

THE TOWN OF VAUXHALL
BYLAW No. 910-17

THE VAUXHALL COMMUNITY CENTER ADVISORY COMMITTEE

**A BYLAW OF THE TOWN OF VAUXHALL IN THE PROVINCE OF ALBERTA,
AUTHORIZING THE APPOINTMENT OF AND SETTING OUT THE PROCEDURES FOR THE
VAUXHALL COMMUNITY CENTER ADVISORY COMMITTEE.**

WHEREAS the Municipal Government Act being Chapter M-26 of the Revised Statutes of Alberta 2000, provides Council may appoint an advisory committee to exercise such powers as Council may determine for the matters pertaining to the renovation of the Vauxhall Community Center for the well-being of our residents.

NOW, THEREFORE, the Municipal Council of the Town of Vauxhall, duly assembled, thereby enacts as follows:

1. This bylaw will be known as the **Vauxhall Community Center Advisory Committee Bylaw**

2. **PHILOSOPHY:**

The Vauxhall Community Center Advisory Committee's sole purpose shall be to advise Council on the community center upgrades, recommend and coordinate possible grants and fundraising efforts.

3. For the purposes of this bylaw;

1. "**Committee**" shall mean the Vauxhall Community Center Advisory Committee.
2. "**Council**" shall mean the Council of the Town of Vauxhall.
3. "**CAO**" shall mean the Chief Administrative Officer for the Town of Vauxhall.
4. "**Community**" shall mean the Town of Vauxhall and the surrounding M.D. of Taber.

4. **APPOINTMENT TO THE COMMITTEE**

1. Council of the Town of Vauxhall will appoint all members of the Committee, by resolution of Council. The members shall consist of;
Two (2) Members of Council, the balance of members shall be appointed from the Town of Vauxhall and surrounding M.D. of Taber.
2. The number of members of the committee may be varied by resolution of Council.
3. The Committee shall consist of no less than 5 members, the majority of which shall be residents of the Town of Vauxhall
4. The term of each appointment shall be reassessed bi-annually and shall commence on the date designated by Council resolution.

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5. In the event of a vacancy occurring, the person appointed to fill such a vacancy will hold office for the remainder of the term.
- 6 All persons appointed as members of the committee must be residents of the Community.
- 7 Council may, with reason, request in writing the resignation of any member of the committee at any time for misconduct, and any member of the committee may resign from the committee at any time by submitting the written letter of resignation to the CAO of the Town of Vauxhall who will advise Council and the Committee.
- 8 The committee shall serve without remuneration from the Town of Vauxhall.

5. CONDUCT MEETINGS:

1. There will be a Chairman and a Vice-Chairman which will be elected annually at the first meeting following the Annual Organizational Meeting of Council, by the Committee. Members of the Town Council shall not be elected as Chairman or Vice-Chairman. A Chairman or Vice-Chairman may be re-elected for successive terms of office.
2. The CAO may appoint a Town of Vauxhall staff member to act in an advisory capacity.
3. The committee shall meet at such time and place as determined by the Chair.
4. Meetings will be conducted according to procedure set out in the Council Procedure Bylaw.
5. Special meetings may be called on 48 hours' notice by the Chairman or Vice Chairman acting in the absence of the Chairman.
6. A minute book shall be kept. Minutes of all regular and special meetings will be recorded by the secretary and will be filed and kept in the office of the Town of Vauxhall.
7. A quorum of the committee will be the majority of active members of the committee.
8. The Chairman will have one vote on any one matter and in the event of a tie, the motion will be lost.
9. All members shall vote on each motion.

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6 DUTIES AND RESPONSIBILITIES:

1. The Committee will advise Council with recommendations of preferred upgrades to the Vauxhall Community Center.
2. Provide a forum for the community, sharing of information, ideas and feedback.
3. Feedback on this committee and their decisions will be provided through the Council representative to Council.

7 LIMITATIONS AND POWERS:

1. The committee does not hold any form of delegated authority, recommendations of the committee must first be reviewed and approved by Council prior to implementation by Administration.
2. Neither the Committee nor any member thereof shall have the power to pledge the credit of the Town of Vauxhall in connection with any matter whatsoever, nor shall the committee or any member thereof, have any power to authorize any expenditure to be charged against the Town of Vauxhall.

This bylaw shall come into force and effect upon third and final reading of this bylaw.

READ A FIRST TIME in Open Council this 6th day of February, 2017.

READ A SECOND TIME in Open Council this 6th day of February, 2017.

READ A THIRD AND FINAL TIME in Open Council this 6th day of February, 2017.



Mayor



Chief Administrative Officer