

**Agenda for the
Regular Meeting of the Vauxhall of Town Council
Monday May 8, 2023
6:00 p.m. – Vauxhall Council Chambers**

<u>Agenda Item</u>	<u>Action</u>
1. Call to Order	
2. Adoption of Agenda	For Adoption
3. Delegations	Receive <u>all</u> for Information
a.) R.C.M.P	
4. Minutes	
Council Minutes	
a.) Regular Meeting of Council April 11, 2023	For Adoption
External Minutes	Receive <u>all</u> for Information
b.) Municipal Planning Commission meeting of April 24, 2023	
c.) Vauxhall Regional Fire Authority meeting of January 11, 2023	
d.) Vauxhall and District Regional Water Services Commission meeting of January 23, 2023	
e.) Oldman River Regional Services Commission meeting of January 12, 2023	
f.) Vauxhall & District Chamber of Commerce meeting of April 20, 2023	
g.) Barons-Eureka-Warner FCSS meeting of March 1, 2023	
h.) Vauxhall Public Library meeting February 8 2023	
5. Bylaw(s)	
a.) Bylaw No. 995-23 2023 Property Tax Bylaw	1 st , 2 nd and 3 rd Reading
6. Financials	
a.) Cheque Listing for the month of April 30, 2023	For Adoption
b.) Bank Reconciliation as of April 30, 2023	Receive <u>all</u> for Information
c.) GIC Holdings as of April 30, 2023	
d.) Consolidated Statement of Financial position as of April 30, 2023	
e.) Consolidation Statement of Operations as of April 30, 2023	
f.) Budget by Department – Council	
g.) 2023 Operating Expenses vs. Budget	
7. New Business	
a.) Time Extension for Review of ICF	Resolution
b.) Firehall Lease Agreement & Fire Authority Services Agreement	Resolution
c.) AHS Joint Council Meeting	
d.) Small Potatoes – Verbal	
e.) Vauxhall Public Library Financial Responsibilities	Resolution
f.) 2023 Alberta Municipalities Convention	
g.) Grants Media Release	
h.) Financial info for Grants	
8. Reports	Receive <u>all</u> for information
a.) Council Activity Report – April 2023	
b.) Action List	
i.) April 2023	
ii.) Action List in Progress	

**Agenda for the
Regular Meeting of the Vauxhall of Town Council
Monday May 8, 2023**

6:00 p.m. – Vauxhall Council Chambers

9. Information and Correspondence

Receive all for Information

- a.) The Town of Tofield
- b.) Southgrow Monthly Report Mayors and Reeves March 2023
- c.) Southgrow Monthly Report Mayors and Reeves April 2023
- d.) Horizons Victim Services

10. Adjournment

Taber RCMP



VAUXHALL

MONTHLY REPORT

MARCH 2023

TOWN OF VAUXHALL - MARCH 2023

RCMP CALLS FOR SERVICE

Taber / Vauxhall Detachment Area

173

Town of Vauxhall

12

TRAFFIC - ALCOHOL / DRUG

VAUXHALL - Impaired Driving, 24 & 30 DAY SUSPENSIONS, IMMEDIATE
ROADSIDE SUSPENSIONS

0

NON-CRIMINAL

911 Hangups in Vauxhall

9

Detachment Area Criminal Record Check

33

Detachment Area Fingerprints - General Public

13

Total Violation Tickets in Vauxhall

0

Total Violation Tickets in Taber Detachment Area

26

ITU (Lethbridge/Redcliff) Violation Tickets -MD

13

Total Patrols in Vauxhall

51

Taber Provincial Crime Gauge

2023 vs. 2022
January to March

Criminal Code Offences



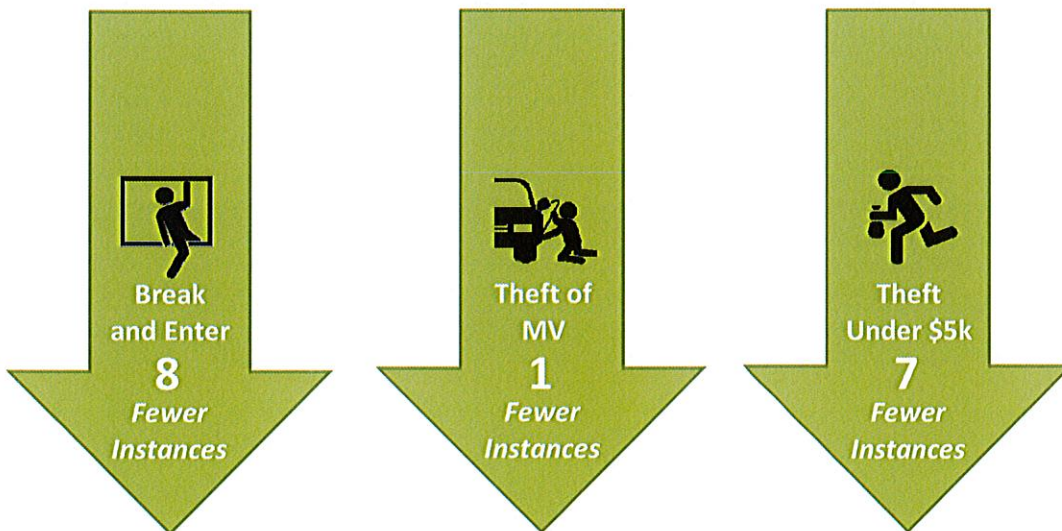
**Total
Criminal Code
Offences:**

50%

Decrease

When compared to
January to March, 2022

Select Property Crime



NOTE: If in both 2021 and 2022 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts.



Strategic Analysis and Research Unit

Taber (Provincial) Crime Statistic Summary – January to March

2023-04-05

Taber (Provincial) – Highlights

- **Break & Enters** are showing a -72.7% decrease when compared to the same period in 2022 (January to March). There were -8 fewer actual occurrences (from 11 in 2022 to 3 in 2023).
- **Theft of Motor Vehicles** decreased by -50.0% when compared to the same period in 2022 (January to March). There were -1 fewer actual occurrences (from 2 in 2022 to 1 in 2023).
- **Theft Under \$5,000** decreased by -63.6% when compared to the same period in 2022 (January to March). There were -7 fewer actual occurrences (from 11 in 2022 to 4 in 2023).

Taber (Provincial) – Criminal Code Offences Summary

Crime Category	% Change 2022 – 2023 (January to March)
Total Persons Crime	0.0% Decrease
Total Property Crime	62.8% Decrease
Total Criminal Code	50.0% Decrease

From January to March 2023, when compared to the same period in 2022, there have been:

- 0 more **Persons Crime** offences;
- 27 fewer **Property Crime** offences; and
- 30 fewer **Total Criminal Code** offences;

Taber (Provincial) – March, 2023

- There were 1 **Thefts of Motor Vehicles** in March: 0 cars, 1 trucks, 0 minivans, 0 SUVs, 0 motorcycles, 0 other types of vehicles, and 0 vehicles taken without consent.
- There were 1 **Break and Enters** in March: 1 businesses, 0 residences, 0 cottages/seasonal residences, 0 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 2 **Provincial Roadside Suspensions** in March (2 alcohol related and 0 drug related). This brings the year-to-date total to 2 (2 alcohol related and 0 drug related).
- There were a total of 2 files with the **Spousal Abuse** survey code in March (March 2022: 2). This brings the year-to-date total to 4 (2022: 3).
- There were 153 files with **Victim Service Unit** referral scoring in Taber Provincial: 2 accepted, 2 declined, 0 proactive, 1 requested but not available, and 148 files with no victim.

PROS Data pull 2023/04/05

The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.



Taber Provincial Detachment Crime Statistics (Actual) January to March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		2	0	0	1	1	-50%	0%	-0.1
Other Sexual Offences		1	1	0	0	0	-100%	N/A	-0.3
Assault		6	10	2	5	6	0%	20%	-0.5
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	1	0	N/A	-100%	0.1
Criminal Harassment		0	6	1	0	1	N/A	N/A	-0.4
Uttering Threats		2	0	2	1	0	-100%	-100%	-0.3
TOTAL PERSONS		11	17	5	8	8	-27%	0%	-1.5
Break & Enter		5	9	6	11	3	-40%	-73%	-0.2
Theft of Motor Vehicle		2	7	3	2	1	-50%	-50%	-0.7
Theft Over \$5,000		2	1	0	0	0	-100%	N/A	-0.5
Theft Under \$5,000		10	11	8	11	4	-60%	-64%	-1.2
Possn Stn Goods		3	5	6	2	2	-33%	0%	-0.5
Fraud		5	14	4	10	4	-20%	-60%	-0.6
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	8	10	5	2	N/A	-60%	0.1
Mischief - Other		1	4	0	2	0	-100%	-100%	-0.4
TOTAL PROPERTY		28	59	37	43	16	-43%	-63%	-4.0
Offensive Weapons		2	1	0	0	0	-100%	N/A	-0.5
Disturbing the peace		0	2	1	2	0	N/A	-100%	0.0
Fail to Comply & Breaches		4	6	6	4	4	0%	0%	-0.2
OTHER CRIMINAL CODE		2	6	1	3	2	0%	-33%	-0.3
TOTAL OTHER CRIMINAL CODE		8	15	8	9	6	-25%	-33%	-1.0
TOTAL CRIMINAL CODE		47	91	50	60	30	-36%	-50%	-6.5



Taber Provincial Detachment Crime Statistics (Actual) January to March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	1	1	0	0	-100%	N/A	-0.5
Drug Enforcement - Trafficking		1	0	1	0	0	-100%	N/A	-0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		3	1	2	0	0	-100%	N/A	-0.7
Cannabis Enforcement		1	0	0	0	0	-100%	N/A	-0.2
Federal - General		0	1	2	0	0	N/A	N/A	-0.1
TOTAL FEDERAL		4	2	4	0	0	-100%	N/A	-1.0
Liquor Act		5	0	4	0	2	-60%	N/A	-0.6
Cannabis Act		5	1	1	0	0	-100%	N/A	-1.1
Mental Health Act		6	9	7	9	9	50%	0%	0.6
Other Provincial Stats		27	14	33	10	5	-81%	-50%	-4.8
Total Provincial Stats		43	24	45	19	16	-63%	-16%	-5.9
Municipal By-laws Traffic		0	0	1	0	0	N/A	N/A	0.0
Municipal By-laws		3	1	8	10	3	0%	-70%	0.9
Total Municipal		3	1	9	10	3	0%	-70%	0.9
Fatals		1	1	1	0	2	100%	N/A	0.1
Injury MVC		2	2	5	1	1	-50%	0%	-0.3
Property Damage MVC (Reportable)		36	30	28	24	36	0%	50%	-0.6
Property Damage MVC (Non Reportable)		4	9	2	7	3	-25%	-57%	-0.4
TOTAL MVC		43	42	36	32	42	-2%	31%	-1.2
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	2	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		407	217	226	190	212	-48%	12%	-41.7
Other Traffic		3	3	1	0	1	-67%	N/A	-0.7
Criminal Code Traffic		7	6	13	3	0	-100%	-100%	-1.7
Common Police Activities									
False Alarms		7	5	0	2	0	-100%	-100%	-1.7
False/Abandoned 911 Call and 911 Act		19	32	11	14	23	21%	64%	-1.0
Suspicious Person/Vehicle/Property		18	9	15	2	8	-56%	300%	-2.7
Persons Reported Missing		1	0	0	1	2	100%	100%	0.3
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		10	6	6	3	4	-60%	33%	-1.5
Form 10 (MHA) (Reported)		0	0	0	0	1	N/A	N/A	0.2



Taber Provincial Detachment Crime Statistics (Actual) March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		2	0	0	1	0	-100%	-100%	-0.3
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		1	3	0	3	1	0%	-67%	0.0
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	0	0	0	1	N/A	N/A	0.2
Uttering Threats		0	0	1	0	0	N/A	N/A	0.0
TOTAL PERSONS		3	3	1	4	2	-33%	-50%	-0.1
Break & Enter		2	3	1	8	1	-50%	-88%	0.3
Theft of Motor Vehicle		1	5	1	0	1	0%	N/A	-0.5
Theft Over \$5,000		2	0	0	0	0	-100%	N/A	-0.4
Theft Under \$5,000		4	5	0	4	1	-75%	-75%	-0.7
Possn Stn Goods		1	2	1	1	1	0%	0%	-0.1
Fraud		3	5	3	4	2	-33%	-50%	-0.3
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	4	6	2	0	N/A	-100%	-0.2
Mischief - Other		0	0	0	1	0	N/A	-100%	0.1
TOTAL PROPERTY		13	24	12	20	6	-54%	-70%	-1.8
Offensive Weapons		2	1	0	0	0	-100%	N/A	-0.5
Disturbing the peace		0	1	1	2	0	N/A	-100%	0.1
Fail to Comply & Breaches		0	0	4	1	2	N/A	100%	0.5
OTHER CRIMINAL CODE		1	0	1	1	1	0%	0%	0.1
TOTAL OTHER CRIMINAL CODE		3	2	6	4	3	0%	-25%	0.2
TOTAL CRIMINAL CODE		19	29	19	28	11	-42%	-61%	-1.7



Taber Provincial Detachment Crime Statistics (Actual) March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	0	0	0	0	-100%	N/A	-0.2
Drug Enforcement - Trafficking		0	0	1	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		1	0	1	0	0	-100%	N/A	-0.2
Cannabis Enforcement		1	0	0	0	0	-100%	N/A	-0.2
Federal - General		0	0	1	0	0	N/A	N/A	0.0
TOTAL FEDERAL		2	0	2	0	0	-100%	N/A	-0.4
Liquor Act		3	0	2	0	1	-67%	N/A	-0.4
Cannabis Act		1	1	1	0	0	-100%	N/A	-0.3
Mental Health Act		3	5	4	1	2	-33%	100%	-0.6
Other Provincial Stats		19	5	10	6	3	-84%	-50%	-3.1
Total Provincial Stats		26	11	17	7	6	-77%	-14%	-4.4
Municipal By-laws Traffic		0	0	1	0	0	N/A	N/A	0.0
Municipal By-laws		1	1	1	2	1	0%	-50%	0.1
Total Municipal		1	1	2	2	1	0%	-50%	0.1
Fatals		0	0	0	0	1	N/A	N/A	0.2
Injury MVC		0	0	3	0	1	N/A	N/A	0.2
Property Damage MVC (Reportable)		17	8	5	8	15	-12%	88%	-0.4
Property Damage MVC (Non Reportable)		3	4	1	0	1	-67%	N/A	-0.8
TOTAL MVC		20	12	9	8	18	-10%	125%	-0.8
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	2	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		197	62	84	73	70	-64%	-4%	-24.3
Other Traffic		1	0	0	0	0	-100%	N/A	-0.2
Criminal Code Traffic		4	1	3	2	0	-100%	-100%	-0.7
Common Police Activities									
False Alarms		1	1	0	1	0	-100%	-100%	-0.2
False/Abandoned 911 Call and 911 Act		9	7	4	10	9	0%	-10%	0.3
Suspicious Person/Vehicle/Property		8	4	8	2	4	-50%	100%	-1.0
Persons Reported Missing		0	0	0	0	0	N/A	N/A	0.0
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		1	3	4	2	2	100%	0%	0.1
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0



Taber Provincial Detachment Crime Statistics (Actual) January to March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

Category	Trend	2019	2020	2021	2022	2023	FLAG
Theft Motor Vehicle (Total)		2	7	3	2	1	Within Norm
Auto		0	2	0	0	0	Within Norm
Truck		2	5	1	2	1	Within Norm
SUV		0	0	0	0	0	Within Norm
Van		0	0	0	0	0	Within Norm
Motorcycle		0	0	0	0	0	Within Norm
Other		0	0	1	0	0	Within Norm
Take Auto without Consent		0	0	1	0	0	Within Norm
Break and Enter (Total)*		5	9	6	11	3	Within Norm
Business		2	2	2	6	2	Within Norm
Residence		1	0	0	1	1	Within Norm
Cottage or Seasonal Residence		0	1	0	0	0	Within Norm
Other		2	6	4	4	0	Within Norm
Theft Over & Under \$5,000 (Total)		12	12	8	11	4	Within Norm
Theft from a motor vehicle		4	8	3	1	1	Within Norm
Shoplifting		0	0	0	0	0	Within Norm
Mail Theft (includes all Mail offences)		0	0	0	0	0	Within Norm
Theft of bicycle		0	0	0	0	0	Within Norm
Other Theft		8	4	5	10	3	Within Norm

Mischief To Property		1	12	10	7	2	Within Norm
Suspicious Person/ Vehicle/ Property		18	9	15	2	8	Within Norm
Fail to Comply/Breach		4	6	6	4	4	Within Norm
Wellbeing Check		2	3	3	4	8	Issue
Mental Health Act		6	9	7	9	9	Within Norm
False Alarms		7	5	0	2	0	Within Norm

Traffic	Trend	2019	2020	2021	2022	2023	FLAG
Roadside Suspensions - alcohol related - No grounds to charge*		2	3	1	0	1	Within Norm
Occupant Restraint/Seatbelt Violations*		19	2	3	6	2	Within Norm
Speeding Violations*		185	121	89	73	114	Within Norm
Intersection Related Violations*		14	3	1	1	0	Within Norm
Other Non-Moving Violation*		107	45	55	48	36	Within Norm
Pursuits**		0	1	6	1	0	Within Norm
Other CC Traffic**		0	1	2	0	0	Within Norm

Actual" *Reported"

Categories flagged with "Issue" only indicate that the current number of offences are higher the statistical norm based on previous years.

