

**Agenda for the  
Regular Meeting of the Vauxhall Town Council  
June 5<sup>th</sup>, 2017  
6:00 p.m. – Council Chambers**

<u>Agenda Item</u>	<u>Action</u>
<b>1. Call to Order</b>	
<b>2. Adoption of Agenda</b>	For Adoption
<b>3. Delegation</b>	Receive for Information
a.) Grade 9 MAP School Students	
b.) Safe Haven Woman's Shelter Society	
<b>4. Minutes</b>	
<b>Council Minutes</b>	For Adoption
a.) Regular meeting of Council of May 15 <sup>th</sup> , 2017	
<b>External Minutes</b>	Receive <u>all</u> for information
b.) Joint Economic Development Committee meeting of March 29, 2017	
c.) ORRSC Executive Committee meeting of April 3, 2017	
<b>5. Bylaws</b>	
a.) By-law No. 914-17	1 <sup>ST</sup> Reading
<b>6. Discussion Item</b>	
a.) Columbarium	
b.) Sammy and Samantha	
<b>7. Reports</b>	
a.) Regional Fire Service	Receive for information
<b>8. Correspondence and Information Items</b>	Receive <u>all</u> for information
a.) Fortis Alberta	
b.) Seniors Week	
c.) Taber & District Community Adult Learning Association	
d.) Barons-Eureka-Warner FCSS Agenda	
<b>9. Committee of the Whole Council</b>	
<b>10. Adjournment</b>	

4a

**TOWN OF VAUXHALL**  
Monday, May 15<sup>th</sup>, 2017

A regular meeting of the Council of the Town of Vauxhall was held in council chambers on Monday May 15<sup>th</sup>, 2017, @ 6:00 p.m.

**PRESENT:**

**MAYOR :** Margaret Plumtree

**DEPUTY MAYOR:** Richard Phillips

**COUNCILLORS:** Kimberley Cawley  
Marilyn Forchuk  
Christie Sorensen

**ALSO PRESENT:**

**Chief Administrative Officer:** Cris Burns  
**Assts. CAO/Office Manager:** Melinda Dunphy

**ABSENT:**

**COUNCILLOR:** Linda English  
**COUNCILLOR:** Martin Kondor

**1. CALL TO ORDER:**

Mayor Plumtree called the meeting to order at 6:01 p.m.

**Adoption of  
Agenda  
RES: 17:118**

**MOVED** by Councillor Sorensen to adopt the agenda as amended.  
**CARRIED**

**Additions**

- 6(b) Fire Quality Management Plan
- 6(c) Landfill – Building for Loader

**Columbarium  
RES: 17:119**

**MOVED** by Deputy Mayor Phillips to approve site A as requested by the Cemetery Committee subject to the M.D. of Taber's approval of any encroachment with the placement of the cement base as well as location between the roadway and trees which will be marked and discussed with the Town of Vauxhall, any costs related to the irrigation lines being relocated at the cemetery society's expense. Site B is the next approved option. Rate charges for the columbarium will be collected and allocated to future cement ribbons.  
**CARRIED**

Delegation  
RES: 17:120

**MOVED** by Councillor Forchuk to accept the delegation report as information.

- R.C.M.P
- Cemetery Society

Minutes  
RES: 17:121

**MOVED** by Councillor Forchuk to adopt the minutes of the regular meeting of council of April 3<sup>rd</sup>, 2017, as presented.  
**CARRIED**

Minutes  
RES: 17:122

**MOVED** by Councillor Cawley to accept the following minutes as information:

- Municipal Planning Commission meeting of May 8<sup>th</sup>, 2017
- Mayors & Reeves of Southwest Alberta meeting of April 7<sup>th</sup>, 2017
- Taber & District Housing Foundation board meeting of march 31<sup>st</sup>, 2017

**CARRIED**

April 2017  
Cheque Listing  
RES: 17:123

**MOVED** by Deputy Mayor Phillips to accept the April 30<sup>th</sup>, 2017 cheque listing in the amount of two hundred and ninety six thousand and sixty four dollars and three cents, (\$296,064.03), as information.  
**CARRIED**

**Accounts Payable Cheque Listing - April 1st to April 30, 2017**

CHEQUE #	SUPPLIER NAME	AMOUNT
9848	ALBERTA CONSERVATION ASSO	500.00
9849	ALBERTA REGISTRIES	30.00
9850	LETHBRIDGE MOBILE SHREDDI	24.15
9851	LOCAL AUTHORITIES PENSION	9,902.40
9852	PYKE, DARYL	1,600.00
9853	RECEIVER GENERAL OF CANAD	16,191.31
9854	SKRETTING, MARGARET	270.00
9855	THE GREAT-WEST LIFE ASSUR	6,006.57
9856	VAUXHALL & DIST. MINOR HO	250.00
9857	WESTERN TRACTOR COMPANY I	80,010.00
9858	WIEST, SHAUNA	610.00

