

**Agenda for the  
Regular Meeting of the Vauxhall Town Council  
October 2<sup>nd</sup>, 2017  
6:00 p.m. – Council Chambers**

<u>Agenda Item</u>	<u>Action</u>
1. Call to Order	
2. Adoption of Agenda	For Adoption
3. Delegation	Receive for Information
a.) Vauxhall Business Society	
4. Minutes	
<b>Council Minutes</b>	For Adoption
a.) Regular meeting of Council of September 18 <sup>th</sup> , 2017	
<b>External Minutes</b>	Receive <u>all</u> for information
b.) ORRSC Annual General Board of Directors meeting of June 1 <sup>st</sup> , 2017	
c.) Barons-Eureka-Warner FCSS Board meeting of June 7 <sup>th</sup> , 2017	
d.) Regional Fire Authority meeting of June 28 <sup>th</sup> , 2017	
e.) Vauxhall & District Regional Water Services Commission meeting Of June 28 <sup>th</sup> , 2017	
5. Bylaws	
a.) Bylaw No. 919-17 Rate Bylaw	2 <sup>nd</sup> , 3 <sup>rd</sup> and Final Reading
b.) Bylaw No. 920-17 Councillor Code of Conduct Bylaw	1 <sup>st</sup> Reading
6. New Business – Request for Decision	
a.) Fortis Alberta Franchise Fee	Resolution
7. Discussion Item(s)	
a.) Joint Economic Development Committee Terms of Reference	
b.) AUMA Convention	
8. Report(s)	
a.) Regional Fire Service Report – Sept 2017	Receive for information
9. Correspondence and Information Items	Receive <u>all</u> for information
a.) Alberta Municipal Affairs – Public Library Service	
b.) Barons-Eureka-Warner FCSS Report Apr – Jun 2017+	
c.) AUMA Weekly Digest	
10. Adjournment	

A regular meeting of the Council of the Town of Vauxhall was held in council chambers on Monday September 18<sup>th</sup>, 2017, at 6:00 p.m.

**PRESENT:**

MAYOR : Margaret Plumtree

DEPUTY MAYOR: Richard Phillips

COUNCILLORS: Kimberley Cawley  
Linda English  
Marilyn Forchuk  
Christie Sorensen

**ALSO PRESENT:**

Chief Administrative Officer: Cris Burns  
Assts. CAO/Office Manager: Melinda Dunphy

**ABSENT:** Martin Kondor

**1. CALL TO ORDER:**

Mayor Plumtree called the meeting to order at 6:00 p.m.

Adoption of  
Agenda  
RES: 17:212

**MOVED** by Councillor Forchuk to adopt the agenda as presented.  
**CARRIED**

Delegation  
RES: 17:213

**MOVED** by Councillor English to accept the delegation report as information.

- R.C.M.P.

Minutes  
RES: 17:214

**MOVED** by Councillor Cawley to adopt the minutes of the regular meeting of council of September 5<sup>th</sup>, 2017, as presented.  
**CARRIED**

Minutes  
RES: 17:215

**MOVED** by Deputy Mayor Phillips to accept the following minutes as information:

- Policy, Bylaw and Rates Committee meeting of September 7<sup>th</sup>, 2017
- Municipal Planning Commission meeting of September 11<sup>th</sup>, 2017

**CARRIED**

Inter-municipal Framework  
Agreement

**RES: 17:216**

**MOVED** by Deputy Mayor Phillips to adopt the Inter-municipal Collaboration Framework Agreement between the Town of Vauxhall and the Municipal District of Taber, as presented.  
**CARRIED**

Bylaw 918-17  
Inter- Municipal  
Framework Agreement

**RES: 17:217**

**MOVED** by Councillor English that Bylaw 918-17 to adopt the Town of Vauxhall and the Municipal District of Taber Inter-municipal Framework Agreement, be given first (1<sup>st</sup>) reading.  
**CARRIED**

Bylaw 918-17  
Inter-Municipal  
Framework Agreement

**RES: 17:218**

**MOVED** by Councillor Cawley that Bylaw 918-17 to adopt the Town of Vauxhall and the Municipal District of Taber Inter-municipal Framework Agreement, be given second (2<sup>nd</sup>) reading.  
**CARRIED**

Bylaw 918-17  
Inter- Municipal  
Framework Agreement

**RES: 17:219**

**MOVED** by Deputy Mayor Phillips that Bylaw 918-17 to adopt the Town of Vauxhall and the Municipal District of Taber Inter-municipal Framework Agreement, be presented for third (3<sup>rd</sup>) and final reading.  
**CARRIED**

