

THE TOWN OF VAUXHALL
BYLAW No. 896-15

THE VAUXHALL AND DISTRICT RECREATION BOARD

A BYLAW OF THE TOWN OF VAUXHALL IN THE PROVINCE OF ALBERTA,
AUTHORIZING THE APPOINTMENT OF AND SETTING OUT THE PROCEDURES
FOR THE VAUXHALL AND DISTRICT RECREATION BOARD

WHEREAS the Municipal Government Act being Chapter M-26 of the Revised Statutes of Alberta 2000, provides Council may appoint a recreation board to exercise such powers as Council may determine for the encouragement, development and supervision of recreation programs and tourism.

NOW, THEREFORE, the Municipal Council of the Town of Vauxhall, duly assembled, hereby enacts as follows:

1. This bylaw will be known as the **Vauxhall and District Recreation Bylaw**.
2. **PHILOSOPHY:**

The Vauxhall and District Recreation Board's sole purpose shall be to endeavor to provide a well balanced public recreation service by fostering, coordinating and promoting the development of recreational and cultural facilities, programs, and services; supporting and promoting sport and tourism development, and also by creating and promoting community participation and involvement for all ages.
3. For the purposes of this bylaw;
 1. "**Board**" shall mean the Vauxhall and District Recreation Board.
 2. "**Council**" shall mean the Council of the Town of Vauxhall.
 3. "**CAO**" shall mean the Chief Administrative Officer for the Town of Vauxhall.
 4. "**Community**" shall mean any resident of the Town of Vauxhall and the surrounding residents of the M.D. of Taber.
4. **APPOINTMENT TO THE BOARD**
 1. Council of the Town of Vauxhall will appoint up to 13 members of the Board, by resolution of Council. The members, as far as practical, shall consist of;
One (1) Council member
One (1) Council member from the Joint Economic Development
Two (2) M.D. Of Taber Council members
Balance of members from Vauxhall, and surrounding residents of M.D. of Taber.
 2. The number of members of the board may be varied by resolution of Council.
 3. The Board shall consist of no less than 7 members.

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4. The Board shall serve without remuneration from the Town of Vauxhall.

5. TERMS OF OFFICE:

1. Original appointments to the board are for a rotating term consistent with Vauxhall Town Council elections or yearly organization meeting.
2. The anniversary of the term of office will be the annual organizational meeting of Council. A member of the Board may be reappointed following the expiration of their term.
3. In the event of additional members being appointed after the original members being appointed by Council to the Board, the additional members shall be appointed 2 and 1 year terms in that order. In the event Council chooses to reduce the number of members, they may do so in an equal and fair manner.
4. In the event of a vacancy occurring, the person appointed to fill such a vacancy will hold office for the remainder of the term.
5. All persons appointed as members of the Board will be residents of the community and will remain members only until such time as they continue to be residents of the community.
6. If any member is absent and not excused from 3 consecutive meetings of the Board, they will be removed from the Board. Council will declare this office open and may appoint a successor in their place to hold office for the remainder of the term.
7. Council may, with reason, request in writing the resignation of any member of the Board at any time, and any member of the Board may resign from the Board at any time by submitting the written intent to the CAO for the Town of Vauxhall who will advise Council and the Board.

6. CONDUCT MEETINGS:

1. There will be a Chairman and a Vice-Chairman which will be elected annually at the first meeting following the Annual Organizational Meeting of Council, by the Board. Members of the Town and M.D. of Taber Council shall not be elected as Chairman or Vice-Chairman. A Chairman or Vice-Chairman may be re-elected for successive terms of office.
2. The CAO will appoint a Town of Vauxhall staff member to act in an advisory capacity and to be the recording secretary to the Board.
3. Regular meetings of the Board will be held four (4) times each year in the Council Chambers of the Town of Vauxhall, the meetings shall be scheduled quarterly with the time and date of such regular meetings to be determined by the Board .
4. Meetings will be conducted according to procedure set out in the Council Procedure Bylaw.

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5. Special meetings may be called on 48 hours notice by the Chairman or Vice Chairman acting in the absence of the Chairman.
6. A minute book shall be kept. Minutes of all regular and special meetings will be recorded by the secretary and will be filed and kept in the office of the Town of Vauxhall.
7. A quorum of the Board will be the majority of active members of the Board.
8. The Chairman will have one vote on any one matter and in the event of a tie, the motion will be lost.
9. All members shall vote on every question.

7. DUTIES AND RESPONSIBILITIES:

1. The purpose of the Board shall be to advise Council on matters related to recreation and culture; programs, open spaces and facilities, as well as sport and tourism development.
2. The Board may act as a liaison between Council and all community recreation or cultural organizations.
3. The Board shall hear and consider representation or concerns by any individual, organization or delegation of citizens with respect to recreation and cultural services/programs. The Board shall act on such recommendations which the Board deems to be in the general interest of all citizens and where necessary, shall make recommendations to Council.
4. The Board may appoint sub committees to deal with any special matters coming within the scope and jurisdiction of the Board.
5. Community recreation and culture organizations and individuals that wish to communicate with Council are to be encouraged to first contact and make representation to the Board.

8. THE BOARD SHALL:

1. Stimulate and promote citizen awareness and participation in leisure activities.
2. Recommend to Council for the provision of recreation and culture facilities and programs as needs of the community dictate.
3. Assist in the preparation of a Long Range Plan and Priority List at least every five (5) years for the orderly development and growth of recreation and culture in the Town.
4. Monitor and evaluate the implementation and impact of the Long Range Plan and advise Council.

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5. Monitor and review recreation and culture policy and advise Council of any impact they may have on the quality of recreation and culture services.

9. **LIMITATIONS AND POWERS:**

1. Neither the Board nor any member thereof shall have the power to pledge the credit of the Town of Vauxhall in connection with any matter whatsoever, nor shall the Board or any member thereof, have any power to authorize any expenditure to be charged against the Town.

10. Bylaw 842-09 is repealed

11. This bylaw shall come into force and effect upon third and final reading of this bylaw.

READ A FIRST TIME in Open Council this 2nd day of November, 2015.

READ A SECOND TIME in Open Council this 2nd day of November, 2015.

READ A THIRD AND FINAL TIME in Open Council this 1st day of February, 2016.



Mayor



Chief Administrative Officer