9859	WORKER'S COMPENSATION BOA	623.74
9860	AB ASSOC OF MUNICIPAL DIS	1,234.33
9861	ALBERTA MUNICIPAL SERVICE	5,739.54
9862	ALBERTA ONE-CALL CORPORAT	94.50
9863	ALBERTA QUEENS PRINTER	45.10
9864	ALBERTA REGISTRIES	80.00
9865	AMSC INSURANCE SERVICES L	268.13
9866	ATCO GAS	42.05
9867	BOOT TRUCKING LTD	2,969.40
9868	COMPUTING EXCELLENCE	412.37
9869	D & R AUTO PARTS	500.49
9870	DESK N FILE OFFICE FURNIT	26.25
9871	ENGLISH, LINDA	118.26
9872	HOMETOWN HARDWARE	789.81
9873	HORIZON IMPLEMENTS LTD.	8.74
9874	KOST FIRE EQUIPMENT LTD	123.38
9875	LOCAL AUTHORITIES PENSION	9,125.31
9876	LOEWEN, GORDON	90.00
9877	MCNIVEN EXCAVATING LTD	433.13
9878	MPE ENGINEERING LTD	652.05
9879	MUNICIPAL DISTRICT OF TAB	100.00
9880	NEWMAN SOLUTIONS	10,342.50
9881	PARK ENTERPRISES LTD	118.80
9882	RECEIVER GENERAL OF CANAD	13,204.80
9883	REDCLIFF/CYPRESS REGIONAL	3,340.56
9884	RITE WAY FENCING INC	1,155.16
9885	RIVERS ELECTRIC (TABER) C	1,876.54
9886	SAFETY CODES COUNCIL	27.65
9887	SOUTH COUNTRY CO OP	12,777.94
9888	SOUTHERN ALBERTA NEWSPAPE	316.06
9889	STARTEC REFRIGERATION COM	19,002.87
9890	SUMMIT MOTORS	707.46
9891	TABER AND DISTRICT HOUSIN	7,993.54
9892	TABER TEMP REFRIGERATION	1,149.75
9893	THE GREAT-WEST LIFE ASSUR	6,006.57
9894	TOWN OF BOW ISLAND	3,023.14
9895	TOWN OF VAUXHALL	80.75
9896	UNIFIRST CANADA LTD	222.95
9897	VAUXHALL & DISTRICT REGIO	28,599.82
9898	WESLCEAN	328.78
9899	WESTERN TRACTOR COMPANY I	1,727.83
9900	WORKER'S COMPENSATION BOA	721.86
00042-0001	ALBERTA MUNICIPAL SERVICE	16,657.48

00043-0001	PAYROLL MIDMONTH	3,700.00
00044-0001	TELUS	963.22
00045-0001	PAYROLL MONTH END	23,146.99

296,064.03

**Financial Information**

**RES: 17:224**

**MOVED** by Councillor Forchuk to accept the following as information:

- Bank Reconciliation as of April 30<sup>th</sup>, 2017
- GIC Holdings as at April 30<sup>th</sup>, 2017
- Consolidated Statement of Financial position as at April 30<sup>th</sup>, 2017
- Consolidated Statement of Operations as at April 30<sup>th</sup>, 2017
- 2017 Operating Expenses vs. Budget (by Function) as at April 30<sup>th</sup> 2017
- Budget by Department - Council

**CARRIED**

**Alberta Farm Safety**

**RES: 17:225**

**MOVED** by Councillor Sorensen to approve a \$300.00 donation to the Alberta Farm Safety Centre for 2017.

**CARRIED**

**Fire Quality Management Plan**

**RES: 17:226**

**MOVED** by Councillor Cawley to approve the amended Joint Fire Quality Management Plan between the Town of Vauxhall, Municipal District of Taber and the Village of Barnwell.

**CARRIED**

**Landfill Equipment Building**

**RES: 17:227**

**MOVED** by Deputy Mayor Phillips to approve the request from Public Works to construct a equipment storage building to house the new loader at the transfer site with the remainder of the approved capital landfill budget.

**CARRIED**

**Reports**

**RES: 17:228**

**MOVED** by Councillor Sorensen to accept the following as information:

- Council Activity March 2017
- Action List March 2017

**CARRIED**

**Correspondence  
Items**

**RES: 17:229**

**MOVED** by Councillor Forchuk to accept the following as information:

- Fortis Alberta – Led Streetlight Conversion Program Update
- Alberta Municipal Affairs – MSI funding
- Alberta Recreation & Parks Association
- Taber & District Regional Waste Management Authority
- Picture Butte & District Chamber of Commerce - Invite

**CARRIED**

**Adjournment**

Meeting Adjourned at 6:56 p.m.

---

**MAYOR**

---

**CHIEF ADMINISTRATIVE OFFICER**

Minutes of the regular meeting of the Joint Economic Development Committee held in the MD of Taber Reeve's Room in the Administration Building in Taber, Alberta on Wednesday, March 29, 2017 at 7:00 p.m.

Present	Joerg Klemptner	Vauxhall Business Society
	Margaret Plumtree	Town of Vauxhall
	Linda English	Town of Vauxhall
	Jack Brewin	Town of Taber
	Joe Strojwas	Town of Taber
	Tom Machacek	Municipal District of Taber
	Bob Wallace	Municipal District of Taber
	Tyrel McLelland	Taber and District Chamber of Commerce
	Joanne Sorensen	Taber and District Chamber of Commerce
	Eric Jensen	Village of Barnwell
Also Present	Cory Armfelt	Town of Taber
	Kattie Schlamp	Town of Taber
	Bryan Badura	Municipal District of Taber
	Sean Blewett	Community Futures Chinook
	Kim Welby	Community Futures Chinook
	Pete Lovering	SouthGrow
Absent	Brian Brewin	Municipal District of Taber
	Mathew Williams	Taber and District Chamber of Commerce
	Darrell Turner	Village of Barnwell
	Chris Hunter	Vauxhall Business Society

Resolution No.

1. Call to Order

Tyrel called the meeting to order at 7:01 p.m.

2. Acceptance of Agenda

MOVED by Eric Jensen that the agenda be accepted as presented with the addition of J) Business Impact Brunch Update, K) Business Impact Brunch Request, L) Report on 13 Ways to Kill Your Community, M) Report on Todd Hirsch, and N) Update on Farmers Advocate Meeting on Alternative Energy.

CARRIED

3. Adoption of Minutes

Resolution No.  
JEDC-2017-006

MOVED by Linda English that the minutes of the regular meeting of the Joint Economic Development Committee held on January 25, 2017 be adopted as presented.

Resolution No.  
JEDC-2017-007

CARRIED

4. Delegation - Joanne Sorensen – Ar-Tech Coating Ltd.

Joanne Sorensen presented her concerns as a member of the industrial business community, reminding the Committee not to forget about existing businesses when seeking to attract new business to our municipalities.

Joanne will be joining the Committee as a member of the Chamber, replacing Tyrel McLelland.

5. A. Business – Standing Item: Business Retention & Expansion

The Chamber of Commerce has noticed a drop in membership. Most companies who have not renewed their membership have expressed that they no longer see the value in the membership.

5. B. Business – Standing Item: Investment Attraction

The M.D. of Taber is developing a business park near Vauxhall. The park will have potable water and lots will be built to suit.

