

**Agenda for the  
Regular Meeting of the Vauxhall of Town Council  
Monday, October 23, 2023  
6:00 p.m. – Vauxhall Council Chambers**

<b><u>Agenda Item</u></b>	<b><u>Action</u></b>
<b>1. Call to Order</b>	
<b>2. Adoption of Agenda</b>	For Adoption
<b>3. Delegations</b>	
<b>4. Minutes</b>	
<b>Council Minutes</b>	
a.) Regular Meeting of Council October 10, 2023	For Adoption
b.) Organizational Meeting of Council October 10, 2023	
<b>External Minutes</b>	Receive <u>all</u> for Information
c.) Barons-Eureka-warner FCSS meeting of September 6 2023	
d.) Vx Regional Fire Authority July 19, 2023	
e.) Vauxhall & District Water Services Commission July 10, 2023	
f.) Vauxhall Public Library May 25, 2023	
<b>5. New Business</b>	
a) Vx Regional Fire Authority Financial Summary & Budget 2024	Resolution
b) Vauxhall & District Water Services Commission	
• Proposed Budget & 3-year operating Plan	Resolution
c) Vauxhall Public Library Budget & Funding 2024	Resolution
d) Vauxhall Public Library – Board Appointment	Resolution
<b>6. Adjournment</b>	

4a)

A regular meeting of Council of the Town of Vauxhall, was held in  
Council Chambers  
on Tuesday October 10, 2023, at 6:00 p.m.

**PRESENT**

MAYOR:	Raymond Coad
DEPUTY MAYOR:	Kimberley Cawley
COUNCILLORS:	Shelley Deleeuw Kimberley Dorin Marilyn Forchuk Margaret Plumtree Henry Zacharias

**ALSO PRESENT:**

Chief Administrative Officer:	Cris Burns
Asst. CAO/Office Manager:	Mindy Dunphy

**CALL TO ORDER:**

Mayor Coad called the meeting to order at 6:00 p.m.

Councillor Dorin arrived in chambers at 6:03 p.m.

Adoption of  
Agenda  
**RES: 23:175**

**MOVED** by Councillor Forchuk to adopt the agenda as presented.  
**CARRIED**

Minutes  
**RES: 23:176**

**MOVED** by Councillor Plumtree to adopt the following minutes as presented.  
• Regular meeting of Council September 11, 2023  
**CARRIED**

Minutes  
**RES: 23:177**

**MOVED** by Councillor Plumtree to accept the following minutes as information  
• Municipal Planning Commission meeting of Sept 11, 2023  
• Municipal Planning Commission meeting of Sept 25, 2023  
• Veterans Memorial Highway Association meeting of September 8, 2023  
• Vauxhall & District Chamber of Commerce meetings of August 17, 2023  
• Barons-Eureka-Warner FCSS minutes of June 7, 2023

September 30, 2023

Cheque Listing

**RES: 23:178**

**MOVED** by Deputy Mayor Cawley to adopt the September 30, 2023, cheque listing in the amount of two hundred and twenty thousand, five hundred and seventy-four dollars and seventy-two cents (\$220,574.72), as information.

**CARRIED**

Financial Information

**RES: 23:179**

**MOVED** by Councillor Deleeuw to accept the following as information:

- Bank Reconciliations as of June 30, July 31, August 31, 2023
- Budget Report

**CARRIED**

ACP Grant

RWTP Infrastructure Assessment

**RES: 23:180**

**MOVED** by Councillor Deleeuw for the Town of Vauxhall to support the Town of Bow Island's submission of a 2023-2024 Alberta Community Partnership Grant Application in support of the Regional Water Treatment Plant Infrastructure Assessment. There is no matching contribution required.

**CARRIED**

ACP Grant

Tripartite Regional Emergency Management Plan

**RES: 23:181**

**MOVED** by Councillor Forchuk to approve participating with the Municipal District of Taber in applying for an Alberta Community Partnership Intermunicipal Collaboration Funding grant, to fund the Review and Update of the Tripartite Regional Emergency Management Plan

**CARRIED**

FortisAlberta Franchise Fee

**RES: 23:182**

**MOVED** by Councillor Zacharias that the local access fee charged to FortisAlberta for use of municipal lands for its power lines effective January 1, 2024, will remain at 8%.

**CARRIED**

Conceptual Office Plan

**RES: 23:183**

**MOVED** by Councillor Deleeuw to approve the finalization of the conceptual office plan as presented and to initiate quotes on the project.

**CARRIED**

FCC AgriSpirit Application-Vx Ag Society

**RES: 23:184**

**MOVED** by Councillor Plumtree to accept the FCC AgriSpirit Fund grant project for the multi-use trail as information we were unsuccessful in the application.