A regular meeting of the Council of the Town of Vauxhall, was held in Council Chambers on Tuesday April 11, 2023, at 6:00 p.m.

PRESENT

- MAYOR: Raymond Coad
- DEPUTY MAYOR: Kimberley Cawley
- COUNCILLORS: Shelley Deleeuw
Kimberley Dorin
Marilyn Forchuk
Margaret Plumtree
Henry Zacharias

ALSO PRESENT:

- Chief Administrative Officer: Cris Burns
- Asst. CAO/Office Manager: Mindy Dunphy
- Chief Financial Officer: Wendy Bergen

CALL TO ORDER:

Mayor Coad called the meeting to order at 6:00 p.m.

Councillor Dorin arrived at 6:01 p.m.

Adoption of Agenda

RES: 23:67

MOVED by Deputy Mayor Cawley to adopt the agenda as presented.
CARRIED

Delegation

RES: 23:68

MOVED by Councillor Forchuk to accept the delegation report as information.

- MWG Chartered Professional Accountants presented the Financial Statements December 31, 2022

CARRIED

Delegation

RES: 23:69

MOVED by Councillor Deleeuw to accept the delegation report as information.

- R.C.M.P.

CARRIED

Minutes

RES: 23:70

MOVED by Councillor Forchuk to adopt the following minutes as presented.

- Regular meeting of Council March 13, 2023

CARRIED

Business and Tourism
Advisory Committee

RES: 23:71

MOVED by Deputy Mayor Cawley to approve the appointments of Shelly Mehlhaff and Rodney Lee to the Business and Tourism Advisory Committee.

CARRIED

Minutes

RES: 23:72

MOVED by Councillor Forchuk to accept the following minutes as information

- Vauxhall & District Chamber of Commerce general meeting of March 16, 2023
- Taber & District Housing Foundation meeting of February 23, 2023

Bylaw 992-23
Records Retentions
Bylaw

RES: 23:73

MOVED by Councillor Forchuk that Bylaw 992-23, to provide for the management, retention and disposition of the Town of Vauxhall records and documents, be given first (1st) reading as presented.

CARRIED

Bylaw 992-23
Records Retentions
Bylaw

RES: 23:74

MOVED by Deputy Mayor Cawley that Bylaw 992-23, to provide for the management, retention and disposition of the Town of Vauxhall records and documents, be given second(2nd) reading as presented.

CARRIED

Bylaw 992-23
Records Retentions
Bylaw

RES: 23:75

MOVED by Councillor Deleeuw that Bylaw 992-23, to provide for the management, retention and disposition of the Town of Vauxhall records and documents, be presented for third (3rd) reading.

CARRIED

Bylaw 992-23
Records Retentions
Bylaw

RES: 23:76

MOVED by Councillor Dorin that Bylaw 992-23, to provide for the management, retention and disposition of the Town of Vauxhall records and documents, be given third (3rd) and final reading.

CARRIED

Bylaw No. 993-23
Special Tax Bylaw
RES: 23:77

MOVED by Councillor Forchuk that Bylaw 993-23 a bylaw authorizing the levy of a special tax for repair and maintenance in the Town of Vauxhall, be given first (1st) reading as presented.
CARRIED

Bylaw No. 993-23
Special Tax Bylaw
RES: 23:78

MOVED by Deputy Mayor Cawley that Bylaw 993-23 a bylaw authorizing the levy of a special tax for repair and maintenance in the Town of Vauxhall, be given second (2nd) reading as presented.
CARRIED

Bylaw No. 993-23
Special Tax Bylaw
RES: 23:79

MOVED by Councillor Deleeuw that Bylaw 993-23 a bylaw authorizing the levy of a special tax for repair and maintenance in the Town of Vauxhall, be presented for third (3rd) reading.
CARRIED

Bylaw No. 993-23
Special Tax Bylaw
RES: 23:80

MOVED by Councillor Forchuk that Bylaw 993-23 a bylaw authorizing the levy of a special tax for repair and maintenance in the Town of Vauxhall, be given third (3rd) and final reading.
CARRIED

Councillor Plumtree arrived in chambers at 6:52

Bylaw 994-23
2023 Property Tax Bylaw
RES: 23:81

MOVED by Councillor Forchuk that Bylaw 994-23 a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Vauxhall for the 2023 Taxation year, be given first (1st) reading as presented.
CARRIED

Bylaw 994-23
2023 Property Tax Bylaw
RES: 23:82

MOVED by Councillor Deleeuw that Bylaw 994-23 a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Vauxhall for the 2023 Taxation year, be given second (2nd) reading as presented.
CARRIED

Bylaw 994-23
2023 Property Tax Bylaw

RES: 23:83 **MOVED** by Deputy Mayor Cawley that Bylaw 994-23 a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Vauxhall for the 2023 Taxation year, be presented for third (3rd) reading.
CARRIED

Bylaw 994-23
2023 Property Tax Bylaw

RES: 23:84 **MOVED** by Councillor Forchuk that Bylaw 994-23 a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Vauxhall for the 2023 Taxation year, be given third (3rd) and final reading.
CARRIED

Policy No. 027-2017

RES: 23:85 **MOVED** by Deputy Mayor Cawley to adopt Policy No.027-2017 Council Remuneration with changes.
CARRIED

Policy No. 044-2023

RES: 23:86 **MOVED** by Councillor Dorin to adopt Policy No.044-2023 Council Participation on External Community Boards, Commissions, Committees and Societies as presented.
CARRIED

Policy No. 045-2023

RES: 23:87 **MOVED** by Deputy Mayor Cawley to adopt Policy No. 045-2023 Vehicle Safety Inspection and Maintenance Policy as presented.
CARRIED

Policy No. 046-2023

RES: 23:88 **MOVED** by Councillor Deleeuw to adopt Policy No.046-2023 Lockout/Tagout Policy as presented.
CARRIED

Policy No. 047-2023

RES: 23:89 **MOVED** by Deputy Mayor Cawley to adopt Policy No.047-2023 Workplace Violence Prevention Policy as presented.
CARRIED

Policy No. 048-2023

RES: 23:90 **MOVED** by Deputy Mayor Cawley to adopt Policy No.048-2023 Performance Outcome Policy as presented.
CARRIED

March 31, 2023
Cheque Listing
RES: 23:91

MOVED by Deputy Mayor Cawley to adopt the March 31, 2023, cheque listing in the amount of three hundred and forty-three thousand and eight dollars (\$343,008.00), as information.
CARRIED

Financial Information
RES: 23:92

MOVED by Councillor Forchuk to accept the following as information:

- Bank Reconciliation as of March 31, 2023
- GIC Holdings as of March 31, 2023
- Consolidated Statement of Financial position as of March 31, 2023
- Consolidated Statement of Operations as of March 31, 2023
- AMSC MasterCard as of April 4, 2023
- Budget by Department – Council
- 2023 Operating Expenses vs Budget

CARRIED

2022 Reserves Transfer

RES: 23:93

MOVED by Councillor Forchuk to approve the 2022 Reserves Transfer as noted. (Attached hereto)
CARRIED

2022 Financial Statements

RES: 23:94

MOVED by Councillor Deleeuw to approve the 2022 Financial Statements as presented. (Attached hereto)
CARRIED

Small Potatoes

RES: 23:95

MOVED by Councillor Deleeuw to allocate the funds of \$562.19 to the small potatoes fund.
CARRIED

Boards & Committees

RES: 23:96

MOVED by Councillor Dorin to appoint Councillor Zacharias to the Municipal Planning Commission replacing Councillor Plumtree and Regional Fire Authority replacing Deputy Mayor Cawley.
CARRIED

Vauxhall Ag Society

RES: 23:97

MOVED by Councillor Zacharias to appoint Councillor Dorin as Council representative for the Vauxhall Ag Society and Councillor Deleeuw as an alternate.
CARRIED

Library Board Resignation

RES: 23:98

MOVED by Councillor Forchuk to accept the resignation of Library board member Lucille Norris.
CARRIED

Town of Vauxhall
Health and Safety
Manual

RES: 23:99

MOVED by Councillor Dorin to approve the Town of Vauxhall Health and Safety Manual as presented.

CARRIED

Reports

RES: 23:100

MOVED by Councillor Dorin to accept the following as information.

- CAO Report

CARRIED

Reports

RES: 23:101

MOVED by Deputy Mayor Cawley to accept the following as information.

- Council Activity Report – March 2023

CARRIED

Reports

RES: 23:102

MOVED by Councillor Forchuk to accept the following as information.

- Action List – February 2023
- Action List in Progress

CARRIED

Information and
Correspondence

RES: 23:103

MOVED by Councillor Deleeuw to accept the following as information:

- 2023 Convention & Trade Show Dates
- Friends of the Vauxhall Public Library
- Minister Sonya Savage – Electric Vehicle Charging Program
- Town of Barrhead – EPR Exemption for Newspaper Media
- Minister of Municipal Affairs – Joint Use and Planning Agreements
- Alberta News – Adding new EMS supports to improve response times
- Alberta Municipalities – Fridays News

Adjournment

Meeting Adjourned at 8:25 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**MUNICIPAL PLANNING COMMISSION
MEETING**

MONDAY APRIL 24, 2023

A Municipal Planning Commission meeting of the Town of Vauxhall
was held in council chambers Monday April 24, 2023
@ 5:15 p.m.

PRESENT:

CHAIR: Marilyn Forchuk

VICE CHAIR: Ray Coad

COUNCILLORS: Henry Zacharias

DEVELOPMENT OFFICER: Wendy Bergen

ORRSC STAFF: Bonnie Brunner

CALL TO ORDER:

Chair Forchuk called the meeting to order at 5:15 p.m.

Adoption of
Agenda

RES: MPC23.04

ADOPTION OF AGENDA:

MOVED by Councillor Zacharias to adopt the agenda as presented.

CARRIED

Adoption of
Minutes

RES: MPC23.05

ADOPTION OF MINUTES:

MOVED by Vice Chair Coad to adopt the Municipal Planning
Commission meeting minutes of February 27, 2023.

CARRIED

DEVELOPMENT PERMIT APPLICATIONS

2023D - 3 Farnsworth, Clay & Joe Anne

(Lot 16 Block 45 Plan 8510239)

Use: Accessory building – permitted use

Land Use District: Residential – R district

RES: MPC23.06 **MOVED** by Deputy Chair Coad to approve the application
2023D – 3 development permit with the following conditions:

Approved subject to the following conditions:

1. The building setbacks are to conform to the Town of Vauxhall Land Use Bylaw No. 833-09 as prescribed in conditions number 2 and 3.
2. The placement of the new 96sq ft accessory building shall be located no closer than 0.91m (3.00 ft) from the western property line.
3. The placement of the new 96 sq ft accessory building shall be located no closer than 0.91m (3.00 ft) from the southern property line.
4. Drainage/run-off from the accessory building shall be managed so as not to adversely affect the neighboring lots.
5. The applicant shall contact the Town of Vauxhall at least 78 hours before placement of the accessory building to arrange an on-site consultation with the Public Works director to establish the existing condition of Town property including: streets, lanes, curbs, sidewalks, and curb stop. Upon completion of the placement of the structure, the applicant shall contact the Town of Vauxhall for a final site inspection to determine whether the state of the Town property is acceptable.
6. The applicant shall submit a Real Property Report or surveyor's sketch, prepared by a qualified surveyor, to the Town of Vauxhall after the placement of the 96 sq ft accessory building to demonstrate compliance with setback requirements.

Informative:

1. The applicant must contact Alberta One Call (1-800-242-3447) to locate any utility lines prior to commencement.
2. The applicant/landowner is responsible for determining the location of any easement and/or utility right-of way registered on the property and ensuring that the development does not encroach upon the easement and/or right of way and complies with any associated agreements registered on title.

CARRIED

Adjournment 5:35 p.m.

**CHAIR
MARILYN FORCHUK**

**DEVELOPMENT OFFICER
WENDY BERGEN**

4c.

Municipal District of Taber
Meeting Minutes
Vauxhall Regional Fire Authority January 11, 2023 - 07:00 PM

Minutes of the regular meeting of the Vauxhall Regional Fire Authority, held in the Vauxhall Fire Hall, on Wednesday, January 11, 2023.

Present:	Nathan Cote	MD of Taber Regional Fire Chief
	Chantal Claassen	MD of Taber Councillor
	Murray Reynolds	MD of Taber Councillor
	Raymond Coad	Town of Vauxhall Mayor
	Kim Cawley	Town of Vauxhall Councillor
	John Martens	Vauxhall District Fire Chief
	Cris Burns	Town of Vauxhall CAO
	Brandon Bougie	Regional Deputy Fire Chief

1 Call To Order

Regional Fire Chief Nathan Cote called the meeting to order at 7:04pm.

2 Election of Chair

Regional Fire Chief Nathan Cote made 1st call for the nomination of Chair of the Vauxhall Fire Authority.

Raymond Coad nominated Murray Reynolds. Murray Reynolds accepted. Regional Fire Chief Nathan Cote made 2nd call for the nomination of Chair of the Vauxhall Fire Authority.

None Heard

Regional Fire Chief Nathan Cote made 3rd call for the nomination of Chair of the Vauxhall Fire Authority.

None Heard

Murray Reynolds was declared Chair of the Vauxhall Fire Authority.

3 Election of Vice Chair

Chair Murray Reynolds made 1st call for the nomination of Vice Chair of the Vauxhall Fire Authority.

Kim Cawley nominated Raymond Coad. Raymond Coad accepted.

Chair Murray Reynolds made 2nd call for the nomination of Vice Chair of the Vauxhall Fire Authority.

None Heard

Chair Murray Reynolds made 3rd call for the nomination of Vice Chair of the Vauxhall Fire Authority.

None Heard

Raymond Coad was declared Vice Chair of the Vauxhall Fire Authority.

- VR-2023-01 **4** **Acceptance of Agenda**
 Moved by: Raymond Coad
 That; the agenda be accepted with the following additions:
 Town of Vauxhall - Public Defibrillators
Carried
- 5** **Adoption of Minutes**
- VR-2023-02 **5.1** **October 5, 2022 Meeting Minutes**
 Moved by: Raymond Coad
 That; the minutes of the October 5, 2022 Vauxhall Regional Fire Authority Meeting be accepted as presented.
Carried
- 6** **New Business**
- VR-2023-03 **6.1** **VFRA Report**
 Moved by: Kim Cawley
 That; the VFRA Report be accepted as presented.
Carried
- VR-2023-04 **6.2** **Financial Report - January 1, 2022 - November 30, 2022**
 Moved by: Raymond Coad
 That; the Financial Report - January 1, 2022 - November 30, 2022 be accepted as presented.
Carried
- 6.3** **Vauxhall Long Range Capital Budget**
 Discussion was the Vauxhall members were happy to see the long range plans so they can take this back to their Council and begin their Financial Planning.
- VR-2023-05 Moved by: Raymond Coad
 That; the Vauxhall Long Range Capital Budget be accepted as presented.
Carried
- 6.4** **VRFA - Council updates**
 There was a discussion about how the information from the MDTRFS gets back to the Town of Vauxhall Council. The Town Councillors and Administration will ensure the information from the VRFA is presented to the Town Council during their Council meetings.
- 7** **Other Business**
- 7.1** **Town of Vauxhall - Public Defibrillators**
 Chief Martens presented there are 9 Defibrillators throughout the community of Vauxhall. They were donated by the Public Access Defibrillator Program out of Taber (PAD Program). The batteries and pad within these defibrillators are all expired and require replacement. The

Vauxhall and District Emergency Services Society have donated the funds to replace the pads and batteries. This is approximately a \$1600.00 donation to the community.