5. C. Business – Standing Item: Tourism

Kim Welby presented the remaining tourism websites Community Futures worked on, [visitmdtaber.com](http://visitmdtaber.com), [visitvauxhall.com](http://visitvauxhall.com), [visitbarnwell.com](http://visitbarnwell.com). The websites are live, however some content may require updating.

Four tourism videos created by Community Futures were presented. Each video is about 15 seconds in length, an ideal size to be ads on YouTube. Travel Alberta has identified that YouTube is the number one search engine used when researching a tourism destination.

5. D. Business – Community Contest

Discussions took place about the use of photo contests as a useful tool to get free pictures to use for advertising and as a way to promote your community on social media.

5. E. Business – Crime

Kattie Schlamp followed up on what was done with the information presented by Chief Abela about the region's low crime rates. An article was posted on the [growingintaber.ca](http://growingintaber.ca) website and shared on social media. Community Futures also produced an infographic which has been shared on social media as well.

Moving forward, the information will be shared again when stats about crime are released by Statistics Canada and during peak times people are searching for new homes. The infographic will be shared with local realtors.



5. F. Business – Strategic Plan

Kim Welby facilitated a session to prioritize the goals of the JEDC, identified in the Strategic Planning Session. The top two goals identified will be sent out to each committee member and they should think about what the success looks like for both of these goals for the next meeting, where it will be discussed.

5. G. Business – CARES Grant

The next intake for the CARES Grant is April 1- May 31, 2017. The grant does require matching so if the JEDC wanted to use the CARES Grant for a project the committee would need to fund 50% of the project. The next intake after that will be in October.

5. H. Business - Tourism Golf Tournament

Margaret Plumtree presented a concept for a golf tournament to be held at golf courses in municipalities along Highway 36. As each municipality also has a campground golfers could stay at the campgrounds throughout the week. The tournament would be one week, ending with a banquet on the final day, at one of the municipalities' halls.

A similar event takes place in East Kootenay, it will be researched to see who organizes the event.

5. I. Business - Business Attraction and Retention Subcommittee Report

Eric Jensen presented the Business Attraction and Retention Subcommittee's report. The committee would like to conduct a Business Retention and Expansion (BRE) survey within the region to identify how existing businesses can be better supported and to identify what specific businesses should be attracted.

Kattie Schlamp presented a product to speed up the BRE called Triage BRE by MBD Insights. It was decided that the committee would like to take a more personal approach than what MBD offers.

Community Futures has conducted 2 BRE's in the last six or so years. That information will be shared with the subcommittee to determine if another BRE is required or if action can be taken from the existing data gathered.

5. J. Business - Business Impact Brunch Update

The last Business Impact Brunch was a social media learning session. The event was well attended and the three presenters offered valuable information.

5. K. Business – Business Impact Brunch Request

The Town of Vauxhall and Vauxhall Business Society would like to see a Business Impact Brunch hosted in Vauxhall. Margaret Plumtree, Linda English, or Joerg Klempnauer will attend future Business Impact Brunch subcommittee meetings to help organize a future meeting.

The subcommittee will report back at the next meeting with plans for the next Business Impact Brunch.

5. L. Business – Report on 13 Ways to Kill Your Community

Doug Griffiths had a great presentation and the event was well attended by municipalities in Southern Alberta, outside of Lethbridge. 105 people attended the event in Lethbridge. Doug's book is available for sale on his website.

5. M. Business – Report on Todd Hirsch

The Todd Hirsch event in Taber was well attended, there was about 32 people. Todd expects the oil and gas industry will not pick up for some time. Although the economy is improving employment will see a lag. The Tourism and Agri-Food industries have and will continue to be the leaders in 2017.

5. N. Business – Farmers Advocate Meeting on Alternative Energy

Bob Wallace reported on a recent meeting of the Farmers Advocate Group on alternative energy. Urging everyone to be aware there are no regulations to protect landowners if they enter into an agreement with an alternative energy company. There is no requirement for reclamation of the land once an alternative energy project is complete.

6. Next Meeting Date

Resolution No.  
JEDC-2017-008

Moved by Eric Jensen that the next meeting will be held on May 31, 2017 at 7:00 pm in the M.D. of Taber's Reeve's Room.

CARRIED

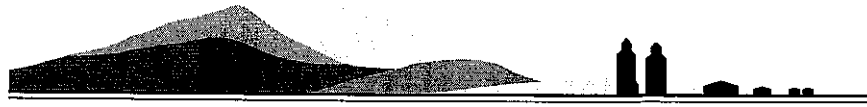
7. Adjourn

Resolution No.  
JEDC-2017-009

Moved by Eric Jensen that the meeting adjourned at 9:20 pm.

CARRIED

4c



**OLDMAN RIVER REGIONAL SERVICES COMMISSION**

**MINUTES - 3 (2017)**  
**EXECUTIVE COMMITTEE MEETING**  
**Thursday, April 13, 2017 at 7:00 p.m.**  
**ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)**

**EXECUTIVE COMMITTEE:**

Gordon Wolstenholme - *Chair*  
Henry Van Hierden - *Vice-Chair*  
Don Anderberg  
Jim Bester

Bill Chapman  
Tom Rose  
Barry Johnson

**STAFF:**

Lenze Kuiper – *Director*

Barb Johnson – *Executive Secretary*

**AGENDA:**

1. **Approval of Agenda** – April 13, 2017.....
2. **Approval of Minutes** – February 16, 2017 .....(attachment)
3. **Business Arising from the Minutes**
4. **New Business**
  - (a) KPMG LLP – Auditors’ Report and Financial Statements 2016..... (handout)
  - (b) Draft ORRSC 2016 Annual Report.....(attachment)
  - (c) Correspondence from Alberta Municipal Affairs re Funding ..... (attachments)
  - (d) GIS Orthophoto Project.....(attachment)
  - (e) ORRSC Shared Services and Member Utilization .....
  - (f) Subdivision Activity 2017..... (handout)
  - (g) Fee For Service Update .....(attachment)
5. **Accounts**
  - (a) Office Accounts –
    - (i) February 2017 .....(attachment)
    - (ii) March 2017..... (handout)
6. **Director’s Report**.....
7. **Executive Report**.....
8. **Adjournment**.....