**CARRIED**

Reports

**RES: 23:185**

**MOVED** by Councillor Dorin to accept the following as information.

- Council Activity List – September 2023
- Action List – September 2023
- Action List in Progress
- RCMP Report

**CARRIED**

Rogers Telecommunication Proposal

**RES: 23:186**

**MOVED** by Councillor Plumtree to approve issuance of the letter of concurrence to Rogers Communications Inc as presented for the installation of the 53 m self-supporting wireless telecommunications tower and an equipment shelter proposed by Rogers Telecommunications in accordance with the plans submitted to the Town and described as W6685 on certain lands more particularly described as LINC: 0017 285 538 (on Block 27, Plan 1476EB), with the conditions stated in the letter.

**CARRIED**

AB Advantage Immigration Program

**RES: 23:187**

**MOVED** by Deputy Mayor Cawley to accept the presentation of the AB Advantage Immigration Program as information.

**CARRIED**

Vx & District Chamber of Commerce

**RES: 23:188**

**MOVED** by Councillor Plumtree to approve Administration to contact the Vauxhall & District Chamber of Commerce to ask their members about what they see as labour needs, housing solutions and or opportunities.

**CARRIED**

Information and  
Correspondence

**RES: 23:189**

**MOVED** by Deputy Mayor Crawley to accept the following as information:

- Municipal Census Regulations
- Alberta Municipalities 2023 Convention & Trade Show

Adjournment

Meeting Adjourned at 7:15 p.m.

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**MAYOR**

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**CHIEF ADMINISTRATIVE OFFICER**

An Organizational meeting of Council of the Town of Vauxhall, was held in  
Council Chambers  
on Tuesday October 10, 2023, at 6:00 p.m.

4 b)

**PRESENT**

MAYOR: Kimberley Cawley

DEPUTY MAYOR: Marilyn Forchuk

COUNCILLORS: Shelley Deleeuw  
Kimberley Dorin  
Raymond Coad  
Margaret Plumtree  
Henry Zacharias

**ALSO PRESENT:**

Chief Administrative Officer: Cris Burns  
Asst. CAO/Office Manager: Mindy Dunphy

**CALL TO ORDER:**

Mayor Coad called the meeting to order at 7:17 p.m.

Closed Meeting  
RES: 23:190

**MOVED** by Councillor Deleeuw that council move to closed session to discuss Section 24(1) Advice from officials of the FOIP Act at 7:18 p.m.

**CARRIED**

Closed Meeting  
RES: 23:191

**MOVED** by Councillor Forchuk that council return to open meeting at 7:21 p.m.

**CARRIED**

7:21 p.m. meeting recessed to allow return of public.

7:22 p.m. meeting resumed with no public present.

**3. APPOINTMENT OF MAYOR**

CAO Cris Burns called for nominations.

1<sup>st</sup> Call for Nominations - Councillor Plumtree nominated Deputy Mayor Cawley

2<sup>nd</sup> Call for Nominations – none

3<sup>rd</sup> Call for Nominations – none

Councillor Plumtree to cease nominations for Mayor

Deputy Mayor Kimberley Cawley appointed as Mayor

Mayor Cawley to take the Chair position

#### **4. APPOINTMENT OF DEPUTY MAYOR**

Mayor Cawley called for nominations.

1<sup>st</sup> Call for Nomination – Councillor Dorin nominated Councillor  
Coad

2<sup>nd</sup> Call for Nomination – Councillor Plumtree nominated Councillor  
Forchuk

Councillor Plumtree to cease nominations for Deputy Mayor

Councillor Marilyn Forchuk appointed as Deputy Mayor

Appointment to  
Boards/Committees  
& Commissions

**RES: 23:192**

**MOVED** by Councillor Dorin to accept all appointments of Council members to committees and boards for a term of one year, until the next organizational meeting of council and for Administration to contact Alberta Municipal Affairs regarding Councils, interactions, protocols & communication with community groups & organizations.

**CARRIED**

Regular Council  
Meeting Dates

**RES: 23:193**

**MOVED** by Deputy Mayor Forchuk to change the Regular Meeting of Council dates to the first and third Monday of every month at 6:00 p.m. commencing on October 23<sup>rd</sup> 2023, December's meeting will be held on Monday December 11<sup>th</sup>, 2023.

**CARRIED**

**Adjournment**

Meeting Adjourned at 8:17 p.m.

