



Purpose:

This policy provides guidelines to facilitate the method of public communication for the Town of Vauxhall to ensure accountability and transparency.

Policy Statement:

The public & stakeholders of Town of Vauxhall:

- The public have the right to be informed.
- Are encouraged to increase their understanding and knowledge about local issues.

Town of Vauxhall:

- May provide public engagement opportunities
- Is committed to continuously improve its public engagement process
- Believes that informing the public and stakeholders leads to better, informed decisions.
- Supports staff to build their skills and knowledge to engage the public

Type of Engagement

Inform

- Provide the public with balanced, objective information to assist them in understanding Councils decisions within the context of the alternatives available and /or solutions.

Consult

- To obtain public feedback on the decision making process, listen and respond to public concerns
- When the decision is a known concern to the public or stakeholders
- When Council or administration request public input

Involve

- May work directly with the public throughout the process to ensure public comments are considered and possibly incorporated into the decision making.
- May partner with the public in aspects of the decision including the development of alternatives and the identification of the preferred solution.
- An issue is considered important enough for the future of the municipality.

Process/Tools of Notification to Public & stakeholders

- Newspaper/published, town website, social media, letters, Mayors message & newsletter, signs, utility and tax notice stuffers, direct mail, radio, online survey, council meetings, open house, public hearings.

Categories

- Annual Budgets
- Annual Reports
- Strategic Plan
- Bylaws Review & Development
- Policy Review and Development
- Capital Projects
- Regular/Special/Committee Meetings
- Audited Financial Statements
- New or Amended Municipal Development Plan, Area Structure Plans, Land Use Bylaw.
- New or amended Area Redevelopment plans or Planning documents
- As directed by Council