8 Next Meeting Date

The next meeting date will be April 12, 2023.

VR-2023-06

9 Adjournment

Moved By: Kim Cawley

That; the meeting adjourn at 7:34pm.

Carried



Report for Council

MD of Taber Regional Fire Services Report For VRFA Meeting of April 12, 2023

Items of Note

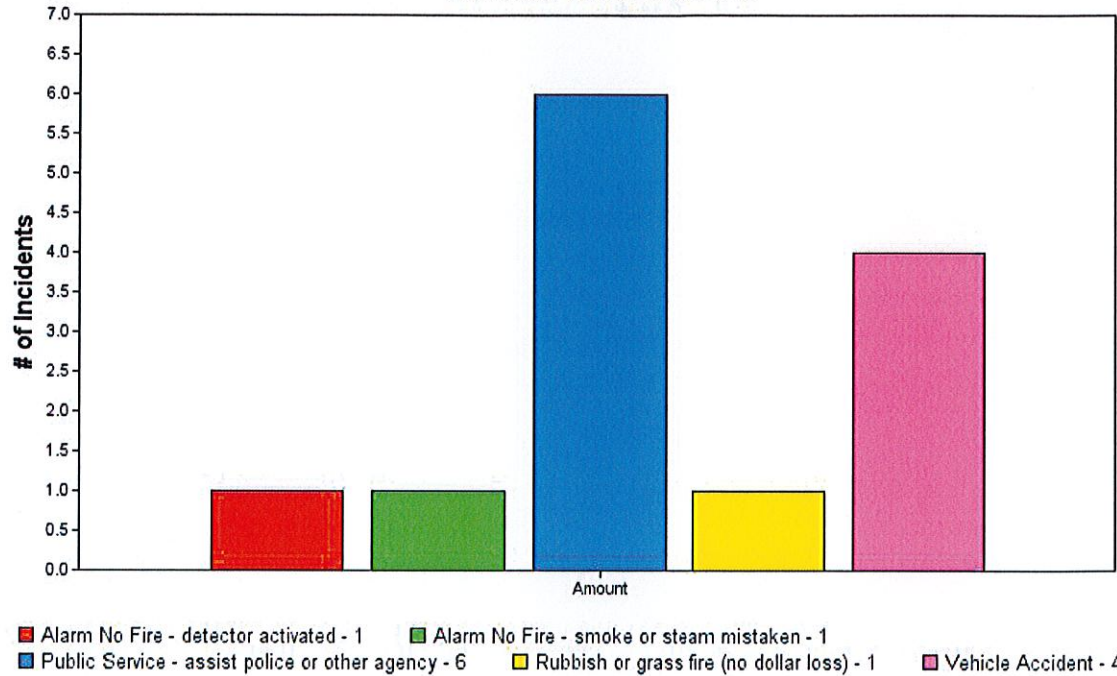
- We had found an issue with our Hydraulic Ram. It was sent away for repair and has since been returned and put back in service.
- An NFPA 1001 class Continues. Members from Station 2, 4, 5 and 7 continue to participate in the class with 7 members from Station 5. This class will continue to make good use of the Fire Training Center. It also allows us to support some of the local businesses who support our fire service.
- An Incident Command Systems 100 course was completed for the students attending the NFPA 1001 class.
- The Regional Fire Service hosted the Fire Services Awards Banquet on March 25, 2023. It was a great night celebrating some years of service milestones as well as some additional Firefighter of the Year awards. We were also able to celebrate the retirement of a couple long term members both from Station 5 Vauxhall.
- Incident Reporting.
Year to Date Station 5 (Vauxhall) has responded to 60 calls for service.
20 of the 60 calls for service have been in the Town of Vauxhall.

1 – Grass and Rubbish Fires
4 – Motor Vehicle Collisions
6 – Public Service
2 – Alarm no Fire



Report for Council

Totals by Type
From Jan 1 23 to Dec 31 23



Vol.

Municipal District of Taber Meeting Minutes

Vauxhall and District Regional Water Services Commission January 23, 2023 - 09:00 AM

Minutes of the regular meeting of the Vauxhall and District Regional Water Services Commission on Monday, January 23, 2023.

Attendance	John DeGroot	Municipal District of Taber
	Murray Reynolds	Municipal District of Taber
	Chantal Claassen	Municipal District of Taber
	Arlos Crofts	Municipal District of Taber
	Raymond Coad	Town of Vauxhall
	Richard Phillips	Town of Vauxhall
	Chad Moore	Alberta Environment
	Bryan Badura	Municipal District of Taber
	Ginger Rose	Municipal District of Taber
	Lace Lutz	Municipal District of Taber
	Corey Greene	Municipal District of Taber
	Cris Burns	Town of Vauxhall

1 Call To Order

MD of Taber CAO - Arlos Crofts called the meeting to order at 9:16am.

Resolution No:
VWC-2023-01

2 Acceptance of Agenda

Moved By Murray Reynolds
That the agenda be accepted with the following additions:
-Election of Chair and Vice Chair
-Outside Influences and Causes of Algae Bloom
CARRIED

3 Election of Chair

Arlos Crofts made first call for nominations of Chair for the Vauxhall and District Regional Water Services Commission.
John DeGroot nominated Richard Phillips.

Resolution No:
VWC-2023-02

3.1 Nominations Cease

Moved By Raymond Coad
That nominations cease.
CARRIED

Arlos Crofts declared Richard Phillips Chair of the Vauxhall and District Regional Water Services Commission by acclamation.

4 Election of Vice Chair

Richard Phillips made first call for nominations of Vice Chair for the Vauxhall and District Regional Water Services Commission.
John DeGroot nominated Murray Reynolds.

Resolution No: 4.1
VWC-2023-03

Nominations Cease

Moved By John DeGroot
That nominations cease.
CARRIED

Richard Phillips declared Murray Reynolds Vice Chair of the Vauxhall and District Regional Water Services Commission by acclamation.

Resolution No: 5
VWC-2023-04

Adoption of Minutes

Moved by John DeGroot
That the minutes of the regular meeting of the Vauxhall and District Regional Water Services Commission meeting held on October 19th, 2022 be approved as amended.
CARRIED

5.1 October 19, 2022 Meeting Minutes

Resolution No: 6
VWC-2023-05

Accounts for Payment

Moved by Chantal Claassen
That the accounts for payment be accepted as presented.
CARRIED

Resolution No: 7
VWC-2023-06

Balance Sheet

Moved By Raymond Coad
That that Balance Sheet be accepted as presented.
CARRIED

Resolution No: 8
VWC-2023-07

Profit & Loss Statement

Moved By Murray Reynolds
That the Profit and Loss Statement be accepted as presented.
CARRIED

9 Operations Report

10 Other Business

10.1 Water Taste and Odor Issue

- 10.2 Lost Lake Pumping Volumes
- 10.3 Outside Influences and Causes of Algae Bloom

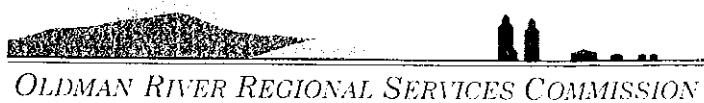
11 Next Meeting Date

The next meeting will be April 24th, 2023.

Resolution No: 12
VWC-2023-08

Adjournment

Moved By Murray Reynolds
That the meeting adjourn at 10:14am.
CARRIED



EXECUTIVE COMMITTEE MEETING MINUTES
January 12, 2023; 6:00 pm
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, January 12, 2023, at 6:00 pm, in the ORRSC Administration Building, as well as virtually via Zoom.

Attendance

Executive Committee:

Gordon Wolstenholme, Chair
Don Anderberg, Vice Chair, Virtual
David Cody
Christopher Northcott (Arrived at 6:07 pm)
Jesse Potrie
Brad Schlossberger
Neil Sieben

Staff:

Lenze Kuiper, Chief Administrative Officer
Raeanne Keer, Executive Assistant

Chairman Wolstenholme called the meeting to order at 6:03 pm.

1. Approval of Agenda

Moved by: David Cody

THAT the Executive Committee adopts the January 12, 2023 Executive Committee Meeting Agenda, as presented.

CARRIED

2. Approval of Minutes

Moved by: Neil Sieben

THAT the Executive Committee approves the November 10, 2022 Executive Committee Meeting Minutes, as presented.

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. **Official Business**

a. **ATB Financial Municipal Borrowing Bylaw Annual Endorsement**

Moved by: Don Anderberg

THAT the Executive Committee authorize the Chair and Director to endorse the 2023 Municipal Borrowing Bylaw (Revolving Line of Credit) for ATB Financial Signing Authority – ATB Financial.

CARRIED

b. **2023 Schedule of Fees – Chinook Intermunicipal Subdivision and Development Appeal Board**

L. Kuiper stated that in accordance with the agreements for the Chinook Intermunicipal Subdivision and Development Appeal Board an annual schedule for fees must be set for 2023.

L. Kuiper stated that Administration has reviewed the fees and are not recommending changes to the remuneration fees, but is recommending to update the mileage rate in accordance with Canada Revenue, from \$0.61/kilometer to \$0.68/kilometer, as done in previous years.

Moved by: Brad Schlossberger

THAT the Executive Committee accepts the 2023 Schedule for Fees for the Chinook Intermunicipal Subdivision and Development Appeal Board, as presented.

CARRIED

c. **Staff Update**

L. Kuiper stated that Jack Shipton would be joining ORRSC in March 2023 to fulfill the role of Planner.

L. Kuiper discussed proposed changes to area assignments for later in 2023 to ensure workloads are distributed efficiently amongst planning staff.

d. **Subdivision Activity**

L. Kuiper presented the Subdivision Activity statistics as of December 31, 2022 for information.

e. **Community Planning Association of Alberta (CPAA) 2023 Conference**

L. Kuiper stated that the 2023 Community Planning Association of Alberta Conference would be held May 1-3, 2023 in Nisku, Alberta. He stated that in previous years a number of the Executive Committee would attend the conference and recommended advising Administration if they would like to attend.

f. Brownlee LLP – Emerging Trends in Municipal Law

L. Kuiper presented information on the two Emerging Trends in Municipal Law session that Brownlee LLP is hosting in virtually and in-person in February 2023.

5. Accounts

a. Office Accounts

L. Kuiper presented the Monthly Office Accounts for November 2022 and the Payments and Credits for October 2022 to the Committee.

Moved by: Christopher Northcott

THAT the Executive Committee approve the Monthly Office Account for November 2022 and the Payments and Credits for October 2022.

CARRIED

b. Financial Statements

L. Kuiper presented the Balance Sheet as of November 30, 2022, the Comparative Income Statement actual to November 30, 2022, and Details of Account as of November 3, 2022 to the Committee.

Moved by: Don Anderberg

THAT the Executive Committee approve the Balance Sheet as of November 30, 2022, the Comparative Income Statement actual to November 30, 2022, and Details of Account as of November 3, 2022

CARRIED

6. New Business

There was no new business for discussion.

7. CAO's Report

L. Kuiper presented his CAO Report to the Committee, highlighting the upcoming periodical and the Assessment Review Board hearing scheduled for March 2023.

8. Round Table Discussions

Committee members reported on various projects and activities in their respective municipalities.


9. Next Meeting – February 9, 2023

10. **Adjournment**

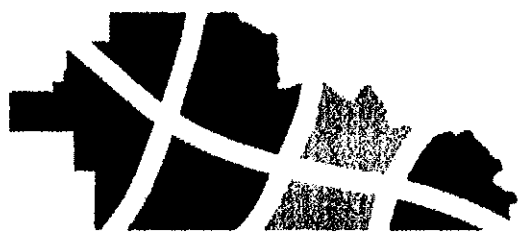
Following all discussions, Chair Gordon Wolstenholme adjourned the meeting, the time being 7:19 pm.



CHAIR



CHIEF ADMINISTRATIVE OFFICER



Vauxhall & District CHAMBER OF COMMERCE

Regular Board Meeting Minutes – April 20th, 2023

6pm – Held in person and virtually via Zoom.

- **Called to order:** at 6:00 pm by Shelley Mehlhaff
- **Recording Secretary:** Danna Ferguson
- **Attendance:** Danna Ferguson, Shelley Mehlhaff, John DeGroot, Melissa Golby, Petra Klemnauer, Rodney Lee, Dallen Flexhaug, Chantel Claassen, Shelley Deleeuw and via Zoom Ken Holst

Additions to the agenda: The addition of Garbage Disposal was added under New Business.

- **Motion:** Chantel Claassen moved to approve the agenda with the addition as presented Shelley Deleeuw seconded the motion – Carried

Minutes from March 16th, 2023, meeting:

- **Motion:** Petra Klemnauer moved to approve the minutes as circulated, Chantel Claassen seconded the motion – Carried.

- **Financial Report:** The financial report was presented by Danna Ferguson. The membership dues section will be corrected to show the \$375.00 for the next meeting.

- **Motion:** Shelley Deleeuw moved to accept the financial report as presented with the correction, Ken Holst seconded the motion – Carried.

Administrative Report: Danna Ferguson presented the administrative report.

- A gift card to Nonna’s was given to Danna Ferguson for Administrative Appreciation Day.
- Danna Ferguson also presented her letter of resignation with the final day to be June 30th, 2023.
- The Town of Vauxhall Tourism Committee VDCC Appointment letter was presented.
- Ken Holst will forward possible applicants for the Office Manager position.

Correspondence:

- The YEP Program was discussed, and it was thought to look into this more if we do not receive our Summer Position that we have already applied for.

- FCSS Farming Family Outreach Program was discussed, and Danna Ferguson has reached out to invite them to come and do a presentation at our May 2023 meeting.

Old Business:

- **2023 Canada Day Parade:** The Canada Day Parade was discussed and some history of how the event started up was shared.
- Lorna Skuban will be the 2023 Canada Day Parade Marshall and the VDCC will advertise this information.
- Town of Vauxhall does supply the barricades and clean up for the event.
- **Canada Day Breakfast:** Danna Ferguson will start organizing this event and will be sending out the volunteer sign up sheet.
- Danna Ferguson will check with some of our VDCC members to see if they would be interested in helping as well.
- The Town of Vauxhall Councilors would like to help out at the Canada Day Breakfast.
- Danna Ferguson will ask if Vauxhall Meats would be able to donate the sausage for this event again this year.
- **November Dinner & Dance:** Petra Klempnauer has booked the Bamboo Guppies for the entertainment.
- Danna Ferguson will send out the Bar sign up sheet and will forward the liquor list to Melissa Golby to look into pricing.

New Business:

- **Director Liability Insurance:** The current pricing and need for the VDCC Director Liability Insurance Policy was discussed and this is coverage that is required and will be paid for. As it covers all Directors from personal lawsuits while being part of a board does expose each Board of Director.
- **April VDCC Advertisement:** It was discussed to see if the VDCC can hold off on an advertisement for April and run 2 advertisements in May this time. Danna Ferguson will ask Bonnie about this and if not, we will find something to run for this month.
- **Garbage Disposal:** The cost of disposing of certain items at the Vauxhall Waste Transfer Station was discussed. As well as the ticket program that the Town of Taber runs, and it was thought that this might be something to look into more for the residents of Vauxhall.
- There is a cost at the Vauxhall Waste Transfer Station as it is a Town run facility and other similar facilities such as Hays, Enchant and Taber are M.D. of Taber facilities and have other policies in place.
- Danna Ferguson will contact the Town of Vauxhall to find out the pricing and Policy for the Town of Vauxhall Waste Transfer Station and circulate to the VDCC Directors.
- **Next meeting Date:** Thursday May 11th, 2023 @ 6pm held at the Vauxhall Library.
- **Meeting Adjourned** @ 6:46pm by John DeGroot

49.

Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, March 1, 2023
Coaldale Hub (2107-13th Street)
In-person and Online via Teams

Attendance (in-person)

Board Members:

- Bekkering, Garth – Town of Taber
- Chapman, Bill - Town of Coaldale
- Degenstein, Dave – Town of Milk River
- Feist, Teresa - Town of Picture Butte
- Foster, Missy – Village of Barnwell
- Harris, Merrill – M.D. of Taber, Board Chair
- Heggie, Jack – County of Warner
- Hickey, Lorne – Lethbridge County
- Kirby, Martin – Village of Warner
- Weistra, Ed – Village of Barons

Attendance (online) – Board Members

- Jensen, Melissa – Town of Nobleford
- Montina, Lyndsay – Town of Coalhurst
- Payne, Megan – Village of Coutts
- Plumtree, Margaret - Town of Vauxhall

Absent – Board Members

- Jensen, Kelly – Town of Raymond
- Nilsson, Larry – Village of Stirling

Staff (in-person):

- Morrison, Zakk - Executive Director
- Florence-Greene, Evelyn – Accounting Assistant
- Hashizume, Linda – Executive Assistant

Call to Order

M. Harris called the meeting to order at 4:09 p.m.

Carried Unanimously

Approval of Agenda

T. Feist moved the Board approve the agenda as amended.

6 b) New Business – 2023 Interim Budget

Carried

Minutes

E. Weistra moved the minutes of the February 1, 2023, FCSS Board meeting be approved as presented.

Carried

Business Arising from Minutes

All Councils Meeting

The All-Councils meeting has been set for:

Date: April 5, 2023

Venue: Civic Square, Coaldale

Registration: 5:30 pm

Dinner: 6:00 pm

Program to follow.

The Board decided on a cash bar.

Strategic Planning

G. Bekkering moved the Board hold the Strategic Planning Meeting on Tuesday June 20, from 9:00 a.m. to 4:00 p.m. at Coyote Flats Pioneer Village, Picture Butte.

Carried Unanimously

Correspondence

The following correspondence was presented for information:

- 2023-01-18 Minister of Seniors, Community and Social Services – Jeremy Nixon
- Family and Community Support Services Association of Alberta (FCSSAA) Newsletter – February 2023

L. Hickey moved the Board receive the correspondence as presented for information.

Carried Unanimously

Reports

Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

- Drive Happiness partnership with FCSS and Lethbridge Senior Citizens Organization (LSCO).
- New Funding
 - Employment and Social Development Canada (Enabling Accessibility Fund – Youth Innovation Component).
 - Employment and Social Development Canada (Canada Service Corps).
- The Community Volunteer Income Tax Program is available to all eligible residents in the Barons-Eureka-Warner FCSS service area.
- Conference for LGM Service Providers poster provided to the Board for information.

The Board tasked Z. Morrison to research Drive Happiness further and bring information back to the Board.

J. Heggie moved the Board approve the Executive Director's Report as presented.

Carried

Financial Report

Z. Morrison reviewed the Financial Report.

E. Weistra moved the Board approve the March, 2023 Financial Report including:

- Financial statement for January 31, 2023;
- Monthly accounts for January 1 -31, 2023;
- Mastercard statement for January 13 to February 10, 2023.

The Board tasked Administration to research options for using ATB Mastercard points earned.

New Business

South Region Meeting

Z. Morrison report the South Region meeting will be held on May 24th, 2023.

Further details will be communicated when received.

2023 Interim Budget

Z. Morrison presented the proposed interim budget for 2023.



**Barons-Eureka-Warner
 FCSS
 Interim Budget 2023**

	2022	<i>UNAUDITED</i>	Interim
REVENUE	Budget	2022 Actual	2023 Budget
	Revenue	Revenue	Revenue
Provincial FCSS Funding	1,428,896	1,428,896	1,428,896
Municipal Requisitions	425,022	425,022	433,696
Carry Forward	0	0	0
Interest Income	5,000	18,425	12,000
Revenue Other	26,000	38,505	6,395
Family Resource Network (FRN)	588,500	583,198	588,500
Project Grant Funding	42,512	90,198	266,003
TOTAL	\$2,515,930	\$2,584,245	\$2,735,490

	2022 Budget Expenses	<i>UNAUDITED</i> 2022 Actual Expenses	Interim 2023 Budget Expenses
EXPENDITURES			
Counselling Services	548,375	535,250	596,320
Family Services	611,480	622,806	712,568
Program Support	282,098	296,462	281,248
Senior & Volunteer Services	203,947	211,651	218,165
Youth Services	239,018	282,999	72,686
Family Resource Network (FRN)	588,500	583,198	588,500
Project Grant Funding	42,512	23,390	266,003
TOTAL	<u>\$2,515,930</u>	<u>\$2,555,756</u>	<u>\$2,735,490</u>
 Excess (deficiency) of Revenue over expenditures		<u>\$28,489</u>	

M. Harris proposed future interim budgets be presented at the December Board meeting.

E. Weistra moved the Board approve the interim budget as presented.
Carried Unanimously.

Round Table

The Board tasked Z. Morrison to draft a simple policy regarding meetings in absence of the public (closed session) policy and bring back to the Board for their approval.

Z. Morrison distributed Ministry Business Plans:

- Children’s Services Business Plan 2023 – 2026
- Seniors, Community and Social Services Business Plan 2023 – 2026

G. Bekkering inquired about the statement on the Children’s Services Business Plan regarding post intervention supports.

Z. Morrison responded that supports are in place when a child leaves care and returns to their families.

L. Hickey inquired about senior supports in the Rural municipalities.

Z. Morrison responded that part of the FCSS mission is to enhance lives and support seniors living independently as long as they are able to. Our approach is cooperative and sensitive to the needs to the communities we serve.

- FCSS staff communicate with local Senior Centre’s to see how we can be of assistance to them.
- Seniors Coffee Chat is run in the Lodges in a number of our communities.
- FCSS staff provide documentation assistance.

- Seniors bi-annual conferences.

B. Chapman reported he is on the Board for SAKA (Southern Alberta Kanadier Association) and provided an update.

Z. Morrison shared about the Homelessness Project in Taber being conducted by Safe Haven.

Date of Next Meeting

The date of the next regular Board meeting will be April 5, 2023, at the Coaldale Hub (2107-13th Street) in-person and online (via Teams). The 2023 All Councils meeting will immediately follow at the Coaldale Civic Square with registration starting at 5:30 pm.

Adjournment

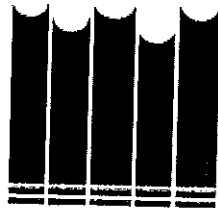
E. Weistra moved the meeting adjourn at 5:41 p.m.

Carried Unanimously

Chairperson

Executive Director

4/



Vauxhall
Public Library

Call to order 7:32

Petra Klemptner, Tina Redekop, Marilyn Forchuk, Joerg Klemptner Verified we have quorum, Petra mentioned we should stress to Town we need to work to increase board members.

M.D. councilors John DeGroot and Chantelle Claassen, and Town Councilor Kim Doran attending.

Any additions to the agenda?

None, Petra moves agenda accepted, seconded by Marilyn, carried.

Minutes from last meeting and from January 2022 reviewed. Petra moved minutes circulated. Carried.

Manager to go to Scotiabank to get signing authority on bank account.

Chair report, Joerg. Not enough money.

Treasurer reports. Reworked due to actual amount approved by Town, Tina. Possible options to lower expenses discussed. Attendance numbers discussed, door counter now installed. Annual report includes numbers including revisits every day. Account balance today is \$5910.00. Annual audit report from Wendy at Town reviewed.

Town of Vauxhall report. Town puts a lot of time and energy into our budget. Was there anything in the report to Council regarding fundraising? Manager asked if we could have some idea what the Town vision is for the library? Kim Cawley says strategic plan is guiding decisions and recreation is the focus based on the strategic plan.

M.D. of Taber Library report. Joerg sits the board, met 4 times in 2022. Lobbying M.D. for more money, possibly 5% increase. Funding increases requested by Chinook Arch defeated by Lethbridge and Vauxhall councils. M.D. encouraging us to lobby the government for increased funding as their contribution has not changed since 2017.

Manager's report. New hire, new phones are installed, Blue Cross grant is paying for new exercise classes. Working on budget and financials for 2023.

Marilyn moved all reports accepted as filed, seconded by Tina, carried.

Annual report to Alberta Library Board reviewed. Board members, volunteer hours, open hours, in person visits, certain transactions, programs offered, participants, curb side pickups. Tina moved we accept the report as read. Seconded by Petra. Carried.

Old business. Library funding. No donations coming in the last 3 or 4 years. We can draft a letter for donations. Marilyn suggested we try to put a focus on the lack of funding. Newspaper, Facebook etc. Joerg has spoken with the paper on Tuesday. Big funding poster donated by BRID. Once people realize the need, it's believed people will donate. Rally for funds. This is the Friends of the Library's job. Recruit board members. In person recruiting is the only way. Are the Friends here prepared to deliver donation requests? Yes, all around the table. This is not a long term solution. Kim will write the letter of request for donations and new board members. Kim Doran googled fundraising ideas, wine tasting, book reading, bake sales, art night, creating outdoor space, silent auction, gift cards, gift shop, online 50/50. Friends can't give tax receipts. No point doing fundraising which needs AGLC approval as we really need money for wages and AGLC funds cannot be used for wages.

Bookkeeping. Let's leave with Wendy doing our books if the Town is willing. Keeps us able to be audited by Wendy, keeps continuity, and it's easier to hire someone when that time comes. Should we cancel quickbooks? Wendy still uses quickbooks, so it's easier to keep.

Elections

John DeGroot takes over to run presidential portion.

Nominations: Chair. Tina nominated Joerg. Third call, nominations cease.

Joerg in by acclimation.

Joerg takes duties back.

No vice chair elected.

Secretary Treasurer: Petra nominated Tina. Third call, nominations cease.

Tina in by acclamation.

Petra asked if Council is doing anything to actively build the board. Lindsay Cummings is considering. Marilyn will research what Council is doing. John says the M. D. Is considering running a get together to try to help build community boards.

Next meetings:

April 19, June 14, October 18, 2023

Marilyn adjourned.

6d.

TOWN OF VAUXHALL

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

AS AT APRIL 30 2023

	2023	2022
FINANCIAL ASSETS		
Cash and cash equivalents (note 2)	\$ 253,312	\$ 401,868
Temporary Investments (note 3)	2,642,348	2,642,348
Receivables		
Taxes and grants in place of taxes (note 4)	(73,191)	35,473
Trade and other receivables (net)	80,957	118,063
Receivable from other governments	1,253,831	1,396,596
Grant recoverable	15,293	10,930
Land held for disposal	22,241	22,241
Long term investments (note 5)	30,470	29,279
Other assets	-	-
	4,225,261	4,656,798
LIABILITIES		
Accounts payable and accrued liabilities	52,380	124,457
Payroll remittance payable	193	193
Deposit liabilities	970	670
Other liabilities	-	-
Employee benefit obligation (note 6)	(1,042)	-
Long term debt (note 7)	337,656	360,655
Deferred revenue (note 8)	1,827,544	1,875,123
	2,217,701	2,361,098
NET FINANCIAL ASSETS (DEBT)	2,007,560	2,295,700
NON FINANCIAL ASSETS		
Inventory for consumption	41,569	41,569
Tangible capital assets (Schedule 2)	7,208,787	7,105,604
Prepaid expenses	20,899	20,839
	7,271,255	7,168,012
ACCUMULATED SURPLUS (Schedule 1, note 10)	\$ 9,278,815	\$ 9,463,712

Contingencies - note 15

Approved on behalf of Council:

_____ Councillor

_____ Councillor

6e

TOWN OF VAUXHALL

CONSOLIDATED STATEMENT OF OPERATIONS

AS AT APRIL 30 2023

	Budget (Unaudited)	2023	2022
REVENUE			
Net municipal taxes (Schedule 3)	\$ 1,649,016	\$ (71,139)	\$ 1,136,342
Sales and user charges	342,050	241,723	780,821
Penalties, fines and costs on taxes	13,500	6,449	17,143
Franchise and concession contracts	100,000	33,171	111,045
Investment income	37,600	113	60,695
Rentals	90,490	29,640	90,033
Government transfers (Schedule 4)	331,705	-	375,267
Licenses and permits	17,100	16,918	33,457
Sale of land held for resale	74,000	-	507,635
Other revenues	37,775	14,323	97,449
Gain on sale of assets	-	-	31,588
	2,693,236	271,198	3,241,475
EXPENDITURES (Schedule 5)			
Legislative	143,000	62,556	126,331
Administration	440,108	212,483	413,669
Fire, disaster services and ambulance	77,135	2,359	100,935
By-law enforcement	21,550	2,674	8,638
Roads, streets, walks, lighting	619,695	106,934	489,942
Water and storm water	678,817	123,208	554,341
Wastewater	132,075	17,650	144,919
Waste management	305,060	74,259	279,905
Cemetery	16,630	3,941	16,554
Municipal Planning, zoning, economic development	45,593	20,820	45,039
Subdivision land development	2,000	410	193,128
Recreation and culture	630,632	133,337	750,267
Health and FCSS	10,059	10,288	9,580
Loss on disposal of asset	-	-	-
	3,128,854	770,919	3,133,248
EXCESS (SHORTFALL) OF REVENUE OVER EXPENDITURES - BEFORE OTHER	(435,618)	(499,721)	108,227
OTHER			
Contributed assets	12,100	-	446,000
Government transfers for capital (Schedule 4)	0	314,824	132,908
EXCESS (SHORTFALL) OF REVENUE OVER EXPENDITURES	(447,718)	(184,897)	687,135
ACCUMULATED SURPLUS, BEGINNING OF YEAR	8,442,466	9,463,712	8,776,577
ACCUMULATED SURPLUS, END OF YEAR	\$ 7,994,748	\$ 9,278,815	\$ 9,463,712

Town of Vauxhall

Date: April 25, 2023

Proposed by: Administration

Topic Time Extension for Review of ICF

Background:

To update Council on current ICF agreements and Ministerial Order No. MSD:24/23, extending the review period from five to seven years.

The Date of signed ICF Agreement was October 3, 2017

As per section 708.32(1) of the MGA, "the municipalities that are parties to a framework must review the framework at least every 5 years after the framework is created, or within a shorter period of time as provided for in the framework".

Recent correspondence (see attached) from Alberta Municipal Affairs indicates that the 5-year review period has been extended to 7 years.

As per the correspondence from Alberta Municipal Affairs, Administration is recommending that ICF Agreement re-negotiation discussions start with contacting the MD of Taber and see what their timelines are; we have till 2024.

Proposed Motions

1. **MOVED** by Councillor _____ to contact the Municipal District of Taber and work on proposed timelines and bring back to Council for further discussion.
2. **MOVED** by Councillor _____ to



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR111331

April 11, 2023

Dear Chief Elected Official:

Intermunicipal Collaboration Framework agreements (ICFs) between municipalities with shared boundaries are designed to provide for integrated and strategic planning, delivery, and funding of intermunicipal services.

ICFs are created with the understanding that things change over time, and there is a requirement to review those frameworks regularly to ensure they are current and meet the needs of the municipalities that are parties to the framework.

I have heard from some municipalities that it will be challenging to meet the review period of "at least every five years" from the date that their original ICF was signed while the ministry is concurrently reviewing the ICF provisions within the *Municipal Government Act*. Given those concerns, I have signed Ministerial Order No. MSD:24/23, extending the review period from five to seven years.

For clarity, this does not impact the obligation to have an ICF in place and current agreements are still in effect. In other words, the time extension does not mean municipalities can forfeit their obligations within their agreement, including cost-sharing, shared services, and any agreed-upon review period. We recommend municipalities hold off on renegotiation discussions in light of the potential for further amendments.

In addition to this extension, my ministry can provide additional supports to assist with mediation or facilitation services if needed. Questions regarding ICFs can be directed to a Municipal Collaboration Advisor at icf@gov.ab.ca or toll-free by first dialing 310-0000, then 780-427-2225.