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**MAYOR**

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**CHIEF ADMINISTRATIVE OFFICER**

42

**Barons-Eureka-Warner Family & Community Support Services (FCSS)**  
**Minutes of Board Meeting – Wednesday, September 6, 2023**  
**Coaldale Hub (2107-13<sup>th</sup> Street)**  
**In-person and Online**

**Attendance (in-person)**

**Board Members:**

Bekkering, Garth – Town of Taber  
Chapman, Bill - Town of Coaldale  
Degenstein, Dave – Town of Milk River  
Doell, Daniel – Village of Barons  
Feist, Teresa - Town of Picture Butte  
Foster, Missy – Village of Barnwell  
Harris, Merrill – M.D. of Taber, Board Chair  
Heggie, Jack – County of Warner  
Hickey, Lorne – Lethbridge County  
Jensen, Kelly – Town of Raymond  
Kirby, Martin – Village of Warner  
Nilsson, Larry – Village of Stirling  
Plumtree, Margaret - Town of Vauxhall

**Attendance (on-line):**

Jensen, Melissa – Town of Nobleford

**Absent – Board Members**

Montina, Lyndsay – Town of Coalhurst  
Payne, Megan – Village of Coutts

**Staff (in-person):**

Morrison, Zakk - Executive Director  
Petra DeBow - Manager  
Florence-Greene, Evelyn – Accounting Assistant  
Hashizume, Linda – Executive Assistant

**Call to Order**

M. Harris called the meeting to order at 4:06 p.m.  
**Carried Unanimously**

**Approval of Agenda**

L. Hickey moved the Board approved the agenda as presented.  
**Carried**

**Minutes**

J. Heggie moved the minutes of the June 6, 2023, FCSS Board meeting be approved as presented.  
**Carried**

BE  
M

### Delegation

Kimberly Lyall – Strategic Plan Presentation

Kimberly Lyall & Zakk Morrison reviewed the following:

- Draft Strategic Plan 2023-2026
- Strategic Planning Data 2023
- Strategic Planning Retreat 2023 – feedback

The Board discussed the Draft Strategic Plan 2023-2026.

D. Degenstein Moved the Board adopt the Draft Strategic Plan for 2023-2026 as presented.

**Carried Unanimously**

### Correspondence

The following correspondence was presented for information:

- 2023-05 FCSSAA Newsletter
- 2023-06 FCSSAA Newsletter
- 2023-07 FCSSAA Newsletter
- 2023-08 FCSSAA Newsletter
- 2023-06-19 – Email from Provincial FCSS Team
  - Introduction of staff
  - \$5 million increase to the FCSS program
- 2023-06-07 – Email from Mellissa Kraft, Executive Director, FCSSAA
  - Alberta Supports Stakeholder Referral Process Email
    - Seniors, Community and Social Services (SCSS) Contacts for Family and Community Support Services (FCSS) Offices across Alberta
- 2023-08-24 – Email from Judy Macknee, Executive Assistant, FCSSAA
  - Attached: Understanding and Responding to the Challenges Faced by FCSS Programs in Rural Alberta document
- 2023-08-04 DeBlois, Mark Retirement Letter

B. Chapman asked if there were any resolutions, we wanted to submit for the FCSSAA Annual General meeting.

Z. Morrison responded there was nothing at this time.

L. Nilsson moved to accept the correspondence be approved as presented.

**Carried Unanimously**

### Reports

Executive Director

Z. Morrison reviewed the Executive Director's report.

BC  
Z.M.



The following was highlighted:

- **#YouAreNotAlone** (September is Suicide Awareness Month)  
“Creating Hope Through Action” is the theme for the World Suicide Prevention Day on September 10<sup>th</sup>, 2023. This theme serves as a powerful call to action and reminders that there is an alternative to suicide and that through our actions, we can encourage hope and strengthen prevention.

T. Feist moved the Board to approve the Executive Director’s Report as presented.

**Carried Unanimously**

Financial Report

Z. Morrison reviewed the Financial Report.

The Board discussed the monthly accounts.

G. Bekkering moved the Board approve the June 2023 Financial Report including:

- Financial statement for July 31, 2023;
- Monthly accounts for May 1-31, 2023;
- Monthly accounts for June 1-30, 2023;
- Monthly accounts for July 1-31, 2023;
- Mastercard statement for May 11 to June 14, 2023;
- Mastercard statement for June 15 to July 13, 2023;
- Mastercard statement for July 14 to Aug. 11, 2023.

**Carried Unanimously**

**New Business**

Alberta Community Partnership IC Funding Proposal

Z. Morrison reviewed the Alberta Community Partnership IC Funding Proposal.

L. Nilsson shared the Village of Stirling is looking to obtain data by conducting a region-wide community needs assessment.