Bylaw 918-17  
Inter- Municipal  
Framework Agreement

**RES: 17:220**

**MOVED** by Councillor Sorensen that Bylaw 918-17 to adopt the Town of Vauxhall and the Municipal District of Taber Inter-municipal Framework Agreement, be given third (3<sup>rd</sup>) and final reading.  
**CARRIED**

Bylaw 919-17  
Rate Bylaw

**RES: 17:221**

**MOVED** by Deputy Mayor Phillips that Bylaw 919 -17 to establish service fees in the Town of Vauxhall, be given first (1<sup>st</sup>) reading.  
**CARRIED**

Policy No. 029-2017  
Public Participation  
Policy Terms of Use

RES: 17:222

**MOVED** by Councillor Forchuk to adopt Policy No. 029-2017 Public Participation Policy Terms of Use to facilitate the method of public communication for the Town of Vauxhall to ensure accountability and transparency.

**CARRIED**

August 2017  
Cheque Listing

RES: 17:223

**MOVED** by Councillor Sorensen to accept the August 31<sup>st</sup>, 2017 cheque listing in the amount of six hundred and eighty two thousand two hundred and eighty three dollars and fifty two cents, (\$682,283.52), as information.

**CARRIED**

CHEQUE #	SUPPLIER NAME	AMOUNT
10109	AB ASSOC OF MUNICIPAL DISTRICT	312.59
10110	D & R AUTO PARTS	48.43
10111	LETHBRIDGE MOBILE SHREDDING	24.15
10112	PYKE, DARYL	1,600.00
10113	SKRETTING, MARGARET	320.00
10114	SOUTHERN ALBERTA NEWSPAPER	53.55
10115	SOUTHERN IRRIGATION LTD	233.00
10116	TABER TEMP REFRIGERATION	353.85
10117	TOWN OF BOW ISLAND	2,509.55
10118	WIEST, SHAUNA	240.00
10123	AB ASSOC OF MUNICIPAL DISTRICT	136.68
10124	ALBERTA MUNICIPAL SERVICE	3,347.54
10125	ALBERTA ONE-CALL CORPORATE	91.35
10126	ATCO GAS	21.87
10127	BIG HILL SERVICES LTD	4,672.06
10128	BOOT TRUCKING LTD	2,969.40
10129	BROWNLEE LLP	961.96
10130	CLEARTECH INDUSTRIES INC.	872.76
10131	DIRT DOCTORS DAYLIGHTING	1,968.75
10132	ENGLISH, LINDA	78.84
10133	EQUESTRIAN ACRES	200.00
10134	F. MILLER EXCAVATING LTD	467,011.13
10135	HI-WAY 9 EXPRESS LTD	531.61
10136	HOMETOWN HARDWARE	775.89
10137	KOST FIRE EQUIPMENT LTD	357.79
10138	MPE ENGINEERING LTD	5,141.18
10139	MUNICIPAL DISTRICT OF TABER	29,036.66
10140	NATURAL GREEN GROCERY 190	93.38

10141	PARK ENTERPRISES LTD	122.72
10142	PITNEY WORKS	331.76
10143	REDCLIFF/CYPRESS REGIONAL	4,828.56
10144	RITE WAY FENCING INC	172.96
10145	ROTO-ROOTER SEWER & DRAIN	632.63
10146	SAFESIDEWALKS CANADA INC	6,300.00
10147	SENNEKER CONSTRUCTION LTD	91.87
10148	SOUTH COUNTRY CO OP	2,863.36
10149	TEXSTYLE SPORTSWEAR	592.20
10150	THE TABER TIMES	48.30
10151	TOLLESTRUP CONSTRUCTION LTD	735.00
10152	TOWN & COUNTRY LOCKSMITHS	126.00
10153	UNIFIRST CANADA LTD	222.95
	VAUXHALL & DISTRICT REGIONAL	
10154	WATER	38,416.61
10155	VAUXHALL AUTO CARE LTD	514.64
10156	WHITE ICE(1995) LTD	3,721.41
10157	ZIRCON GRAGHICS LTD	491.45
10158	LOCAL AUTHORITIES PENSION	8,795.80
10159	RECEIVER GENERAL OF CANADA	17,755.37
10160	THE GREAT-WEST LIFE ASSURANCE	6,191.81
10161	WORKER'S COMPENSATION BOARD	859.71
10162	SAFETY CODES COUNCIL	11.00
00052-00	ALBERTA MUNICIPAL SERVICE	11,940.05
00053-00	TELUS MOBILITY INC	381.25
00054-00	TELUS	1,005.77
	MID MONTH ADVANCE	4,400.00
	PAYROLL	46,766.37

