

**TOWN OF VAUXHALL
BYLAW No. 991-23**

**A BYLAW TO ESTABLISH A BUSINESS AND TOURISM
ADVISORY COMMITTEE**

A BYLAW OF THE TOWN OF VAUXHALL IN THE PROVINCE OF ALBERTA, AUTHORIZING THE APPOINTMENT OF AND SETTING OUT THE PROCEDURES FOR THE BUSINESS AND TOURISM ADVISORY COMMITTEE

WHEREAS the Municipal Government Act being Chapter M-26 of the Revised Statutes of Alberta 2000, provides Council may appoint a Business and Tourism Advisory Committee to exercise such powers as Council may determine to promote, expand and enhance the business and tourism development of the Town of Vauxhall.

NOW, THEREFORE, the Municipal Council of the Town of Vauxhall, duly assembled, thereby enacts as follows:

1. This bylaw will be known as "**The Business and Tourism Advisory Committee Bylaw.**"
2. For the purposes of this bylaw;
 1. "**Committee**" shall mean the Business and Tourism Advisory Committee.
 2. "**Council**" shall mean the Council of the Town of Vauxhall.
 3. "**CAO**" shall mean the Chief Administrative Officer for the Town of Vauxhall.
 4. "**Designate**" can be any person employed by the Town of Vauxhall
 5. "**Community**" shall mean any resident of the Town of Vauxhall.
3. **APPOINTMENT/TERM TO THE COMMITTEE**
 1. The Committee shall consist of residents and business owners of the Town of Vauxhall who are willing to provide expertise to achieve the Action/Work Plan goals and objectives
 2. Council may appoint two Council members.
 3. The Committee shall consist of not more than seven members
 4. All Members appointed will be appointed for a three year term following the initial appointment.
 5. A member of the Committee may be reappointed following the expiration of their term.
 6. In the event of a vacancy occurring, the person appointed to fill such a vacancy will hold office for the remainder of the term.
 7. Council may, with reason, request in writing the resignation of any member of the Committee at any time, and any member of the Committee may resign from the Committee at any time by submitting the written intent to the CAO for the Town of Vauxhall who will advise Council and the Committee.
 8. A member of the Committee will be disqualified if they:
 - a) Cease to be a resident and business owner of the Town.
 - b) Is removed by a majority of vote of Council

4. CONDUCT MEETINGS:

1. There will be a Chairman and a Vice-Chairman elected from the membership at their first meeting. Council Members shall not be elected as Chairman or Vice-Chairman.
2. Meetings will be conducted according to procedure set out in the Town of Vauxhall Procedural Bylaw.
3. A quorum of the Committee will be 2/3 of the total members.
4. Regular meetings of the Committee may be held six times each year, the meetings shall be scheduled with the time, date and place to be determined by the Committee.
5. Special meetings may be called on 48 hours' notice by the Chairman or Vice Chairman acting in the absence of the Chairman.
6. A minute book shall be kept. Minutes of all regular and special meetings will be recorded by the secretary and will be filed and kept in the office of the Town of Vauxhall.
7. The Chairman will have one vote on any one matter and in the event of a tie, the motion will be lost.
8. All members shall vote on every question.
9. The decision of the majority of the members present at a meeting duly convened will be deemed to be the decision of the whole Committee.

5. ORIENTATION

1. Upon appointment committee members will receive background and training/orientation.

6. DUTIES AND RESPONSIBILITIES:

1. The Committee will act in an advisory capacity to the Council in relation to matters relating to the development of economic and tourism programs and services and recommend additional strategies, ideas and solutions for marketing, promotion and investment attraction.
2. Service as a conduit or collaboration channel to the Vauxhall & District Chamber of Commerce, sports organizations, and any other partners in support of development for business and tourism.
3. Annually and no later than December 31st of the previous year, the Committee shall review and provide advice to Council regarding budgetary expenditures related to economic development and tourism for Council's consideration.

7. LIMITATIONS AND POWERS:

1. Neither the Committee nor any member thereof shall have the power to pledge the credit of the Town of Vauxhall in connection with any matter whatsoever, nor shall the Committee or any member thereof, have any power to authorize any expenditure to be charged against the Town.

8. RESCINDED OR AMENDED BYLAW

That Bylaw 938-19 is hereby repealed.


9. This bylaw shall come into force and effect upon third and final reading of this bylaw.

READ A FIRST TIME in Open Council this 13 day of FEBRUARY, 2023


READ A SECOND TIME in Open Council this 13 day of FEBRUARY, 2023

PRESENTED FOR THIRD READING IN COUNCIL AND CARRIED UNANIMOUSLY
this 13 day of FEBRUARY, 2023

READ A THIRD AND FINAL TIME in Open Council this 13 day of FEBRUARY, 2023.



Mayor



Chief Administrative Officer