Z. Morrison feels the more Municipalities that endorse the application for the Alberta Community Partnership IC Funding, the stronger the application will be.

G. Bekkering asked if this funding is outside of the FCSS funding.

Z. Morrison responded the funding is separate from FCSS funding and no matching funds are required from FCSS or Municipalities. The grant will cover the costs associated with the community needs assessment.

BC  
7/11

M. Plumtree moved the Board support the Village of Stirling's Alberta Community Partnership Intermunicipal Collaboration Barons-Eureka-Warner FCSS Proposal to conduct a region wide community needs assessment based on FCSS provincial prevention priorities.

**Carried Unanimously**

Provincial Funding Increase

Z. Morrison reviewed the September 6, 2023, Provincial Funding Increase Recommendation Memo.

G. Bekkering Moved the Board approve recommendations from the September 6<sup>th</sup> Provincial Funding Increase Recommendation Memo to hire program support staff to increase accessibility for parents to attend programs throughout the Barons-Eureka-Warner FCSS region.

**Carried Unanimously**

Information Management Policy

Z. Morrison reviewed the current Information Management Policies.

The Board discussed the updated Information Management Policies.

G. Bekkering moved the Board receive the updated Information Management Policies for information as presented.

**Carried Unanimously**

**Round Table**

FCSS Seniors Expo Oct 25, 2023, to be held at the Taber Community Centre.

Women's Farming Conference Oct 12, 2023, to be held at the Readymade Community Hall.

Drive Happiness was discussed.

Municipal Requisition rates for 2024 will be discussed at a later Board meeting.

**Closed Session**

D. Degenstein moved the Board move in-camera, based on the Governance Policies-Board Meeting in Absence of the Public, at 5:55 p.m.

**Carried Unanimously**

Zakk Morrison, Petra DeBow, Linda Hashizume, and Evelyn Florence-Greene left the meeting at 5:55 p.m.

D. Degenstein moved the Board back to regular session at 6:04 p.m.

**Carried Unanimously**

Linda Hashizume and Evelyn Florence-Greene returned to the meeting at 6:05 p.m.

BE  
2/3

D. Degenstein moved the Board approve a 3% salary increase, not to be placed on the grid, but above the current level 7 of the Executive Director's grid, retro-active from April 1, 2023.

**Carried Unanimously**

**Date of Next Meeting**

The date of the next regular Board meeting will be October 4, 2023, at the Coaldale Hub (2107-13<sup>th</sup> Street) in-person and online (via Teams) starting at 4:00 p.m.

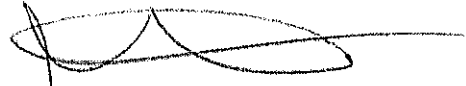
**Adjournment**

L. Hickey moved the meeting adjourn at 6:09 p.m.

**Carried Unanimously**



Chairperson



Executive Director

4 d)

**Municipal District of Taber**  
**Meeting Minutes**  
**Vauxhall Regional Fire Authority July 19, 2023 - 07:00 PM**

Minutes of the regular meeting of the Vauxhall Regional Fire Authority, held in the Vauxhall Fire Hall, on Wednesday, July 19, 2023.

Present:	Nathan Cote	MD of Taber Regional Fire Chief
	Chantal Claassen	MD of Taber Councillor
	Murray Reynolds	MD of Taber Councillor
	John DeGroot	MD of Taber Councillor
	Raymond Coad	Town of Vauxhall Mayor
	Henry Zacharias	Town of Vauxhall Councillor
	John Martens	Vauxhall District Fire Chief
	Cris Burns	Town of Vauxhall CAO

**1 Call To Order**

Chair Murry Reynolds called the meeting to order at 7:01pm.

**Resolution No: 2 Acceptance of Agenda**

VFA-2023-15

Moved by: Raymond Coad  
That; the agenda be accepted as presented.  
CARRIED

**3 Adoption of Minutes**

**Resolution No: 3.1 April 12, 2023 Meeting Minutes**

VFA-2023-16

Moved by: John DeGroot  
That; the April 12, 2023 Vauxhall Fire Authority meeting minutes be accepted as presented.  
CARRIED

**4 New Business**

**Resolution No: 4.1 VRFA Report**

VFA-2023-17

Moved by: Raymond Coad  
That; the Vauxhall Regional Fire Authority Report be accepted as presented.  
CARRIED

**Resolution No: 4.2 Financial Report**

VFA-2023-18

Moved by: Chantal Claassen  
That; the Financial Report be accepted as presented.  
CARRIED

**4.3 Fire Master Plan - Draft Implementation Plan**

**Resolution No: 4.4 Fire Agreement/Fire Hall Lease Agreement - Review/Renewal**

VFA-2023-19

Moved by: Raymond Coad  
That; Fire Agreement/Fire Hall Lease Agreement - Review/Renewal be  
accepted for information.  
CARRIED

**5 Next Meeting Date**

The next meeting will be October 11, 2023 at 7:00pm.