---

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:00 P.M.

**1. APPROVAL OF AGENDA**

**Moved by: Tom Rose**

THAT the Executive Committee approve the agenda, as presented.

**CARRIED**

**2. APPROVAL OF MINUTES**

**Moved by: Bill Chapman**

THAT the Executive Committee approve the minutes of February 16, 2017, as presented. **CARRIED**

**3. BUSINESS ARISING FROM THE MINUTES**

- None.

**4. NEW BUSINESS**

**(a) KPMG LLP – Auditors' Report and Financial Statements 2016**

- Derek Taylor of KPMG LLP presented the Auditors' Report and Financial Statements which were prepared in accordance with Canadian public sector accounting standards. He reported that the financial statements present fairly, in all material respects, the financial position of the ORRSC for the year ending December 31, 2016. Excess revenues over expenditures for the year totalled \$72,968.
- Two control deficiencies were identified: segregation of duties and vacation accrual amounts. Cross-training or succession planning could be considered to address segregation of duties concerns, and management is continuing to address the vacation accrual issue.
- Nine corrected audit misstatements were reported and ways to decrease this number in the future were discussed. The Executive also inquired whether internal accounting practices could be improved so that the monthly financial statements reflect more accurate values. KPMG staff will work with the bookkeeper on recording payables and receivables as they occur as well as vacation accrual updates.

**Moved by: Jim Bester**

THAT management work with the bookkeeper in moving from cost-based to accrual-based accounting to improve timeliness and accuracy of the monthly financial statements, as discussed with the auditor. **CARRIED**

- In June 2016, the Board of Directors delegated the responsibility of financial statements approval to the Executive Committee so that a financial information return can be submitted to the province by their May 1 deadline.

**Moved by: Don Anderberg**

THAT the Executive Committee approve the Auditors' Report and Financial Statements for the year ending December 31, 2016 as presented by KPMG LLP. **CARRIED**

**(b) Draft ORRSC 2016 Annual Report**

- The Executive Committee reviewed the draft 2016 Annual Report attached to the agenda.

**Moved by: Barry Johnson**

THAT the Executive Committee accept the Draft ORRSC 2016 Annual Report as presented, which will be combined with the Auditors' Report and Financial Statements for the year ending December 31, 2016 and referred to the Board of Directors for approval at the June 1, 2017 Annual General Meeting.

**CARRIED**

**(c) Correspondence from Alberta Municipal Affairs re Funding**

- Parkland Community Planning Services and its partners (includes ORRSC) have been approved for a grant of \$500,000 under the 2016/17 Strategic Initiatives component of the Alberta Community Partnership (ACP) program to prepare a 'Guidebook for Preparing a Municipal Development Plan'. The funds will be divided between five agencies according to workload with ORRSC's portion estimated to be approximately \$145,000. The Guidebook must be completed by the municipal elections in October of 2017.
- In response to ORRSC's letter of March 2, 2017 requesting annual funding for the Commission, Brad Pickering, Deputy Minister of Municipal Affairs advised they are not able to support our request. The rationale given is that the activities undertaken by ORRSC are different from those of the metropolitan growth management boards, and that ongoing operating costs for municipal services (including land-use planning and development) are not eligible under the Alberta Community Partnership program. However, our member municipalities are still eligible to apply under the ACP Intermunicipal Collaboration component for project grants. Member municipalities may also allocate portions of their Municipal Sustainability Initiative operating funds to non-profit planning organizations.

**(d) GIS Orthophoto Project**

- Through the Alberta Community Partnership (ACP) program, the Town of Olds has been approved for a grant of \$200,000 under the Intermunicipal Collaboration component in support of the 2017 Orthophotography project.

**Moved by: Henry Van Hierden**

THAT the Executive Committee receive the correspondence from Alberta Municipal Affairs regarding funding and the Orthophotography project, as information.

**CARRIED**

**(e) ORRSC Shared Services and Member Utilization**

- Recently we have received requests from some of our members to write proposals for various work projects. Maybe a statement from the Executive is warranted reminding our members that they don't need to go to tender for plans because they have already signed member agreements with us. A draft letter prepared by the Director was reviewed and revisions discussed. A revised letter will be circulated to the Executive for comment before sending out to Mayors/Reeves, Councils and CAOs under the signature of the Chair.

**Moved by: Bill Chapman**

THAT the Director rework the letter regarding shared services and member utilization, and circulate it to the Executive for approval before distribution to all member Mayors/Reeves, Councils and CAOs.

**CARRIED**

**(f) Subdivision Activity 2017**

- 47 subdivision applications have been processed to the end of March with fees totalling \$92,467.50.

Moved by: Don Anderberg

THAT the Executive Committee accept the Subdivision Activity 2017, as information. CARRIED

**(g) Fee For Service Update**

- The Fee For Service 2017 (updated March 29, 2017) was reviewed. We are in the process of putting together a more detailed fee for service schedule listing all the plans that have to be completed within the next two years.

Moved by: Tom Rose

THAT the Executive Committee accept the Fee For Service Update, as information. CARRIED