Sincerely,

Rebecca Schulz
Minister

Attachment: Ministerial Order No. MSD:024/23

cc: Chief Administrative Officers



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:024/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

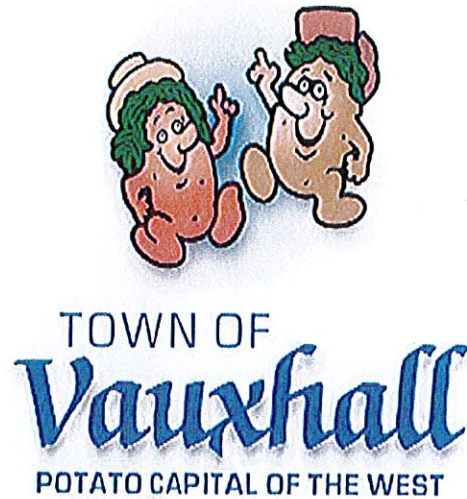
The date by which a municipality must review an intermunicipal collaboration framework, as required by Section 708.32(1) of the *Municipal Government Act*, is amended from at least every five years to at least every seven years.

This order expires March 31, 2027.

Dated at Edmonton, Alberta, this 6th day of April, 2023.



Rebecca Schulz
Minister of Municipal Affairs



FORWARD TOGETHER

Building Opportunities for Our Future

Town of Vauxhall and the Municipal District of Taber
INTERMUNICIPAL COLLABORATION FRAMEWORK AGREEMENT

FORWARD

The Town of Vauxhall and the Municipal District of Taber share a common history. Both have distinct municipal characteristics: one a rural municipality is based upon building and maintaining services including roads, bridges and airports designed to service an agricultural based economy. The second an urban municipality which provides a range of services to support regional industry and commerce. However, these distinctions do not mean they work in isolation of each other. On the contrary it is these same individual characteristics that inherently link them into a healthy and viable region.

The region's geography is described as being a large landmass with a relatively small population that is somewhat secluded from other Alberta centers on the Highway 36 Corridor. This physical situation has been a catalyst to these municipalities establishing bonds and linkages with their neighbors ahead of other regions in the province. While others in Alberta have become polarized and competitive the M.D. of Taber and the Town of Vauxhall have established a reputation for working together and maintaining a good relationship. This leadership has been illustrated through many positive joint services such as:

- The Vauxhall and District Regional Water Services Commission
- The Vauxhall and District Regional Fire Authority and associated agreements pertaining to fire services, emergency management and safety code accreditation
- The Waste Agreement
- Recreation including the swimming pool project, the Jets Stadium, the Vauxhall Baseball academy, the Vauxhall Legion, the Vauxhall Golf Club
- The Vauxhall Public Library
- The Vauxhall Cemetery
- Support for other organizations in the Vauxhall area including the Vauxhall Legion, Vauxhall Business Society, Vauxhall Academy of Baseball, Vauxhall "Lobsterfest" event, and other adhoc community projects including the Vauxhall Elementary, Junior and Senior High School projects.

These projects have largely been developed on a service-by-service or a project-by-project basis as need arose and some benefit could be seen for the municipalities involved. In the past this approach has for the most part worked well and is a good foundation for expanding the level of collaboration.

Most people understand increasing the level of collaboration as an ability to provide an increased number and level of services to people in the region. However, while some services can possibly be provided solely in a single municipality the increased opportunity in working together is also recognized in increased economies of scale, sustainability of some services, quality of services and efficiency in delivery. In other words dovetailing the individual characteristics of the municipalities creates expanded resources and advances quality of life opportunities to the people in the region. The image of "two communities – one purpose" describes the philosophy of the two Council's.

The two municipalities have been able to identify current and future issues where joint benefits may be realized through more formalized and rigorous processes and cooperation. Examples are evident in service areas such as planning, economic development and creating a complete region that is attractive for people to live, work and play.



As the Provincial Government seeks to encourage regional thinking the Municipal District of Taber and the Town of Vauxhall are well placed to lead proactively through the creation of this Intermunicipal Collaboration Framework Agreement

The Municipal District of Taber and the Town of Vauxhall share a common history and foundation based upon agriculture and the oil and gas industry



Goals of the Intermunicipal Collaboration Framework Agreement

The Intermunicipal Collaboration Framework has four main purposes:

1. To meet the requirements of provincial legislation.
2. To entrench the philosophy and principles of collaboration of the two municipalities within an agreement.
3. To commit the municipalities to consultation and communication on intermunicipal matters.
4. To clearly lay out a process that the partners to this agreement will deal with differences which occur from time to time in an efficient and in an appropriate manner for the purpose of maintaining their mutually beneficial relationship..

The ICF Agreement between the Town of Vauxhall and the Municipal District of Taber will:

Recognize and share the vision and priorities of the two municipalities toward regional community enhancement: A joint effort will be needed that supports and encourages the development of commonly utilized services for the benefit of citizens of each community.

Strengthening the region while maintaining local autonomy:

Each Council maintains the right to make individual decisions for their citizens while balancing their perspective toward building a stronger regional community.

Promote networks and linkages: Developing positive joint approaches will create efficiencies by sharing opportunities and connections and through support of common goals for economic development, business attraction and retention and enhancement of services.

Embrace differences in respective municipalities: The distinct characteristics of the individual municipalities is advantageous in providing choice and diversity.

Cooperation not Competition: Although each municipality is responsible to its citizens there is recognition that the citizens and businesses of the region share similar needs and interests and as such the Council's will emphasize cooperation not completion with respect to municipal policy.

Foster an environment of openness and trust: Cooperation and collaboration requires communication that in turn encourages understanding and results in recognition of common goals

Commitment to Consultation and Cooperation:

A Commitment to Collaboration encourages the two municipalities to consult on projects which have a regional impact on any of the intermunicipal agreements which they are party to. By creating a consultation protocol the municipalities will formalize a process for consultation to ensure clear communication for the purpose of advancing intermunicipal relationships. The purpose of this consultation protocol is to ensure that the municipalities leverage opportunities, and develop common solutions to any challenges that affect the region.

The protocol will encourage communication at all levels of the organization to ensure opportunities are recognized, information is passed through the respective organization and decision makers are informed not just about their own municipality but about impacts on the others. Cooperation, collaboration and commitment to consult are not meant to constrain or restrict the authority of individual Councils or to homogenize the unique culture and identity of each community. It is likely that there will be instances of differences in values, goals, beliefs, perspectives and decisions which are not common to both communities. In these instances, where differences remain, the commitment to communicate will enable us to resolve any differences.



Roles in Managing the Agreement:

The Role of the Councils:

Each Council retains the ability and responsibility to make decisions on behalf of their residents. As the public is at the center of any governance initiative their voice needs to be taken into account to insure the impacts of services and actions taken in the region have the desired results and support the sustainability of the region. By signing on to the agreement each Council affirms the commitment to increased cooperation at both the council and administration levels.

This agreement signals a shift towards maximizing regional benefit through collaborative decision making. Each Council member will demonstrate leadership to act strategically as they formulate plans for each of their organizations which will bring value to the citizens of both communities.

The Role of the CAOs and Administration:

The CAOs have been identified as the principals responsible for maintaining the agreement, its delivery and durability. Administration brings continuity to the relationship between the municipalities and have the ability to initiate communication on an as needed basis to ensure that each municipality adheres to the principles of the agreement. The CAO's of each municipality will foster increased communication and will act as conduits for facilitating the sharing of information, identifying opportunities and prioritizing municipal actions for the consideration of each Council.

The Role of Staff:

Staff at all levels will be responsible to ensure the principles of the agreement are carried out operationally. This means that staff will work cooperatively with their municipal counterparts to address issues that arise within the scope of their authority and mandate. Staff will also bring to the attention of their respective CAO any issues that arise which require their attention with respect to meeting the commitment and intent of this agreement.

The Role of the Intermunicipal Collaboration Committee:

The Intermunicipal Collaboration Committee will act as the focus for matters of intermunicipal cooperation. This committee will serve as a non-decision making body responsible for negotiation and management of intermunicipal opportunities and challenges. Comprised of elected officials and administration the ICC will identify opportunities and prioritize intermunicipal actions for recommendation to the respective Councils.

The Framework Protocols

Intermunicipal Collaboration Guidelines

This agreement includes the creation of an Intermunicipal Cooperation Committee (ICC).

The purpose of the committee is to give expanded focus to intermunicipal opportunities. Although individual Councils maintain the authority for decisions in the respective municipalities, the ICC is seen to be the foundation for inter-municipal matters. Without interfering with the good work being accomplished in existing intermunicipal committees the ICC will have the following primary functions:

1. Proactively identify new opportunities to enhance regional initiatives that will provide tangible and lasting benefit to each community's citizens including service delivery and economic development.
2. Serve as a venue for elected officials to address matters of mutual interest or concern.
3. Seek to balance municipal responsibilities and regional perspectives.
4. Address intermunicipal issues that arise on an as needed basis where no existing structure exists to deal with the matter at hand.
5. Address areas where intermunicipal differences in need of resolution may arise.
6. Develop and maintain a protocol agreement for communication designed to maintain respectful relationships between each municipal organization based upon the foundation that each council has the lawful right to make decisions for its community which precludes interference from other communities in its business affairs.
7. Serve as the committee through which any new intermunicipal agreements are negotiated.

The Composition of the Intermunicipal Cooperation Committee

The ICC will be composed of two elected officials plus the Chief Elected Official from each municipality. Each municipality will select the officials that will represent them on the Committee and may substitute as necessary members at their discretion to ensure that their municipality is represented at each meeting respecting the fact that consistency will aid in the relevance of the Committee.

Each municipality may have in attendance at each ICC meeting administrative officials who attend to provide information or act as observers.

ICC meetings should be conducted regularly to summarize and update the committee on the progress of projects or issues related to matters that arise, inventory and prioritize issues to be addressed, strategize and plan new items, address outstanding issues and plan future meetings.

The ICC committee at its outset will develop a terms of reference which will address the protocols for operating the committee and forward the draft terms of reference to each municipal council for their review and amendment.

Communication with the Councils

The ICC will provide meeting minutes to each Council and CAO for review following each meeting.

The ICC may be asked to provide joint presentations to one or both councils to encourage council understanding of issues and to include them on priority matters that arise from time to time.

Scope of the ICC

There are a number of means by which intermunicipal opportunities for collaboration or regional challenges may be addressed by the ICC:

1. Matters may be discussed and solutions developed within the ICC by reference to the ICC by one or both Councils.
2. When a matter has been referred to the ICC the CAO's of both municipalities shall meet to discuss the issue to determine if the matter is intermunicipal in nature whereupon they may:
 - a. Refer the matter to the ICC for review if the matter is intermunicipal in nature
 - b. Address the matter administratively as appropriate
 - c. Gather more information
 - d. Purposely put the matter aside
 - e. Develop a solution and refer the matter back to the Councils for consideration
3. If the matter is determined by the CAO's to be intermunicipal in nature the CAO's are jointly responsible for gathering information for the ICC to consider and providing it in a timely fashion prior to the ICC meeting for consideration by the committee

ICC Decision Making

The ICC is a recommendation making committee which relies on the representatives from each community to ensure that their respective councils are aware and up to date on issues being addressed by the committee.

Information provided to the ICC comes from members of the committee through their respective councils and municipal organizations.

Recommendations to individual councils will occur when:

1. The committee has developed a consensus for recommendations
2. The committee has not developed a consensus and seeks additional assistance or direction from the respective councils
3. The committee has reached an impasse and seeks mediation to resolve an issue through the Conflict Resolution Process

These recommendations are delivered to the councils by:

1. A joint meeting of Councils
2. A presentation to individual Councils
3. A joint written submission agreed to by the ICC and delivered to each Council

Development of an Intermunicipal Communication Protocol

Understanding that the success of this agreement is based upon respectful dialogue both municipalities must be committed to the provision of information in a transparent and honest manner. To foster the longevity and durability of this agreement both municipalities should jointly develop and abide by the principles of a communication protocol which should include the following principles:

1. The protocol should recognize that cooperative communication is the key to a successful relationship. At all times and through all levels of each organization the following principles should apply:
 - a. Seek to understand

- b. Avoid personal attacks either privately or publicly
 - c. Asking for clarification on policies adopted by the other municipality to ensure understanding
 - d. Address issues as being of a joint nature meant to be resolved together
 - e. Seek to maximize the benefits for both parties
2. The Protocol should seek to ingrain collaboration and cooperation in each municipal organization
 - a. Both organizations should seek to provide mediation training for elected officials and senior administration
 - b. Both organizations should provide orientation training on this agreement immediately following any change in elected officials or senior administration
 3. The protocol should ensure that each municipality provides to the other information pertaining to:
 - a. Major capital projects which may impact the other municipality
 - b. Lobby efforts to higher levels of government with respect to an issue which may impact regional services
 - c. Adopted strategic plans
 - d. Funding, aid or support to other organizations within the other municipality
 - e. Ceremonies, celebrations, events
 - f. Promotion of collaborative successes

ICC Conflict Resolution

The municipalities recognized that the development of this agreement is the start – not the end of the process. Recognizing that not all issues may be agreed upon the municipalities recognize the need to establish a conflict resolution process based upon the following principles:

1. At the earliest opportunity and at the point closest to where the problems initiated the ICC committee will seek to address matters of conflict.
2. All matters of conflict should be sought to be resolved swiftly, inexpensively and in an uncomplicated way.
3. All matters of conflict should be resolved using a clear procedural pathway.
4. Maintain at all times the essence of collaboration on the majority of issues even though conflict may exist on some issues.

Process

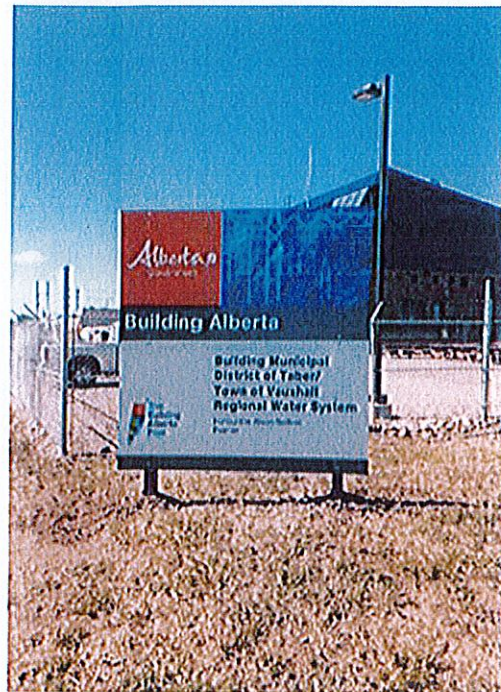
If a municipality believes an obligation under the agreement has been breached the matter should be immediately brought to the attention of their CAO. The CAO will investigate and if it appears as if a 'breach' of the agreement has occurred the matter will be immediately brought to the attention of the other municipalities CAO. Once that has occurred an effort to resolve the matter through informal problem solving discussions is initiated.

If differences occur outside of an outright 'breach' of an agreement, which may include divergent expectations in the delivery of a joint service, variance on how the committee wishes to proceed on an issue or any circumstance which may impact or disrupt service delivery or relationships, an informal discussion between CAO's will be conducted.

If this does not resolve the issue the ICC may form a subcommittee of elected officials to negotiate a solution.

If the subcommittee negotiation process is unsuccessful a mediated process is initiated using the services of a jointly agreed upon mediator with costs shared equally between municipalities. The mediator will be solely responsible for the governance of the mediation process.

If the process cannot be resolved through mediation the municipalities will select an arbitrator, sharing all costs in doing so, and will have the matter resolved through the process defined by the Arbitration Act Chapter A-43. The arbitrator is governed by the principles of natural justice and fairness.