**Resolution No: 6**

VFA-2023-20

**Adjournment**

Moved by: Murray Reynolds  
That; the meeting adjourn at 7:45pm.  
CARRIED

4e)

## Municipal District of Taber Meeting Minutes

Vauxhall and District Regional Water Services Commission July 10, 2023 - 03:30 PM

Minutes of the regular meeting of the Vauxhall and District Regional Water Services Commission on Monday, July 10, 2023.

Attendance	John DeGroot	Municipal District of Taber
	Murray Reynolds	Municipal District of Taber
	Chantal Claassen	Municipal District of Taber
	Kim Cawley	Town of Vauxhall
	Richard Phillips	Town of Vauxhall
	Bryan Badura	Municipal District of Taber
	Lace Lutz	Municipal District of Taber
	Michael Keeler	Municipal District of Taber

**1 Call To Order**

Chair Richard Phillips called the meeting to order at 3:30pm.

**Resolution No: 2 Acceptance of Agenda**  
V-2023-18

Moved by: Murray Reynolds  
That; the agenda be accepted as presented.  
CARRIED

**3 Adoption of Minutes**

**Resolution No: 3.1 April 24, 2023 Meeting Minutes**  
V-2023-19

Moved by: Chantal Claassen  
That; the April 24, 2023 Meeting Minutes be accepted as amended.  
CARRIED

**Resolution No: 4 Accounts for Payment**  
V-2023-20

Moved by: John DeGroot  
That; the May and June 2023 Accounts for Payment be accepted as presented.  
CARRIED

**Resolution No: 5 Balance Sheet**  
V-2023-21

Moved by: Murray Reynolds  
That; the Balance Sheet be accepted as presented.  
CARRIED

**Resolution No: 6**  
V-2023-22

**Profit & Loss Statement**

Moved by: John DeGroot  
That; the Profit & Loss Statement be accepted as presented.  
CARRIED

**Resolution No: 7**  
V-2023-23

**Operations Report**

Moved by: Murray Reynolds  
That; the Operations Report be accepted as presented.  
CARRIED

**8**

**Other Business**

**Resolution No: 8.1**  
V-2023-24

**VDRWSC Logo Approval**

Moved by: Chantal Claassen  
That; the proposed logo design be approved for implementation and use by the Vauxhall & District Regional Water Services Commission.  
CARRIED

**8.2**

**Taste and Odor Update - PAC reduced injection from 9.0mg/L to 2.5mg/L**

**9**

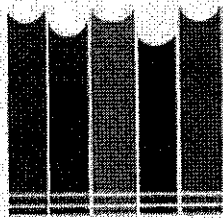
**Next Meeting Date**

The next meeting will be September 11, 2023 at 3:30pm.

**Resolution No: 10**  
V-2023-25

**Adjournment**

Moved by: Murray Reynolds  
That; the meeting adjourn at 3:56pm.  
CARRIED



# Vauxhall Public Library

4/62

General Board Meeting Minutes May <sup>25</sup> 3, 2023

Call to order 7:00

In attendance: Joerg and Petra Klemprauer, Tina Redekopp, Shelley Deleeuw, Marilyn Forchuk, Bev Brummelhuis, Kim Cawley, Manager

Approval of Agenda: Moved by Shelley, seconded by Marilyn, carried

Approval of Last Meeting Minutes February 8, 2023: Moved by Marilyn, seconded by Petra, carried

Correspondence: Donation letter from Vauxhall Ag Society with request to assist with a spaghetti supper fundraiser at the September 6 Farmers Market.

Request for Maternity Leave from Lena Neufeld to commence June 2, 2023.

#### Reports of Officers:

- a) Chairperson Report
- b) Treasurer Report: Tina moved reports be accepted as presented, Shelley seconded, carried
- c) Town of Vauxhall Report: Marilyn mentioned Chris is wondering if Rivers Electric has replaced our lights yet. They have not.
- d) Manager's Report

#### Old Business:

- a) Library Hours – With the hiring of Anna Wiebe through the Youth Employment Program, we will reopen on Mondays beginning June 5, 2023.

#### Other Business:

- a) Fundraising/Donations: \$5300 to date
- b) Bookkeeping: with the resignation of Wendy at the Town, the staff will be entering data into the Quick Books program

Next Meeting: October 11, 2023

Adjournment: Shelley adjourned

23/10/11 accepted