council wishes to attend, of monetary value that does not fall within the Council Remuneration Policy #027-2017 we request a resolution of Council for approval.

<u>Date</u>	<u>Time</u>	Meeting	Location	Councillor(s)Member
2024-10-25	TBD	Veterans Memorial Highway Assc.	Lac La Biche	Cllr. Norris
2024-10-30	7:00 PM	Regional Fire Authority	Fire Hall	
2024-11-13	6:00 PM	JEDC	Reeves Room MD of Taber	Cllr. Deleeuw and Mayor Cawley
2025-01-06	3:30 PM	Water Commission Meeting	Chambers	Cllr. Norris

Date/2024	Time	Events	Location	Councillor attending (if applicable)
October 19-26	8 days	Annual Pheasant Festival	Taber	
05-Dec		Snow Flake Frolic	Community Hall	
07-Dec	10:00am-3:00pm	Farmers Market (Christmas)	Community Hall	
				v.





Friday October 4th 2024

This Bi-weekly Newsletter is available to members and non-members of the Vauxhall & District Chamber of Commerce and features information of importance to, and about local business and upcoming events!

MEMBER HIGHLIGHT

Taber and District Health Foundation

The Mission of Taber & District Health Foundation is to give the community an opportunity to participate in raising funds to provide financial support to purchase essential equipment for the Taber Health Centre. Your donations will provide the best possible healthcare in a positive, healing, compassionate environment for the residents of Taber, Barnwell, Grassy Lake, Enchant, Hays, M.D. of Taber and Vauxhall.

The Foundation will ensure that all funds received are managed prudently and that all funds are dispersed in keeping with the wishes of the donor.



Nominations	Are Now Being Accepted
VA	
6 mg	
WA.	
. 7 /8	
Vauxh	iall & District
CHAM	BER OF COMMERCE
CHAV	IDER OF COMMERCE
BUSINESS OF T	HE YEAR NOMINATION FORM
Loominute the following Business:	open to any Vauxhall & District Business
Business Name	
Phone	Email
Business of the Year Criteria: Awa	rded to the Vaushall & District Business that best amplifies
an ethic of selfless commitment to	o innovation, dedication and commitment to the Vauxhall
& District. This Business incorpora	ites values and stands out for his/her overall leadership and
contributions during the past year	r and is committed to Vauxhalf & District. They should be a
model for other Business to emul	Ke.
Business must not have received	d this award in the past five years
· Business must be an Alberta res	ident.
· Business must be local to the Va	nochall & District area.
• Business is not required to	be a Vauxhall Ag Society member to be eligible.
I'd like to nominate this Business	because: (100 words of less)

Nominated by:	
Nominized by: Name Name of Contact	



Vauxhall Academy of Baseball



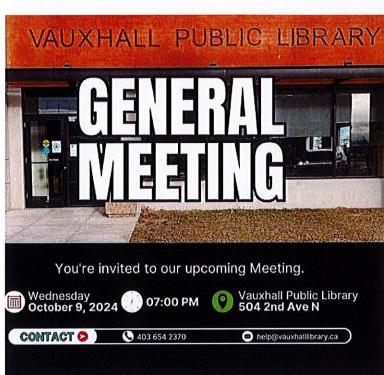
Upcoming Events:

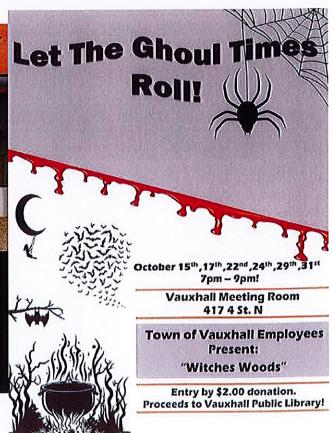
October 6th - Jets Stadium Vauxhall Jets vs Badlands (Oyen) Double Header at Noon

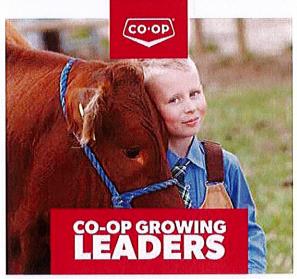
October 19th - 100 Inning Marathon Game
Jets Stadium - 10:00am
*Weather Pending

Online Rafflebox https://www.rafflebox.ca/raffle/vauxhallacademy









Join 4-H and South Country Co-op will pay for your membership.

· Age 6-21? Thinking about joining 4-H for the first time?

· Ready to "Learn to do by doing"?

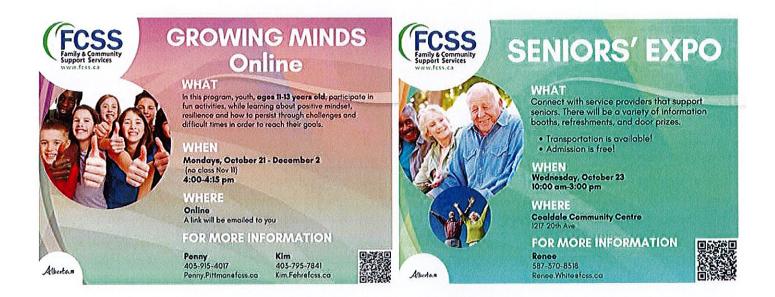
f you're a new member, register with a 4-H Club within the South Country Co-op trading area, and we will cover your membership fee. Send your name, phone number, club and leader information to j.prior@sccoop.ca before December 15, 2024.

Applications open September 3, 2024.









OPPORTUNITIES

Warren porter Agencies is currently hiring inquire within or call (403) 654-2512

for more information

Taber Sugar Factory is looking for 4 more workers. Work hours are from 8:00 AM - 4:00 PM.

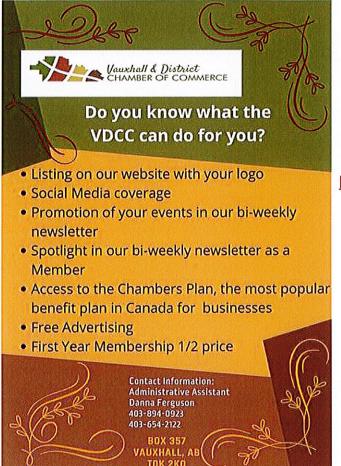
Sundays off.

Has to be at least 18 years old.

Starting ASAP till November.

If you are interested you can pick up an application form from the Factory office, you can call them directly or call Katharina Dyck at 403-622-7145.

BECOME A MEMBER TODAY!



Not a Member?

Becoming a VDCC member is easy and affordable.

Our 2023 yearly memberships for not-forprofit organizations / individual are \$50 (restricted to clubs, schools and such).

Business fees are \$150.

First time Members receive 50% off the first year, don't miss out!

Chambers Plan Group Insurance

chamberplan_eca

Group Insurance & Employee
Benefits Enjoyed by 30,000
Canadian Businesses

VDCC INFORMATION!

Our mailing address is:

Vauxhall & District Chamber of Commerce

Box 357

Vauxhall, AB

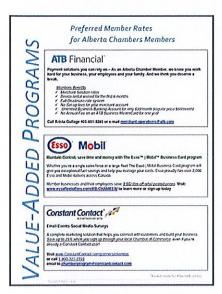
T0K 2K0

Email: info@vauxhallchamber.ca



Follow us on Facebook https://www.facebook.com/Vauxhall-District-Chamber-of-Commerce 198208407564216/ If you no longer wish to receive these emails please contact us.







VALUE ADDED PROGRAMS AVAILABLE FOR OUR MEMBERS!