This Agreement encourages the municipalities to consult with each other and develop opportunities for collaboration for the benefit of both communities



INVENTORY OF MUNICIPAL SERVICES

Municipal District of Taber Inventory of Community Services

Transportation

Type of Service	Municipal	Inter-Municipal	Third Party
Road Grading	X		
Road Graveling	X		
Gravel Crushing	X		
Road Construction	X		X
Culvert Installation	X		
Bridge Maintenance	X		X
Snow Plowing	X		
Shop - Vehicle. Maint	X		X
Surveying	X		X
Sign Installation	X		
Paved Road Repairs	X		
Rural Addressing Signs	X		
Airport Operation	X		

Type of Service	Municipal	Inter-Municipal	Third Party
Recreation			
Tree Planting	X		
Tree Spraying	X		
Cemetery Maintenance	X	X	
Park Maintenance	X		
Sprinkler installation	X		
Equip. Maintenance	X		
Park Operations	X		
Campground Operation	X		X
Community Halls	X		X
Playgrounds	X		X
Skating Rinks	X		X
Shooting Range - Vaux.			X
Shooting Range - Taber			X
Riding Arena - Taber			X
Riding Arena - Vauxhall			X
Baseball diamonds	X	X	

Type of Service	Municipal	Inter-Municipal	Third Party
Water			
Water Treatment		X	
Water Distribution	X		X
Service Installs	X		X
Meter Reading	X		
Utility Billing	X		
Truck Fill Station	X		X
Waste Water			
Certified Operators	X		
WW Collection System	X		
Installation of utilities	X		X
Emergency Services			
EMS Coordination	X	X	X
Fire Department	X	X	X
Peace Officer	X	X	
Safety Code Officer	X	X	
Safety Code Inspections	X	X	
Disaster Management	X	X	
Mutual Aid Agreements	X	X	
Other Services			
Type of Service	Municipal	Inter-Municipal	Third Party
FCSS		X	X
ORRSC - Planning		X	X
Joint Economic Dev.		X	
Adult Learning Assoc			X
Southgrow Eco. Dev.		X	X
Pheasant Festival Com			X

Town of Vauxhall Inventory of Community Services

Transportation	Municipal	Inter-Municipal	Third Party
Type of Service			
Road Maintenance	X		
Road Construction	X		X
Snow Plowing	X		
Shop - Vehicle. Maint	X		X
Surveying	X		X
Sign Installation	X		
Storm water management	X		X

Type of Service	Municipal	Inter-Municipal	Third Party
Recreation			
Cemetery Maintenance	X	X	
Park Maintenance	X		
Sprinkler installation	X		
Equip. Maintenance	X		
Park Operations	X		
Community Hall	X		
Playgrounds	X		
Skating Rink	X		
Curling Rink			
Baseball diamonds	X	X	
Vauxhall Visitor Information Center (Library)	X		X
Type of Service			
Water			
Water Distribution	X	X	X
Service Installs	X		X
Meter Reading	X		
Utility Billing	X		
Truck Fill Station	X		
Waste Water			
Certified Operators	X		
WW Collection System	X		
Installation of utilities	X		X
Emergency Services			
EMS Coordination	X	X	X
Fire Department	X	X	X
Peace Officer	X	X	
Safety Code Officer			X
Safety Code Inspections			X
Disaster Management	X	X	
Mutual Aid Agreements	X	X	
Other Services			
Type of Service			
FCSS		X	X
ORRSC - Planning	X		X
Joint Economic Dev.	X		
Southgrow Eco. Dev.	X	X	X
Animal Control (Bow Island)	X		X
Vauxhall & Arena Food Bank			X

ICF Agreement – Statutory Provisions

Amendments to the Municipal Government have amended the purpose of municipalities. The new act requires all municipalities to work collaboratively with neighboring municipalities to plan, deliver and fund Intermunicipal services. The act requires municipalities with common borders to develop an Intermunicipal Collaborative Framework Agreement. This agreement must address services related to transportation, water, wastewater, solid waste, emergency services and recreation. The discussion on the aforementioned topics is prescribed by the act, however the outcomes are not.

Water

The Municipal District of Taber and the Town of Vauxhall have a number of agreements in place with respect to the provision of water services.

The Vauxhall and District Regional Water Services Commission was established by the Municipal District of Taber and the Town of Vauxhall in November 2009 for the purpose of providing water treatment and distribution services to the residents of the Town of Vauxhall, the Hamlet of Hays, and the Hamlet of Enchant.

The Commission was established by an Order In Council (Regulation 301/2009). It operates as an independent organization governed by bylaws approved by the Minister under the direction of elected representatives from the Town of Vauxhall and the Municipal District of Taber.

The Municipal District of Taber and the Town of Vauxhall are committed to the operation of the Commission.

Agreements and Information pertaining to the Vauxhall and District Regional Water Services Commission:

- a. Vauxhall and District Regional Water Services Commission Regulation
- b. Memorandum of Agreement – Vauxhall and District Regional Water Services Commission
- c. Lease agreement – Vauxhall and District Regional Water Services Commission and Town of Vauxhall
- d. Lease agreement – Vauxhall and District Regional Water Services Commission and Vauxhall and District Regional Fire Authority
- e. Truck Fill Operating agreement – Vauxhall and District Regional Water Services Commission and Municipal District of Taber
- f. Plant Operating Agreement - Vauxhall and District Regional Water Services Commission and Municipal District of Taber

Waste Water

The Municipal District of Taber and the Town of Vauxhall have no agreements in place with respect to waste water, provide no intermunicipal services in this regard and do not require a regional agreement on this matter.

Emergency Services

The Municipal District of Taber and the Town of Vauxhall have an agreement to operate a joint fire service to serve both municipalities.

The Vauxhall and District Regional Fire Authority was established in May 2013 for the purpose of providing fire and

rescue services within the Town of Vauxhall and the Municipal District of Taber. The agreement has been amended twice since that time to provide for the provision of Emergency Medical service coordination by the Vauxhall Regional Fire Authority Fire Chief and again to provide for the purchase of a new fire truck for the Town of Vauxhall and to replace a rescue truck for the Authority.

The agreement is a long term one which resulted in the seamless and irreversible integration of the Vauxhall and District Regional Fire Department into the Municipal District of Taber Regional Fire Service as part of a 5 department fire system within the Region. The Municipal District of Taber Regional Fire Service provides fire and rescue services for the Municipal District of Taber, the Town of Vauxhall and the Village of Barnwell.

Agreements and Information:

- a. Regional Fire Authority Agreement
- b. 2016 Agreement to Amend Schedule 'A' of the Regional Fire Authority Agreement
- c. Lease agreement Alberta Health Services, Regional Fire Authority (MD of Taber managing) and the Town of Vauxhall
- d. Operating Agreement – Alberta Health Services and the Municipal District of Taber
- e. Joint Quality Management Plan – Alberta Safety Codes Council – Accreditation for Fire safety code Discipline - Municipal District of Taber, Town of Vauxhall and Village of Barnwell
- f. Regional Emergency Management Framework Agreement – Joint emergency services planning – Municipal District of Taber, Town of Vauxhall and Village of Barnwell
- g. Mutual Aid Agreement – Town of Vauxhall and Municipal District of Taber
- h. Fire Partnership agreement – Municipal District of Taber and Village of Barnwell

Solid Waste

In 2017 a solid waste agreement was signed. These agreements provide for the establishment of a regional committee to discuss regional solid waste initiatives, to ensure equity in municipal solid waste disposal rates and to ensure equal access to municipal solid waste handling and disposal facilities.

Agreements and Information:

- a. Taber and District Solid Waste Management Agreement- Town of Vauxhall, Municipal District of Taber, Village of Barnwell and Town of Taber
- b. Termination of Authority Agreement Town of Vauxhall, Municipal District of Taber, Village of Barnwell and Town of Taber
- c. Waste Management Disposal Agreement – Town of Vauxhall and Municipal District of Taber

The Municipal District of Taber and the Town of Vauxhall are committed to ensuring the perpetuation of the existing agreements.

Transportation

The Municipal District of Taber and the Town of Vauxhall have no agreements in place with respect to transportation, provide no intermunicipal services in this regard and do not require a regional agreement on this matter.

The Municipal District of Taber operates at its sole cost the Municipal District of Taber – Vauxhall Airport.

Both communities fund transportation costs for the road networks within their respective communities.

Recreation & Community Services

The Municipal District of Taber and the Town of Vauxhall have collaborated on many capital projects within the Town of Vauxhall and jointly fund operating costs related to recreation facilities. The two municipalities are committed to providing recreation facilities that may be utilized equally by residents of both communities.

The funding formula for the annual recreation grant provided to the Town of Vauxhall was negotiated in the early 1990's and was based upon the types of services that the communities provide. Vauxhall's annual recreation grant value was based upon the presence of a curling rink, a swimming pool, a hockey rink, parks and baseball fields. Grant funding which is provided to other communities including Municipal District of Taber Hamlet recreation boards reflects the extent to which these communities provide services. Surveys indicate that as a whole the recreation budget established by the Municipal District of Taber is on par with communities of similar size.

The Municipal District of Taber and the Town of Vauxhall are committed to working collaboratively to identify, operate, maintain and construct recreation facilities for regional use based upon a regional collaborative and a consultative process which provides for municipal and public input into the design, construction, funding and operation of jointly operated facilities.

Town of Vauxhall Recreation budgeted operating expenses for the year 2017 \$233,603

Typical funding that is provided annually to the Town of Vauxhall and to community organizations within the Town of Vauxhall include the following (based upon 2017 figures):

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Town of Vauxhall annual recreation grant \$120,900

Jets stadium society annual grant \$11,000

Vauxhall business society - annual donation \$1000

Vauxhall legion - annual donation \$700

Vauxhall library - annual grant of \$5196 for debenture assistance (for the period of 2015 to 2025 inclusive) plus annual operating funding of approximately \$9000 provided annually through the M.D. of Taber Library Board

Trees / mowing maintenance / road construction - Vauxhall cemetery - approximately \$8500 annually in in-kind labor and equipment

Other organizations and groups in the Town of Vauxhall who receive contributions for capital and operating funding to support recreation:

Lobsterfest annual fundraiser tickets (annual) \$500

Baseball academy annual fundraiser tickets (annual) \$500

Other Recreation facilities in the Vauxhall area - outside of the Town of Vauxhall - that benefit the residents of Vauxhall and the Municipal District of Taber and which are provided funding by the Municipal District of Taber include the following, and which may vary from year to year:

Vauxhall Ag society (riding arena) \$1500 annual grant

Vauxhall Golf and Country Club \$1500 annual grant

Vauxhall Lions Campground \$1500 in annual in-kind for maintenance and landscaping

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Town of Vauxhall provided support to community organizations within the Town of Vauxhall (based upon 2017 figures)

Jets stadium society annual grant \$10,000

Vauxhall legion - Tax Exemption equivalent \$3693.52

Vauxhall library - Annual operating grant \$6500 & Building insurance \$836 = \$7336

Vauxhall Public Library Visitor Information Center - salary support for VIC \$1260

Other organizations and groups in the Vauxhall area who receive contributions for capital and operating funding to support recreation:

Vauxhall Ag Society Fee-free Hall and Meeting room rental as required

Farmers Market - Average 10 markets annual equivalent \$2500

Vauxhall Academy of Baseball- annual rental of Hall "Reduced rate" from \$27,000 to \$3,000 during school term through user agreement.

Vauxhall & Area Food Bank granted a rent free town building

Others by request and decision of Council

The Municipal District of Taber is committed to providing the aforementioned contributions for the funding of other recreation facilities and related community services within the Town of Vauxhall. Any change in the total amount of funding provided to the Town of Vauxhall and organizations within the community as herein set forth will be in consultation and agreement with the Town of Vauxhall.

Attachments to this Agreement

Attached to this agreement is the current Municipal District of Taber and Town of Vauxhall Intermunicipal Development Plan as well as the agreements aforementioned within this document.

Commitment to Collaboration

The Municipal District of Taber and the Town of Vauxhall acknowledge and affirm that they will seek to fulfill both the intent and the spirit of this agreement as well as to honor all applicable legislation with respect Intermunicipal collaboration within the Province of Alberta.

IN WITNESS WHEREOF the parties have hereunto set their hands and affixed their corporate seals as witnessed by the hand or hands of its proper signing officers duly authorized in that behalf as of the 3 day of October, 2017.

FOR THE TOWN of VAUXHALL

FOR THE MUNICIPAL DISTRICT of TABER

PER: _____

MAYOR

PER: _____

REEVE

PER: _____

ADMINISTRATOR

PER: _____

ADMINISTRATOR

Town of Vauxhall

Date: April 18, 2023

Proposed by: Administration

Topic **Firehall Lease Agreement and Fire Authority Service Agreement**

Background:

At the Regional Fire Authority meeting April 12, 2023 Mayor Coad made a motion where both Councils (Town and MD of Taber) will have 3 representatives from both Councils to be part of the negotiating committee for the Firehall Lease Agreement and Fire Authority Services Agreement. Both agreements expire this summer.

Proposed Motion

Moved by Councillor _____ to approve Councillor _____, Councillor _____ and Councillor _____ as representatives for the negotiating committee for the Firehall Lease Agreement and Fire Authority Services Agreement.

Town of Vauxhall

Date: April 27, 2023
Proposed by: Administration
Topic **AHS Joint Council Meeting**

Background:

Nathan Cote, Regional Fire Chief as directed from the Vauxhall Regional Fire Authority has set up a joint Council meeting with the MD of Taber and the Town of Vauxhall with Alberta Health Service.

This meeting will allow both Councils to better understand the level of service with respect to EMS/Ambulance within Vauxhall and the surrounding area. It will also allow the Council representatives to ask questions regarding concerns around the ability to consistently staff/operate the Ambulance.

Date of Meeting:

Mrs. Suzanne Maynard, Director of South Zone EMS Operations is able to attend on June 6th at 6:30 P.M. at the Vauxhall fire hall for a meeting.

Town of Vauxhall

Date: April 26, 2023
Proposed by: Administration
Topic **VPL Financial Responsibilities**
Background:

Administration requests due to staffing changes, that the following motion, that was approved at the Special Council meeting of January 11, 2022 be rescinded.

RES: 22:09 MOVED by Deputy Mayor Cawley to have the Chief Financial Officer continue the bookkeeping duties for the Vauxhall Public Library until either Administration or Vauxhall Public Library approaches Council and requests a change. **CARRIED**

Proposed Motion

Moved by Councillor _____ to rescind RES: 22:09 and have the bookkeeping duties returned to the Vauxhall Public Library.

Town of Vauxhall

Date: May 3, 2023
Proposed by: Administration
Topic 2023 Alberta Municipalities Convention

Background:

Administration was asked to bring additional convention information from the last Council meeting.

Registration has not opened, please see below the dates. At this time there is no posted information.

Event: 2023 Alberta Municipalities Convention

Date: September 27 - 29, 2023 (if a speaker is only available on a particular day, please indicate so in your submission)

Location: Edmonton Convention Centre

Audience: Municipal elected officials, senior administrators, provincial partners

Event Summary

Call for Speakers

Each year, Alberta Municipalities works to develop a program that will engage our delegates and leave them feeling like they received the best value for their money. These programs include session topics that are facilitated by engaging speakers that deliver top-of-mind, municipally relevant material.

As we prepare our 2023 Alberta Municipalities Convention agenda, we are looking for speakers that are interested in presenting at our event.

Please find the speaker criteria below. If you have a topic you would like to put forward for consideration, please follow the steps below. We thank you in advance for your interest, and please note there are a limited number of spots available.

Event: 2023 Alberta Municipalities Convention

Date: September 27 - 29, 2023 (if a speaker is only available on a particular day, please indicate so in your submission)

Location: Edmonton Convention Centre

Audience: Municipal elected officials, senior administrators, provincial partners

Submission Deadline: Friday, April 14, 2023

Criteria: Presentations must be relevant to our convention audience; preference may be given to topics that incorporate the convention theme. In your submission please provide a brief, 150-word elevator pitch for your session. Think of this as what would be printed in our attendee guide - what is going to capture their attention and get them in YOUR room?

Also, please include a full overview of your presentation, including the approach (single speaker or panel), and the benefits/takeaways that it would provide our attendees. Speaker submissions must include any fees charged, including travel and accommodation expectations. Speakers may be expected to book their own accommodations. Speakers may also choose to include their bio and/or reviews provided by previous event participants.

Please email all submissions to speakers@abmunis.ca. Proposals that are sent incomplete may not be considered. We thank you in advance for your submission.

Event Category Convention

Location

9797 Jasper Ave NW

Edmonton AB T5J 1N9



79.

(Vauxhall, Alberta – April 23, 2023)

The Town of Vauxhall is pleased to announce our municipality was recently awarded a grant through the Alberta Municipal Water/Wastewater Partnership (AMWWP). The funding, delivered through Alberta Transportation, will support up to \$2,241,516.80 in essential upgrades to the core infrastructure to the Sanitary Truck Main Replacement.