**5. ACCOUNTS**

**(a) Office Accounts –**

**(i) February 2017**

5150	Staff Mileage .....	S. Johnson .....	\$ 123.50
5320	General Office Supplies .....	S. Johnson .....	94.97
5530	Coffee & Supplies .....	S. Johnson .....	115.76
5150	Staff Mileage .....	G. Scott .....	99.80
5280	Janitorial Services .....	Madison Ave Business Services .....	475.00
5285	Building Maintenance .....	Wild Rose Horticultural .....	480.00
5285	Building Maintenance .....	Cam Air Refrigeration .....	278.24
5310	Telephone .....	Bell Mobility .....	709.48
5310	Telephone .....	Shaw Business .....	989.30
5320	General Office Supplies .....	Desjardin Card Services .....	70.77
5320	General Office Supplies .....	Desjardin Car Services .....	363.20
5330	Dues & Subscriptions .....	Brooks Bulletin .....	45.00
5330	Dues & Subscriptions .....	AUMA .....	55.00
5330	Dues & Subscriptions .....	Nanton News .....	68.00
5330	Dues & Subscriptions .....	Lethbridge Herald .....	286.40
5380	Printing & Printing Supplies .....	Lethbridge Mobile Shredding .....	23.00
5440	Land Titles Office .....	Minister of Finance .....	438.00
5470	Computer Software .....	Whipcord .....	740.70
5470	Computer Software .....	Digitex .....	8,365.00
5590	Equipment Repairs & Purchases .....	Digitex .....	22,000.00
5500	Subdivision Notification .....	Lethbridge Herald .....	439.24
5570	Equipment Repairs & Maintenance .....	Xerox .....	536.37
5590	Equipment Repairs & Purchases .....	Reiter Computer .....	679.40
1160	GST Receivable .....	GST Receivable .....	1,841.83
		<b>TOTAL</b>	<b><u>\$39,317.96</u></b>

**(ii) March 2017**

5230	Member Conf & Out of Area .....	CPAA .....	\$ 475.00
	Red Deer – "CPAA - May 1-3/17 - Registration - G. Wolstenholme		
5230	Member Conf & Out of Area .....	CPAA .....	475.00
	Red Deer – "CPAA - May 1-3/17 - Registration - H. Van Hierden		
5230	Member Conf & Out of Area .....	CPAA .....	475.00
	Red Deer – "CPAA - May 1-3/17 - Registration - J. Bester		
5230	Member Conf & Out of Area .....	CPAA .....	475.00
	Red Deer – "CPAA - May 1-3/17 - Registration - T. Rose		
5230	Member Conf & Out of Area .....	CPAA .....	475.00
	Red Deer – "CPAA - May 1-3/17 - Registration - B. Chapman		
5280	Janitorial Services .....	Madison Ave Business Services .....	475.00
5320	General Office Supplies .....	Madison Ave Business Services .....	14.99
5285	Building Maintenance .....	Logic Lumber .....	155.00
5285	Building Maintenance .....	Wild Rose Horticultural .....	320.00
5310	Telephone .....	Bell Mobility .....	676.64
5320	General Office Supplies .....	Purolator Courier .....	49.20
5320	General Office Supplies .....	Supreme Basics .....	360.00
5320	General Office Supplies .....	Lethbridge Mobile Shredding .....	23.00
5320	General Office Supplies .....	Desjardin Card Services .....	159.85
5530	Coffee & Supplies .....	Desjardin Card Services .....	109.34
5440	Land Titles Office .....	Minister of Finance .....	428.00
5500	Subdivision Notification .....	Lethbridge Herald .....	929.04
5500	Subdivision Notification .....	Sun Media Corp. ....	174.00
5570	Equipment Repairs & Maintenance .....	Xerox .....	995.99
5570	Equipment Repairs & Maintenance .....	Desjardin Card Services .....	339.48
5570	Equipment Repairs & Maintenance .....	Xerox .....	606.22
5590	Equipment Repairs & Purchases .....	Telinks Canada .....	200.00
1160	GST Receivable .....	GST Receivable .....	269.35
		<b>TOTAL</b>	<b><u>\$8,660.10</u></b>

Moved by: **Barry Johnson**

THAT the Executive Committee approve the Office Accounts of February (\$39,317.96) and March (\$8,660.10) 2017, as presented. **CARRIED**

**6. DIRECTOR'S REPORT**

- The Director reported on his activities since the last Executive Committee meeting.

**7. EXECUTIVE REPORT**

- Committee members reported on various projects and activities in their respective municipalities.

**8. ADJOURNMENT**

Moved by: **Henry Van Hierden**

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 9:05 p.m. until **Thursday, May 11, 2017 at 7:00 p.m.** **CARRIED**

/bj

CHAIR: *Mark W. Stenhouse*



**From:** Kathie Friesen <[REDACTED]>  
**Sent:** Wednesday, May 31, 2017 5:01 PM  
**To:** Cris Burns; Richard Phillips  
**Subject:**

6a.

The attached photo is The style that has been proposed by some of the members of the Vauxhall Cemetery Committee.

site (A) was measured in Plot 2, south end of the rows 1,2,3, for visualizing purposes.

Pros for this site is the visual appeal from the road, easy access,

Cons: Limited space for landscaping, benches, the main concern danger of being hit with maintenance equipment.

The other site is Plot 5 (B) Should be measured also to visualize what it would look like.

Pros: for this site, Unlimited space for landscaping with trees, and room for further addition of another Columbarium or Scatter garden. No need for maintenance equipment to travel through the Columbarium site.

Cons: Further away form the main cemetery. Lack of water taps for watering. These would need to be installed.

Both spots in my opion are favorable. These have not been voted on by the committee as a whole. I would suggest that if the Columbarium is located on the **East** side It be situated east side of the north/south road with row of trees behind it. This would remedy at problem down into the future of the Columbarium shadowing any headstones in Plot 5. This would mean relocating the road - to the west of Columbarium location. It would need landscaping to raise the area but we are willing to look after that if necessary. The west side also needs to be leveled off as there are dips there also. .

I took the liberty to draw up some preliminary designs to show what the columbarium would look like in the prospective spots.

## Report for Council

### Regional Fire Service – May 23, 2017

#### Regional Fire Service Calls for Service – January 1 to May 16, 2017

Department	Fire (Month/YTD)	MVC (Month/YTD)	EMS Assist (Month/YTD)	False Alarm (Month/YTD)	Inspections	M/A Calls
Enchant	0/1	1/1	0/0	0/0	0/0	0/1
Grassy Lake	2/5	1/3	0/0	1/1	0/0	1/1
Hays	1/1	1/1	0/0	0	0/0	0/0
M.D. Regional	4/9	1/6	0/0	1/2	0/2	3/5
VRFD	0/4	0/4	0/2	0	3/5	0/1
<b>Total Regional Fire Service</b>	<b>7/20</b>	<b>4/15</b>	<b>0/2</b>	<b>2/3</b>	<b>3/7</b>	<b>4/8</b>

#### Recruitment and Training

- This month: 4 new members at: MDFD x 2, Barnwell x 1 & Grassy Lake x 1.
- HALO will be coming to Vauxhall and Taber for their "Get to know Halo" night. Dates TBD, they want to wait until we have longer daytime sunlight so they can stay longer in the evening with us.
- MDFD attended Grassy Lake training night to practice drafting techniques.
- VRFD new Deputy Chief is George Thiessen and John Martens was promoted from F/F to Lieutenant. The DC will assist in developing our in house training program as well as other duties. He will be enrolling in a EMR course in the near future.