\$682,283.52

Financial  
Information  
RES: 17:224

**MOVED** by Councillor Sorensen to accept the following as information:

- Bank Reconciliation as of August 31<sup>st</sup>, 2017
- GIC Holdings as at August 31<sup>st</sup>, 2017
- Consolidated Statement of Financial position as at August 31<sup>st</sup>, 2017
- Consolidated Statement of Operations as at August 31<sup>st</sup>, 2017
- AMSC MasterCard as of September 5<sup>th</sup>, 2017
- 2017 Operating Expenses vs. Budget (by function) as at August 31<sup>st</sup>, 2017
- Budget by Department – Council

**CARRIED**

Fortis Alberta  
Franchise Fees  
**RES: 17:225**

**MOVED** by Councillor Sorensen to table the franchise fees until the next Council meeting, and to present the fees to the Vauxhall Business Society for review.  
**CARRIED**

Appointment of  
Assessor  
**RES: 17:226**

**MOVED** by Councillor English to appoint Assessor Christopher Snelgrove with Benchmark Assessment Consultants Inc. to assume the existing contract term effective October 1<sup>st</sup>, 2017 until the term expires June 30<sup>th</sup>, 2018, with no additional charges to the Town of Vauxhall.  
**CARRIED**

Reports  
**RES: 17:227**

**MOVED** by Councillor Forchuk to accept the following as information:

- Council Activity Report – August 2017
- Action List – August 2017

**CARRIED**

Correspondence  
Items  
**RES: 17:228**

**MOVED** by Councillor English to accept the following as information:

- Chinook Arch regional Library Board Report

**CARRIED**

Committee of the  
Whole  
**RES: 17:229**

**MOVED** by Councillor Forchuk to go into Committee of the Whole Council at 6:37 p.m.  
**CARRIED**

Committee of the  
Whole  
**RES: 17:230**

**MOVED** by Councillor Sorensen to close Committee of the Whole Council at 6:57 p.m.  
**CARRIED**

**RES: 17:231**

**MOVED** by Councillor English to accept the offer to purchase Lot 5 & 8, Block 104, Plan 8310079 subject to the purchaser getting approval from the Municipal Planning Commission and agreeing with the Sale and Purchase of Vacant Land Sales Agreement.  
**CARRIED**

Adjournment

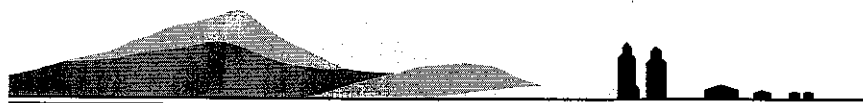
Meeting Adjourned at 6:58 p.m.

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**MAYOR**

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**CHIEF ADMINISTRATIVE OFFICER**



*OLDMAN RIVER REGIONAL SERVICES COMMISSION*

**MINUTES – 2 (2017)**  
**ANNUAL GENERAL BOARD OF DIRECTORS’ MEETING**  
**Thursday, June 1, 2017 – 7:00 p.m.**  
**ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)**