Vauxhall has had a history of sanitary concerns which were inspected and discovered by MPE Engineering with a report to Council back in 2005. The trunk main replacement was one of the recommended solutions to the issues discovered in that study.

With construction anticipated to begin in 2023/2024, the AMWWP grant will fund critical improvements to the sanitary system by replacing the sanitary trunk main from 7th Ave n to the sanitary lagoons a total distance of 2.16 kilometers. The trunk main will be upsized which will alleviate surcharging and allow for population growth. offset capital costs associated with the project, create jobs, and boost the local economy.

The Alberta Municipal Water/Wastewater Partnership provides cost-shared funding to eligible municipalities to help build municipal facilities for water supply and treatment, and wastewater treatment and disposal.

“The Town of Vauxhall is thrilled to receive the grant funding; this is an important maintenance infrastructure project for the Vauxhall residents said Mayor Ray Coad. Following heavy rains in 2010, that led to flooding in Southern Alberta, we had numerous homes in town flood and this project will help alleviate that as our community grows.”

The Town of Vauxhall would like to thank Alberta Transportation and the minister’s committee for their consideration and commitment to investment in our community.



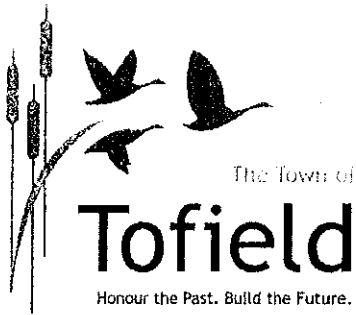
(Vauxhall, Alberta – April 28, 2023)

The Town of Vauxhall is pleased to announce our municipality was recently awarded an Alberta Community Partnership Grant with the MD of Taber. The funding, delivered through Alberta Municipal Affairs, will support up to \$200,000 towards a Regional Infrastructure Master Plan.

MPE engineering has already begun with surveying the community of Vauxhall and the surrounding areas of the MD of Taber. This grant will explore Topographic and Infrastructure data, Wastewater collection system, Water plant and Distribution System, Wastewater Collection and Treatment / Stormwater Collection System / Transportation System Condition Assessment and Inter-Municipal Capacity Reviews and Inter municipal Impact and Assessments as well as Infrastructure Replacement/Repair Review and Cost Analysis and the Creation of a 10 Year capital plan.

The objective of the Alberta community partnership is to improve the viability and long-term sustainability of municipalities by providing support for regional collaboration and capacity building initiatives. Key program outcomes include: a new or enhanced regional municipal services; improved municipal capacity to respond to municipal and regional priorities; and effective intermunicipal relations through joint and collaborative activities.

The Town of Vauxhall would like to thank Alberta Municipal Affairs for their consideration and commitment to investment in our community.



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Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

April 12, 2023

Office of the Minister
Environment & Protected Areas
224 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

RE: Exemption of Newspaper from EPR Program Revisions

Dear Minister Savage,

Print media (newspapers) are essential to the lifeblood of Alberta. Newspapers provide a traditional sense, and source of information to our residents. In what has become ever consistent in social media and internet-based forms of news, newspapers rely on facts, sourcing their stories and identifying truths.

The past number of years have been challenging for both business and small business. The continued rise in costs, accompanied by the downturn in the economy has forced job loss and ultimately business closure. Looking to enforce further constraints on what is one of our oldest and most relied upon industries truly seems unfair.

The newspaper industry has already looked at ways to reduce costs and become both more efficient and compliant, such as reducing paper thickness, which has come at a cost. This cost is not only monetary, but also content based. The reduction in paper-based weight has also reduced the amount of content which can be provided to our residents, once again, affecting them.

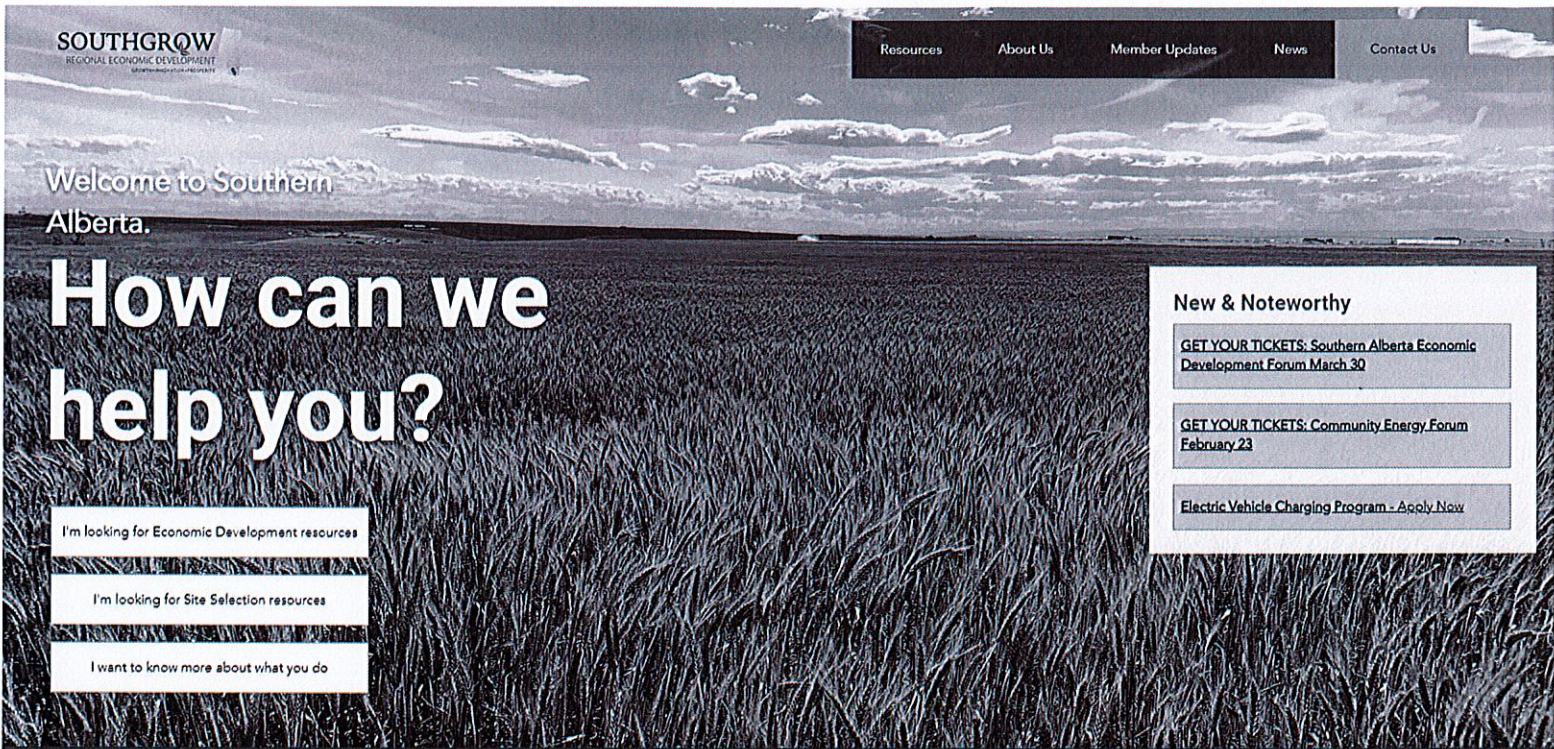
By expecting newspapers to have the same level of compliance with the EPR Program as plastics, seem short-sighted and unrealistic. The Provincial Government needs to recognize the importance of newspapers to Albertans and stand to make the same move as the Ontario Government. Please exempt newspapers from the revised EPR Program.

Sincerely,

Debora L. Dueck

Debora Dueck
Mayor

C.C
Jackie Lovely, MLA Camrose
All Alberta Municipalities
Kerry Anderson, Tofield Mercury



SOUTHGROW
 REGIONAL ECONOMIC DEVELOPMENT

Resources About Us Member Updates News Contact Us

Welcome to Southern Alberta.

How can we help you?

- I'm looking for Economic Development resources
- I'm looking for Site Selection resources
- I want to know more about what you do

New & Noteworthy

- GET YOUR TICKETS: Southern Alberta Economic Development Forum March 30
- GET YOUR TICKETS: Community Energy Forum February 23
- Electric Vehicle Charging Program - Apply Now

Leveraging your REDA

Monthly Report

For Mayors and Reeves

SouthGrow Regional Initiative
 P: 403-394-0615
 E: peter.casurella@southgrow.com

March 2023

Dear Mayors and Reeves,

You will be aware that SouthGrow and our partners across Southern Alberta have worked hard since 2007 to champion new energy developments like solar, wind, biogas, and battery storage in southern Alberta. Our efforts have been heavily rewarded and billions of dollars of investments are flowing into the region.

But the rapid growth of the industry has revealed some areas of serious concern. Regulations and legislation governing the industry are out of date, and what's worse, energy projects approved by the regulator are allowed to circumvent the authority of local municipalities. On more than one occasion, the legitimate interests of our municipal governments have been ignored by private companies as soon as regulator approval has been achieved.

This needs to change, and SouthGrow is uniquely positioned to take action on these issues.

In the coming year we hope to contribute importantly to a coalition of municipalities in order to address some of the following issues.

1. **Municipal Input into decisions:** Municipalities are impacted by large scale energy projects. Solar fields or wind farms that take up many acres of land have impacts beyond their boundaries. Incorporating municipal input into development decisions need not impact private property rights, but needs to be meaningful. There are ways of doing this without unduly impacting private property rights.
2. **Protecting our Farmland:** The lack of regulation in this space is a problem. Solar fields can still be built without companies scraping topsoil, putting down gravel or crush, and companies can engage in responsible weed control behind their fences, ensuring that projects don't negatively impact either the land around or the future productivity of the land on which it sits. There's a lot of different measures here that are both reasonable and which could work for everyone.
3. **Reclamation is a must:** Its impossible that we haven't learned our lesson by now with respect to reclamation, but here we are. Legislation needs to be updated to put in place an iron-clad reclamation process and guarantee for all energy projects. If we don't learn the lessons from the oil industry and apply those lessons, we have failed.

There are even more issues here that need to be unpacked, but look for SouthGrow to be active in this space. Energy development means big money for us, but we need to do it right, and right now there's a lot of things being done wrong.

Sincerely,

Peter Casurella
Executive Director
SouthGrow Regional Initiative
1-403-394-0615

Headlines for February 2023

Please find below a summary of our operational plan. As the year progresses you will see a rolling report here that tracks our progress on each of the deliverables in real-time.

Pillar I: Strategic Collaboration

I. Member Engagement

A. Annual Council Presentations

- Presentations are done.

B. Councillor Training

- Training event on Truth and Reconciliation call to action #57 (public sector education) was held. 70 attendees. Event sold out.

C. Government Relations Committee

- Success on all fronts here. REDAs given \$125,000 for next year with commitments to negotiate multi-year ongoing funding.

D. Annual Economic Development Summit

- Event to be held in Lethbridge on March 30th. Economist Jack Mintz will be the keynote. Todd Hirsch also offering presentation on future economic disruptions.

II. Build and Sustain Collaborations

A. Southern Alberta Alternative Energy Partnership – ARRCUS Mapping Project

- Project complete. Visit www.saaep.ca/industry to check it out. Shows real-time production data for the SouthGrow region. We are almost 100% powered by renewable energy here. This is our oil and gas. Tools are being improved.

B. Southern Alberta Alternative Energy Partnership – Community Energy Forum

- Event was unfortunately cancelled due to low registrations despite aggressive marketing. We have incorporated parts into the Economic Summit and are looking to host webinars to cover over topics of interest.

C. Southern Alberta Alternative Energy Partnership – Government Education

- SAAEP and EFL presented to both the Standing Committee on Resource Stewardship and the UCP Energy Caucus. We had a lukewarm reception. Follow up meeting with Deputy Premier Neudorf produced promises to advance the conversation on a unified energy vision for the province at the highest levels. One week later Premier Smith announced her Energy Panel to draft a unified vision for Alberta's Energy and Electricity sectors.

D. Southern Alberta Investment and Trade Initiative

- Global marketing year 1 has been completed. Excellent metrics. 8 high quality leads received from CIDEP. Initiative has been refunded for 2023. Excellent inroads with Invest Alberta have been made and relationships established. Good leads established through CIDEP.

E. Canada's Premier Food Corridor and Canada's Western Gateway

- Prairies Canada grant application from EDL is presumed successful and will 'start' on April 1st. Will include support for both initiatives. As a reminder, these are sub-brands and are not controlled by SouthGrow, but we support them.

F. **Southern Alberta Tourism Collaboration**

- Grant funding has been secured by Tourism Lethbridge. We paid our share. New rural tour routes in development. SouthGrow Board has committed to another year of partnership and will provide \$10,000 next year to market the rural tour routes being developed by Tourism Lethbridge.

G. **Highway 3 Twinning Development Association**

- PricewaterhouseCooper study is done and has been press released. Excellent metrics. \$1.5 billion to be added to the provincial GDP from twinning of the highway.
- Premier announced 10-year commitment to twin Highway 3. Our job now is to keep that commitment in the face of political winds.

III. **Sustain or Expand Membership**

A. **Sustain Membership**

- Barnwell has re-joined SouthGrow. The City of Lethbridge voted to not be a member. We remain within our 10% margin that was our goal. 30 rate paying members right now. Working to build a case for the City of Lethbridge to return.

B. **Expand Associate Memberships to Industry**

- Terralta has joined SouthGrow as an Associate Member
- EDL has joined
- Nikka Yuko has joined
- Community Futures Lethbridge Region has joined
- Ridge Utilities considering membership
- Tourism Lethbridge has requested membership.
- **We are well ahead of our targets here.**

Pillar II: Marketing & Communications

I. **Regional Promotion**

A. **Website Improvements**

- Website has been refreshed. Local Intel tools for SouthGrow/Alberta SouthWest regions has been acquired and will soon be available on all our websites.

B. **Market the Region Globally**

- Marketing project is underway as part of SAITI. See above.

C. **FDI Test Drive Year 2**

- We have caught up on this project. 8 high quality leads have been provided and project is wrapping up. Opportunities here across the spectrum and the SAITI region.

II. **Internal Communications**

A. **Newsletters**

- I encourage you to sign up. We have hired one of our scholarship winners this year to take over the newsletters from Jessie as she works on more and more SouthGrow projects as our Communications Officer.

Pillar III: Economic Development & Innovation

I. **Ag-Tech Market Development**

- A. **Agri-food Scholarship Program**
 - Three scholarships of \$2500 have been distributed. Had cheque hand-over ceremonies with photos. Press releases going out soon to profile the project. Thank you to Bruce Warkentin of MNP, Ridge Utilities from Stirling, and Community Futures Lethbridge Region for sponsoring this year! This was good.
 - B. **Agri-food Conference Representation**
 - Held a January 26th workshop in Calgary with Invest Alberta. Invited Ec Dev leads from all our members to go. Was booked solid and we had a valuable time. The next week Invest Alberta leadership came to the region and we took them on a tour. Excellent use of our money on this file.
- II. **Broadband Deployment**
- A. **Support Completion of Vulcan County, Highway 4, and Cardston Broadband Upgrades**
 - All money paid to Wi-fibre / Axia for POP upgrades that are complete.
 - Wi-fibre and MRCC are both working on incremental build outs of terragraph networks in their respective areas. We will watch for grants with hope.
 - Cardston secured a deal for local broadband upgrades.
 - Options were presented to the Blood Tribe that included deployments with 51% ownership. Blood Tribe rep interested in pursuing this project again.
 - Claesholm and MD of Willow Creek received support from SouthGrow staff as they grapple with their own internet deployment projects.
 - MD of Taber and partners in discussions about highway 3 conduit project with SouthGrow.
- III. **Labour Market Solutions**
- A. **Rural Immigration Pathways**
 - October 5th event happened. 50+ people registered, 25 showed up. We learned a lesson about offering free registration. BUT Coaldale decided to pursue the designation. Bow Island and County of 40 Mile have received designation. Vulcan also exploring designation with potential partners.
 - The **Grad Retention Project** that SouthGrow got funded has been very intriguing. This was a project of opportunity that popped up and they have unearthed very good data. High level of inclusion by students on this. Looking forward to final reports.
- IV. **Community Supports**
- A. **Community Ec Dev Resource Promotion**
 - Project complete. Resource toolkit is available on the website. Planning to refresh it each year as an operational necessity.
- V. **Special Projects**
- A. **Zero Emissions Vehicle Infrastructure Project (2-year)**
 - Over 50% of the project is allocated. More applications in-bound. Hoping for full subscription by end of March, extension of project possible if we can do that. The value here is quite frankly that SouthGrow gets paid and we can afford to have multiple staff people.
 - B. **EV Bus Project**
 - Secured free power from Peaks to Prairies value added budget. FCM budget increase has been approved. MCCAC grant for remaining 20% has been approved. We are negotiating with Crestline to officially order the vehicle. Success!
 - C. **Supply Chain Opportunity Identification Project**
 - Project initiation work is underway. Vendor is preparing the first stages of the project. Surveys and interviews to start in April.