#### Equipment and Facilities

- Wildland skid for MDRFD & Grassy has arrived, tank being installed on MDFD and tool boxes ordered for MDFD and Grassy Lake.
- VRFD rescue switched over to the new one May 11. The vehicle is fully operational and ready for calls. The old rescue will be cleaned and sent to Grassy Lake so their unit can have its refurb work done at ITB, once back it from ITB the old VRFD rescue will be stored at the MD Shop waiting for use in Barnwell.
- Grassy Lake wildland coveralls and bunker gear have arrived and sent to Grassy Lake.
- Grassy Lake ordered 7 pairs of fire boots to replace old out dated boots.
- Pump and ladder tests performed at all locations. New ladders were ordered for Enchant and will be placed on the MD engine. A rack is being made for secure storage on top of the truck, waiting on the quote for the build and install.
- CTM has finished all of the mobile and vehicle radio reprogramming at all departments.

## **Report for Council**

---

- Patchman will be here on June 6<sup>th</sup> to decal the new ELT, the two new wildlands, Vauxhall Rescue and other misc. work.
- FLIR Thermal imaging cameras were distributed to all five departments, one to each.
- All fire vehicles have had their CVIP and inspections completed. Thank you to Jeremy and the shop crew for shuttling the trucks around for us.
- Enchant Chief Rose participated in the monthly facility tours with MD Safety man Dale Grant.

### **Inspections and Public Education**

- Mutual aid agreements executed to date: County of 40 Mile, Warner County, Town of Bow Island, Vulcan County, Town of Taber, and Town of Vauxhall.
- Mutual Aid Agreements pending execution: Cypress County, Town of Coaldale, Lethbridge County, Town of Picture Butte, Newell County
- MDFD inspected the new fertilizer plant east of Barnwell. They made a comment they were happy Barnwell was adding a fire hall, it lowered their insurance costs.
- VRFD did FSI at Grassy Lake, Hays & Enchant fire halls during monthly facility inspections. No AHJ in the Town of Taber limits, inspection completed but not processed.
- VRFD Chief attended the site safety meeting at the new O&M shop.
- MDFD and Grassy Lake crews toured Lamb Weston.

### **Community Events participated in**

- VRFD Chief participated in handing out the VES Turbo Charger awards on May 3.
- MD Fire service members were on hand for the Air Cadet banquet until called out for duty for the pig barn fire. Grassy Lake was also called in for mutual aid assistance.
- Hays fire will be participating in the 65<sup>th</sup> party being held in Hays on June 24, more to follow with all departments participating in the festivities.
- MDFD will be participating in the Taber EMS week being held behind the admin office.

### **Other**

- Vauxhall AHSEMS had 10 calls in April.
- Operational guidelines #63 added – Junior Firefighter program was approved by council on a one year probation process. It will also be brought to the Vauxhall RFA for review and approval.
- Tri-party QMP pre-approved by Safety Codes Council. The paperwork has started in Vauxhall to get the two required signatures and council resolutions. From there the form will be distributed to the MD then Barnwell to complete the process. The Village Fire accreditation application was also submitted to the SCC with the updated QMP.

**BACKGROUND**

---

In 2016, FortisAlberta received approval to convert HPS streetlights to LED streetlights for the following six communities: Bellevue, Canmore, Devon, Okotoks, Wetaskiwin and St. Albert. There were special interest groups who raised concerns with respect to the colour temperature being used to convert existing HPS to LEDs. St. Albert was approached by one of these special interest groups and decided to put the conversion on hold until further research was conducted and we decided on the colour temperature for future conversions.

At that time, consultations took place and the option to continue with 3,000K instead of 4,000K colour temperature lights were presented as an option given the recent change in industry standards; FortisAlberta, then adjusted its standard to reflect the same and a decision was made to switch from 4,000K to 3,000K for future conversions. In early 2017, St. Albert made the decision to continue with its conversions using the 4,000K colour temperature for streetlights. The conversion in St. Albert is expected to be complete by June 2017; there is approximately 400 lights left to convert.

On March 31, 2017, the Alberta Utilities Commission granted approval for FortisAlberta to convert an additional 131 communities to LED streetlight technology. Conversions from HPS lighting to LED technology for these communities is expected to begin May 23 and be completed by the end of 2017; however, there is a potential risk that based on materials these conversions will not be completed until mid-2018.

**KEY MESSAGES**

---

**General**

- In 2016, FortisAlberta changed its standards to LED streetlight technology.
- FortisAlberta proactively seeks to identify opportunities to provide its customers with solutions that will benefit their community.
- LED streetlight technology offers several benefits and is a cost-effective option for those communities who want to participate in the LED Streetlight Conversion program.
- As part of this move to LED, FortisAlberta received AUC approval to convert the streetlights existing Cobra-head HPS streetlights in six municipalities to LED.
- FortisAlberta successfully converted six communities to LED streetlight technology and overall the response has been positive.
- We received approval from the AUC to proceed with converting more than 130 communities to LED streetlight technology.

### Response to colour change

- In the fourth quarter of 2016, new colour temperature recommendations were made by the Illuminating Engineering Society of North America (IESNA or IES) due to the availability of new technology at a competitive price. As a result, FortisAlberta has updated its standard from 4,000K to 3,000K.
- This change is similar to many technological advancement choices we see (consider smart phones, computers and cars as an example); FortisAlberta is acting prudently to ensure it is aligned with industry trends and recommendations while operating in the best interests of its customers.
- The downward trend in colour temperature can be attributed to a desire to achieve a warmer-looking light – up until now, the options available in the 3,000K range were cost-prohibitive.
  - In practice, colour temperatures are often referred to from a different psychological perspective. Color temperatures over 5,000K are called cool colors (bluish white), while lower color temperatures (2,700–3,000K) are called warm colors (yellowish white through red).
- 4,000K is still an acceptable standard and meets all safety, health and energy savings requirements. Communities in FortisAlberta's service area that have already converted to 4,000K are in good company and can look forward to realizing the benefits of these for years to come; many North American cities have converted their streetlights to 4,000K.

### Response to health concerns

- The LED technology FortisAlberta is installing will use a warmer light, which means that exposure to blue light will be minimal. Additionally, the U.S. Department of Energy released a publication in 2013 and concluded that LED products are no more hazardous than other lighting technologies. [https://www1.eere.energy.gov/buildings/publications/pdfs/ssl/opticalsafety\\_fact\\_sheet.pdf](https://www1.eere.energy.gov/buildings/publications/pdfs/ssl/opticalsafety_fact_sheet.pdf)

### LED lighting disrupting sleep patterns

- There is no evidence that LED streetlights impact human sleep cycles any differently than HPS streetlights that have been used for the past 30 years. When considering the effects of light at night, indoor lighting is more of a concern. The quantity of light emitted by streetlights is many times lower than that emitted by typical indoor lighting, TVs, tablets or PC screens. The U.S. Department of Energy has published several documents to address the statements made by the American Medical Association (AMA) with regards to the stated health issues.

### CONSTRUCTION TIMELINE

#### Phase One - South

Municipality	Number of Lights	Start Date (D/M/Y)	Completion Date (D/M/Y)	Accelerated Start Date
High River, Town Of	1093	01/06/2017	18/06/2017	23/05/2017
Lomond, Village Of	29	01/06/2017	01/06/2017	23/05/2017
I.D. No. 04 (Waterton)	49	01/06/2017	02/06/2017	23/05/2017
Vauxhall, Town Of	104	02/06/2017	04/02/2017	24/05/2017
Glenwood, Village Of	36	03/06/2017	04/06/2017	25/05/2017
Hill Spring, Village Of	20	03/06/2017	03/06/2017	25/05/2017
Magrath, Town Of	176	04/06/2017	14/06/2017	26/05/2017
Taber, Town Of	679	05/06/2017	30/06/2017	27/05/2017
Raymond, Town Of	288	15/06/2017	22/06/2017	06/06/2017
Black Diamond, Town Of	262	19/06/2017	30/06/2017	6/9/2017
Nanton, Town Of	334	19/06/2017	02/07/2017	6/10/2017
Stirling, Village Of	107	28/06/2017	30/06/2017	6/19/2017
Turner Valley, Town Of	144	01/07/2017	04/07/2017	
Warner, Village Of	63	01/07/2017	02/07/2017	
Barnwell, Village Of	53	01/07/2017	02/07/2017	
Coaldale, Town Of	544	02/07/2017	18/07/2017	
Milk River, Town Of	173	02/07/2017	06/07/2017	
Stavely, Town Of	88	03/07/2017	06/07/2017	
Longview, Village Of	46	04/07/2017	06/07/2017	
Claresholm, Town Of	464	11/07/2017	20/07/2017	
Coutts, Village Of	57	11/07/2017	13/07/2017	
Cowley, Village Of	44	11/07/2017	12/07/2017	
Pincher Creek, Town Of	463	13/07/2017	27/07/2017	
Carmangay, Village Of	42	18/07/2017	20/07/2017	
Arrowwood, Village Of	27	25/07/2017	26/07/2017	
Milo, Village Of	27	26/07/2017	26/07/2017	
Vulcan, Town Of	157	27/07/2017	30/07/2017	
Nobleford, Village Of	111	31/07/2017	03/08/2017	
Picture Butte, Town Of	205	08/08/2017	12/08/2017	
Coalhurst, Town Of	227	13/08/2017	17/08/2017	

## **FORTISALBERTA RECEIVES APPROVAL TO PROCEED WITH LED STREETLIGHT CONVERSIONS**

**Calgary, Alta. – May 17, 2017** – FortisAlberta, an electricity distribution company dedicated to delivering safe and reliable electricity to the homes, farms and businesses of more than half a million customers, has received approval from the Alberta Utilities Commission (AUC) to proceed with LED streetlight conversions in more than 130 communities within the company's service territory.

The initial application to convert existing streetlights under the LED Streetlight Conversion program was made in April 2016 and at that time six communities including Canmore, Crowsnest Pass, Devon, Okotoks, St. Albert and Wetaskiwin underwent conversions. Another application for an additional 131 communities was made to the AUC and FortisAlberta has received approval to continue.

"This is a huge win for our municipal customers who have been seeking a viable and cost-effective option for their existing streetlights," says Don Hughes, Director, Business Development.

LED technology offers many benefits, including reduced energy consumption, resulting in lower costs for our customers. The LED technology FortisAlberta is installing will use a warmer light, resulting in minimal blue light exposure. The fixtures are dark sky friendly with zero up-light, which means less light pollution and/or sky glow as the light is directed downward. The current high-pressure sodium bulbs produce a light that appears orange; the new LED lights will produce a whiter light, resulting in a higher light quality that improves safety.

As FortisAlberta begins conversions in each community, local media and community offices will be contacted with specific information relating to their area. Conversions are expected to take place starting the end of May and will continue over the next year.

### **About FortisAlberta**

As owner and operator of more than 60 per cent of Alberta's total electricity distribution network, FortisAlberta's focus is delivering safe and reliable electricity to more than half a million residential, farm and business customers. The Company serves more than 200 communities with 122,000 kilometres of distribution power lines across Alberta.

#### **Communications Contact:**

Natasha Russell, Communications Advisor  
FortisAlberta Inc.