VI. **Targets of Opportunity**

A. **SouthGrow Power Project**

- Terralta is leading submission of applications to Fortis and AESO. Grants are being written by SouthGrow staff along with support from Lethbridge County. We received Section 95 approval from the GOA. This means we can in fact build the project and are not excluded because of our municipal ownership.

VII. **Shelved Projects on the Wish List**

A. **Local Waste Solutions Feasibility Study**

- Looking to include this in next year's operational plan.

B. **Blackfoot Language Signage**

- Partnership is forming around this project for next year. Partnership so far includes CF Lethbridge and Region, SouthGrow, Tourism Lethbridge, and we are trying to recruit Alberta SouthWest and CF ABSW. Blood Tribe Council has officially sanctioned the project. Waiting on grant funding decisions.

Don't forget to email info@southgrow.com if you would like to get signed up for our economic development newsletter. This newsletter has been called 'The Best Economic Development Newsletter in the West' (mostly by us, but that doesn't make it less true.) It comes packed with great resources for you and your people.



Economic Development | Government Relations

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About SouthGrow Regional Initiative

SouthGrow is an economic development alliance of twenty-nine south central Alberta communities committed to working together to achieve prosperity for the region. Representing over 180,000 people, SouthGrow is committed to assisting communities, organizations, businesses, and people in the region to further their economic development goals and to maintain the high quality of life.

southgrow.com

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Specific



Who, what,
where, when,
why

Measured



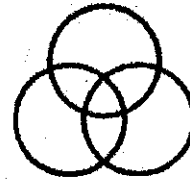
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improve what
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Achievable



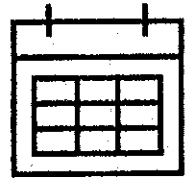
Challenging but
not impossible

Relevant



Closely
connected to
the objective

Timed



A completion
date holds you
accountable

GOALS

Monthly Report

For Mayors and Reeves

SouthGrow Regional Initiative

P: 403-394-0615

E: peter.casurella@southgrow.com

April 2023

Dear Mayors and Reeves,

We've reached the end of another operational year and there's nothing left to do but the reporting! 2022-23 was an excellent year for SouthGrow. Here's some of the highlights!

1. We maintained our **municipal membership** levels and secured re-investment from the GOA.
2. We expanded **associate memberships**, bringing this number up to 8 organizations interested in supporting regional economic development.
3. Our annual **training event was sold out**, and our **Economic Summit had 115 attendees**, our largest ever.
4. **We led, sustained, or supported** the work of the Southern Alberta Alternative Energy Association, the Southern Alberta Investment and Trade Initiative, the Highway 3 Twinning Development Association, Canada's Premier Food Corridor and Canada's Western Gateway, and the Southern Alberta Tourism Collaboration.
5. We advanced work to **market the region to the world**, both through the Global Marketing Project and by adding more interactive data tools to the SAAEP website. Notably, 7 months of awareness marketing for the agrifood opportunities yielded 4.3 million targeted impressions on Twitter and LinkedIn.
6. We completed Year 2 of our FDI Test Drive program and had 8 high-quality leads generated with global agrifood companies.
7. We hosted a networking day with **Invest Alberta** for our municipalities, taking 25 delegates to Calgary and back for the day.
8. We profiled the opportunity in **Municipal Energy Management** strongly, leading to increased interest from communities heading into the next operational year when new grant opportunities are available.
9. We worked with the Energy Futures Lab to communicate with Government on the need for a **unified vision for the provinces electrical grid**, yielding the appointment of a special panel by the Premier to draft such a vision.
10. We held an education event on the opportunities for **rural immigration designation** that led to adoption of the program by an increasing number of communities. Previous work on this file had helped convince Taber to follow in the wake of Claresholm, which has now seen uptake by Bow Island, the County of 40 Mile, and Coaldale, with several more municipalities exploring designation as well.
11. We funded and administered a **regional grad retention study** currently underway.
12. We finished securing funding for a multi-year **Supply Chain Identification project**, hired consultants, and launched it.
13. We achieved an **oversubscription of the \$1.7 million** in federal funding for the EV Charging Program while building important relationships with Alberta Municipalities, Fortis, and ATCO.

14. We **rebuilt our entire website** and **created a resource library** of assets and tools for our municipalities to access and use in response to requests for this.
15. We **doubled** our newsletter subscription numbers.
16. We went from two **staff members** to three.
17. We funded and awarded **three \$2500 scholarships** for deserving young people with the help of regional donors.
18. We completed the **POP site upgrade project** in Vulcan County, providing the entire county with 10 gig access points and increased investment into broadband infrastructure.
19. We assisted several more communities with specific broadband work.
20. We (finally) **FULLY 100% FUNDED the \$407 EV Handibus** for Highway 4 with grants from the FCM and the MCCAC.
21. We significantly advanced the **SouthGrow Solar Project**, securing financial support from Lethbridge County, securing our project site, and securing grant funding to assist with application costs.
22. We secured funding for a **Regional Blackfoot Signage project** along with partners.
23. We secured additional funding to keep our global marketing project going for another year while also profiling investment attraction opportunities in our communities.
24. We delivered **in person presentations** to over 20 of our 30 communities.

And ya, there was a whole lot more!

Thank you again for supporting the work of REDA, for partnering with each other, and for employing me and my team on work that gets us out of bed in the morning.

Stay tuned for more information on next years operational plan and we hope to see you at the AGM in June!

Sincerely,

Peter Casurella
Executive Director
SouthGrow Regional Initiative
1-403-394-0615

Headlines for April 2023

Please find below a summary of our operational plan. As the year progresses you will see a rolling report here that tracks our progress on each of the deliverables in real-time.

Pillar I: Strategic Collaboration

I. Member Engagement

A. Annual Council Presentations

- Presentations are done. Exceeded Target.

B. Councillor Training

- Training event on Truth and Reconciliation call to action #57 (public sector education) was held. 70 attendees. Event sold out.

C. Government Relations Committee

- Success on all fronts here. REDAs given \$125,000 for next year with commitments to negotiate multi-year ongoing funding.

D. Annual Economic Development Summit

- Event was held. 115 attendees, largest attendance for this event ever. Excellent feedback on event.

II. Build and Sustain Collaborations

A. Southern Alberta Alternative Energy Partnership – ARRCUS Mapping Project

- Project complete. Visit www.saaep.ca/industry to check it out. Shows real-time production data for the SouthGrow region. We are almost 100% powered by renewable energy here. This is our oil and gas. Tools are being improved.

B. Southern Alberta Alternative Energy Partnership – Community Energy Forum

- Event was unfortunately cancelled due to low registrations despite aggressive marketing. Incorporated parts of the event into the Economic Summit. We held a webinar on Municipal Energy Management. 22 attendees. One county communicated commitment to pursue a regional energy management project. Alberta SouthWest invited a proposal from energy manager out of Pincher Creek for regional work.

C. Southern Alberta Alternative Energy Partnership – Government Education

- SAAEP and EFL presented to both the Standing Committee on Resource Stewardship and the UCP Energy Caucus. We had a lukewarm reception. Follow up meeting with Deputy Premier Neudorf produced promises to advance the conversation on a unified energy vision for the province at the highest levels. One week later Premier Smith announced her Energy Panel to draft a unified vision for Alberta's Energy and Electricity sectors.

D. Southern Alberta Investment and Trade Initiative

- Global marketing year 1 has been completed. Excellent metrics. 8 high quality leads received from CIDEF. Initiative has been refunded for 2023. Excellent inroads with Invest Alberta have been made and relationships established. Good leads established through CIDEF.

E. Canada's Premier Food Corridor and Canada's Western Gateway

- Prairies Canada grant application from EDL is presumed successful and will 'start' on April 1st. Will include support for both initiatives. EDL received NRED grant support as a provincial component. As a reminder, these are sub-brands and are not controlled by SouthGrow, but we support them.

F. Southern Alberta Tourism Collaboration

- Grant funding has been secured by Tourism Lethbridge. We paid our share. New rural tour routes in development. SouthGrow Board has committed to another year of partnership and will provide \$10,000 next year to market the rural tour routes being developed by Tourism Lethbridge. Tourism Lethbridge secured the NRED grant we jointly applied for to leverage our funding for this project.

G. Highway 3 Twinning Development Association

- PricewaterhouseCooper study is done and has been press released. Excellent metrics. \$1.5 billion to be added to the provincial GDP from twinning of the highway.
- Premier announced 10-year commitment to twin Highway 3. Our job now is to keep that commitment in the face of political winds.

III. Sustain or Expand Membership

A. Sustain Membership

- Barnwell has re-joined SouthGrow. The City of Lethbridge voted to not be a member. We remain within our 10% margin that was our goal. 30 rate paying members right now. Working to build a case for the City of Lethbridge to return.

B. Expand Associate Memberships to Industry

- Terralta has joined SouthGrow as an Associate Member
- EDL has joined
- Nikka Yuko has joined
- Community Futures Lethbridge Region has joined
- Ridge Utilities considering membership
- Tourism Lethbridge has requested membership.
- **We are well ahead of our targets here.**

Pillar II: Marketing & Communications

I. Regional Promotion

A. Website Improvements

- Website has been refreshed. Local Intel tools for SouthGrow/Alberta SouthWest regions has been acquired and will soon be available on all our websites.

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B. Market the Region Globally

- Marketing project is underway as part of SAITI. See above. Project was refunded for another year.

C. FDI Test Drive Year 2

- We have caught up on this project. 8 high quality leads have been provided and project is wrapping up. Opportunities here across the spectrum and the SAITI region.

II. Internal Communications

A. Newsletters

- I encourage you to sign up. We have hired one of our scholarship winners this year to take over the newsletters from Jessie as she works on more and more SouthGrow projects as our Communications Officer.

Pillar III: Economic Development & Innovation

I. Ag-Tech Market Development

A. Agri-food Scholarship Program

- Three scholarships of \$2500 have been distributed. Had cheque hand-over ceremonies with photos. Press releases going out soon to profile the project. Thank you to Bruce Warkentin of MNP, Ridge Utilities from Stirling, and Community Futures Lethbridge Region for sponsoring this year! This was good.

B. Agri-food Conference Representation

- Held a January 26th workshop in Calgary with Invest Alberta. Invited Ec Dev leads from all our members to go. Was booked solid and we had a valuable time. The next week Invest Alberta leadership came to the region and we took them on a tour. Excellent use of our money on this file.

II. Broadband Deployment

A. Support Completion of Vulcan County, Highway 4, and Cardston Broadband Upgrades

- All money paid to Wi-fibre / Axia for POP upgrades that are complete.
- Wi-fibre and MRCC are both working on incremental build outs of terragraph networks in their respective areas. We will watch for grants with hope.

- Cardston secured a deal for local broadband upgrades.
- Options were presented to the Blood Tribe that included deployments with 51% ownership. Blood Tribe rep interested in pursuing this project again.
- Claresholm and MD of Willow Creek received support from SouthGrow staff as they grapple with their own internet deployment projects.
- MD of Taber and partners in discussions about highway 3 conduit project with SouthGrow.

III. **Labour Market Solutions**

A. **Rural Immigration Pathways**

- October 5th event happened. 50+ people registered, 25 showed up. We learned a lesson about offering free registration. BUT Coaldale decided to pursue the designation. Bow Island and County of 40 Mile have received designation. Vulcan also exploring designation with potential partners. Lethbridge County now exploring joining a designation project.
- The **Grad Retention Project** that SouthGrow got funded has been very intriguing. This was a project of opportunity that popped up and they have unearthed very good data. High level of inclusion by students on this. Looking forward to final reports.

IV. **Community Supports**

A. **Community Ec Dev Resource Promotion**

- Project complete. Resource toolkit is available on the website. Planning to refresh it each year as an operational necessity.

V. **Special Projects**

A. **Zero Emissions Vehicle Infrastructure Project (2-year)**

- Project is now oversubscribed! ATCO, Fortis, and AB Munis willing to discuss a new application under SouthGrow to keep the program running. Our incentive to participate is admin funding that supports our staff and cache with major organizations. Our liability is cash flow. Needs discussing.

B. **EV Bus Project**

- Secured free power from Peaks to Prairies value added budget. FCM budget increase has been approved. MCCAC grant for the remaining 20% has been approved. We are negotiating with Crestline to officially order the vehicle. Success!

C. **Supply Chain Opportunity Identification Project**

- Project initiation work is underway. Vendor has project underway. Surveys and interviews to start in April.

VI. **Targets of Opportunity**

A. **SouthGrow Power Project**

- Terralta is leading submission of applications to Fortis and AESO. Grants are being written by SouthGrow staff along with support from Lethbridge County. We received Section 95 approval from the GOA. This means we can in fact build the project and are not excluded

because of our municipal ownership. We received grant funding to support application costs.

VII. **Shelved Projects on the Wish List**

A. Local Waste Solutions Feasibility Study

- Looking to include this in next year's operational plan. Provided education on Waste to Energy options at economic summit.

B. Blackfoot Language Signage

- Grant applications successful. Project is largely funded now. Partnership so far includes CF Lethbridge and Region, SouthGrow, Tourism Lethbridge, and we are trying to recruit Alberta SouthWest and CF ABSW. Blood Tribe Council has officially sanctioned the project.

Don't forget to email info@southgrow.com if you would like to get signed up for our economic development newsletter. This newsletter has been called 'The Best Economic Development Newsletter in the West' (mostly by us, but that doesn't make it less true.) It comes packed with great resources for you and your people.

Economic Development | Government Relations

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About SouthGrow Regional Initiative

SouthGrow is an economic development alliance of twenty-nine south central Alberta communities committed to working together to achieve prosperity for the region. Representing over 180,000 people, SouthGrow is committed to assisting communities, organizations, businesses, and people in the region to further their economic development goals and to maintain the high quality of life.



southgrow.com

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April 24, 2023

Att: Town of Vauxhall

Re: **Invitation to Community Evening in Support of Victims & Survivors of Crime and Tragedy, May 18**

As an important partner to Horizons Victim Services, we invite Council and staff to the Victims and Survivors of Crime information evening **May 18, 7pm at the Taber Public Library**. The evening is in conjunction with the National Victims and Survivors of Crime Week.

The goal of the evening is to raise awareness about the issues facing victims and survivors of crime and trauma and the services, programs, and laws in place to help them and their families.

It is an opportunity to acknowledge the important work of Horizons Victim Services and our police agencies who assist victims of crime and tragedy, the Taber Police Service and Taber-Vauxhall RCMP.

You will have the opportunity to hear from victims and survivors and visit with Madison and Marlee, Lethbridge Corridor VSU support service dogs.

Horizons Victim Services serves Taber, Vauxhall, Barnwell, and all areas in the Municipal District of Taber. Horizons VSU is funded by the Alberta Government Victim of Crime Fund and governed by the Taber Community Action and Prevention Society. Horizons unit is a team of ten volunteers who provide 24/7 call out coverage. Volunteers work in coordination with Taber Police Service and Taber-Vauxhall RCMP, providing support, information, and referral services to assist you, your family or anyone impacted by crime or tragedy. Individuals and other agencies can refer directly to our unit. Our services are free and confidential. We provide victim support, referrals, and court accompaniment.

Horizons Victim Services plays a vital role in our community. I look forward to your attendance and answering questions about our unit.

Kindest Regards,

A handwritten signature in black ink that reads "Tamara Miyanaga".

Tamara Miyanaga
Assistant Program Manager

Horizons Victim Services

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