Office: 403-514-4682

[natasha.russell@fortisalberta.com](mailto:natasha.russell@fortisalberta.com)



ALBERTA  
SENIORS AND HOUSING

*Office of the Minister  
MLA, Edmonton-Riverview*

AR43140

May 17, 2017

Her Worship Margaret Plumtree  
Mayor, Town of Vauxhall  
PO Box 509  
Vauxhall, AB T0K 2K0

Dear Mayor Plumtree:

For more than 30 years, the Government of Alberta has recognized Seniors' Week in Alberta; a terrific occasion to come together and honour seniors for their many contributions to our province. As Minister of Seniors and Housing, I encourage communities, organizations and all Albertans to take the opportunity to recognize and celebrate seniors during Seniors' Week, which takes place June 5 to 11, 2017.

Attached is a Declaration, which was designed to support communities in recognizing Seniors' Week and to generate greater awareness of the importance of seniors in our communities. Please notify the province of your declaration by May 26, 2017, so that this information can be highlighted on my ministry's website. Also attached is a poster to help you promote Seniors' Week 2017. To register your declaration or request additional copies of the poster, please email [seniorsinformation@gov.ab.ca](mailto:seniorsinformation@gov.ab.ca).

Across Alberta, organizations and communities host various events during Seniors' Week. Seniors and Housing is pleased to host an online special events calendar. Please visit my ministry website at [www.seniors-housing.alberta.ca](http://www.seniors-housing.alberta.ca) to print your own poster, register a special event or see what events are happening in your community.

Please join me in celebrating Seniors' Week 2017!

Sincerely,

Lori Sigurdson  
Minister of Seniors and Housing

Attachments



8c



May 29, 2017

Dear Community Member:

Thank you for attending our Service Providers Luncheon on May 25, 2017. We were pleased with the turn out for the meeting and want to thank each of you for your input.

I have enclosed our meeting notes for your reference. Our next steps include:

- Contacting agencies that would like us to deliver programming to their sites.
- Recruitment of Community Champions in the outlying rural areas.
- Providing seniors basic skills training.
- Looking at the issue of transportation.

We would love to work closer with you and welcome any suggestions you may have for us. Please do not hesitate to contact me should you have any further questions.

*E. Jane Brenner*  
Executive Director  
Taber and District Community Adult Learning  
Box 20 Provincial Building  
5011-49th Ave.  
Taber, AB. T1G 1V9

Phone: 403-223-1169  
Fax: 403-223-3412

Website: [www.taberadultlearning.com](http://www.taberadultlearning.com)

**Taber and District Community Adult Learning Association  
Community Connections  
Service Providers Luncheon  
May 25, 2017**

**Summary of Brainstorming**

**Whom do we serve?**

- Underemployed
- Undereducated
- FNMI
- Low-German speaking Mennonites
- Single parents
- Low-income families
- Mental Health clients

**What are their challenges?**

- Financial – x2 – clients and organizations
- Confidence
- Awareness x 2
- Health x 2
- Resources – phone, internet, etc.
- Transportation x 2
- Language x 3
- Stigma
- Childcare
- Lack of life preparation skills – ‘Adulting 101’
- Developmental challenges
- Self-esteem
- Trying to navigate the system is overwhelming
- Cultural differences
- Not feeling accepted
- Very limited educational experiences
- Addiction issues
- Lack of computer/internet skills
- Lack of family support

**How do we reach them?**

- Presentations on site – go to them
- Social media x 2
- Audio recordings
- Having information/resources available at partner agencies/organizations
- Word of mouth x 3
- Community Champions
- Target them through children
- Liaison/interpreter
- Print

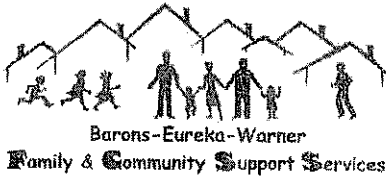
### **What are the learning gaps?**

- Language
- Technology
- Cultural
- Past experiences/trauma
- Fear of unknown/failure
- Trust in system/assimilation
- Threats
- Financial Literacy
- Meal Planning Course
- Lack of life skills
- GED – lack of information/perception of where it can get you
- Lack of qualified volunteers
- Flexibility, availability of classes (offer more than once a year)
- Shorter classes, open enrollment
- Resources that interconnect

### **What programs and services can we offer to bridge the gaps?**

- Shorter classes/programs
- Seniors programs
- More family support programming
- Need English friend/peer connections –face to face, what's app, facebook groups
- Financial Literacy
- Job Fair
- Online Forum – basecamp – docs, messages, ideas, sharing
- In-person outreach
- More translators
- Transportation programs
- Planning/motivation – mentorship

8d.



**Barons - Eureka - Warner  
Family & Community Support Services**

2107 - 13<sup>th</sup> Street, Coaldale, AB T1M 1C5  
 Phone: 403-405-4466 Fax: 403-405-2854 E-mail: info@bewfcss.ab.ca  
 www.bewfcss.ab.ca

**Barons-Eureka-Warner Family and Community Support Services  
 Board Regular Meeting – June 7, 2017  
 2107 – 13<sup>th</sup> Street, Coaldale, AB  
 5:00 p.m. Board Meeting  
 (a light supper will be served)**

1. **Approval of Agenda**
2. **Minutes**
  - a) May 10, 2017
3. **Business Arising from Minutes**
  - a) Volunteer Tax Program Presentation – Kori Kuryvial, Jane Rapuano
4. **Correspondence**
  - a) Family and Community Support Services Association of Alberta (FCSSAA) – Highlights of May 2017 FCSSAA Board Meeting
  - b) Ken Dropko, Executive Director, Community Social Services – Highlights about Outcomes: The 2014 Progress and Outcomes Report
5. **Reports**
  - a) Director's Report
  - b) Financial Report
  - c) Monthly Accounts
6. **New Business**
  - a) Parent Link Audit
  - b) 2017 Proposed Budget
7. **Round Table Discussion**
8. **Closed Session**
  - a) Negotiations
  - b) Survey
9. **Date of Next Meeting**
  - a) July & August meetings?
  - b) September 13, 2017
10. **Adjournment**



Serving: Barnwell • Barons • Coaldale • Coalhurst • Lethbridge County • County of Warner • Coutts  
 Milk River • M.D. of Taber • Nobleford • Picture Butte • Raymond • Stirling • Taber • Vauxhall • Warner