**BOARD OF DIRECTORS:**

Bill Graff (absent) .....	Village of Arrowwood	Brad Koch (absent) .....	Village of Lomond
Jane Jensen .....	Village of Barnwell	Richard Van Ee .....	Town of Magrath
Ed Weistra .....	Village of Barons	David Hawco .....	Town of Milk River
Tom Rose .....	Town of Bassano	Louis Myers .....	Village of Milo
Fred Rattai (absent) .....	City of Brooks	Christophe Labrune (absent) .....	Town of Nanton
Jim Bester .....	Cardston County	Clarence Amulung .....	County of Newell
Dennis Barnes .....	Town of Cardston	Pete Pelley .....	Village of Nobleford
Stacey Hovde (absent) .....	Village of Carmangay	Henry De Kok .....	Town of Picture Butte
Jamie Smith .....	Village of Champion	Quentin Stevick .....	M.D. of Pincher Creek
Betty Fieguth (absent) .....	Town of Claresholm	Don Anderberg .....	Town Pincher Creek
Bill Chapman .....	Town of Coaldale	Ronald Davis (absent) .....	M.D. of Ranchland
Sheldon Watson .....	Town of Coalhurst	Greg Robinson .....	Town of Raymond
Ken Galts .....	Village of Coutts	Barry Johnson .....	Town of Stavely
Garry Hackler (absent) .....	Village of Cowley	Ben Nilsson (absent) .....	Village of Stirling
Dean Ward - alternate .....	Mun. Crowsnest Pass	Ben Elfring .....	M.D. of Taber
Dave Filipuzzi .....	Mun. Crowsnest Pass	Margaret Plumtree (absent) .....	Town of Vauxhall
Gordon Wolstenholme .....	Town of Fort Macleod	Derrick Annable (absent) .....	Vulcan County
Barb Michel .....	Village of Glenwood	Rick Howard .....	Town of Vulcan
John Connor .....	Town of Granum	David Cody .....	County of Warner
Monte Christensen (absent) .....	Village of Hill Spring	Ian Glendinning .....	Village of Warner
John Willms .....	County of Lethbridge	Henry Van Hierden .....	M.D. Willow Creek

**STAFF:**

Lenze Kuiper .....	Director	Cameron Mills .....	Planner
Bonnie Brunner .....	Senior Planner	Leda Kozak Tittsworth .....	Assistant Planner
Mike Burla .....	Senior Planner	Kaylee Kinniburgh .....	CAD/GIS Technologist
Steve Harty .....	Senior Planner	Yueu Majok .....	CAD/GIS Technologist
Diane Horvath .....	Senior Planner	Jennifer Maxwell .....	Subdivision Technician
Gavin Scott .....	Senior Planner	Stacy Olsen .....	Technician
Cam Klassen .....	Planner	Barb Johnson .....	Executive Secretary
Ian MacDougall .....	Planner		

**AGENDA:**

1. Approval of Agenda – June 1, 2017 .....



2. **Approval of Minutes** – March 2, 2017.....(attachment)
3. **STAFF PRESENTATIONS**  

*Gavin Scott, Senior Planner – Tiny Homes*  
*Bonnie Brunner, Senior Planner – Solar Energy Systems*
4. **Business Arising from the Minutes**.....
5. **Reports**  
 (a) Executive Committee Report..... (attachment & handout)  
 (b) GIS Presentation .....
6. **Business**  
 (a) Draft ORRSC Annual Report and Financial Statements 2016.....(attachment)  
 (b) Provincial Funding Request .....(attachment)  
 (c) Grant Funding..... (attachments)
7. **Accounts**  
 (a) Summary of Balance Sheet and Statement of Income for the 3-month period:  
 January 1 - March 31, 2017 .....(attachment)
8. **Adjournment** – until September 7, 2017.....

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:00 P.M.

**1. APPROVAL OF AGENDA**

Moved by: Ken Galts

THAT the Board of Directors approve the agenda of June 1, 2017, as presented. **CARRIED**

**2. APPROVAL OF MINUTES**

Moved by: John Connor

THAT the Board of Directors approves the minutes of March 2, 2017, as presented. **CARRIED**

**3. STAFF PRESENTATIONS**

*Gavin Scott, Senior Planner – Tiny Homes*

Tiny homes are a trend sweeping home improvement channels. The current momentum of the tiny home movement was gained not by the fact that they were introduced by reality programming as a new housing type, but because of the viewing public's fixation on this TV genre. The economy and society as a whole through time has always faced challenges and yet, in North America, this has not resulted in large investments in this type of housing. While these homes are 'cute' and often mobile houses, they are usually impractical as permanent dwellings.

There are two types of tiny homes: a tiny house on wheels, legally considered a recreational vehicle (RV), and a tiny house on a foundation, legally considered a dwelling unit. The RV type must meet CSA approvals and the house must meet Alberta Building Codes. Size generally ranges from 100 to 350 sq. ft.

Most land use bylaws require a minimum floor area for single unit dwellings, generally a minimum 700 sq. ft. and greater. Lot sizes available in most urban settings are generally 50 x 100 feet and are serviced with municipal water and sewer. RV types are required to be located in a campground or specialized recreational or residential district/development.

**Bonnie Brunner, Senior Planner – Solar Energy Systems**

We live in an area with great solar capacity and the government is promoting this type of electricity.

**Climate Leadership Plan** (Alberta Government)

- Carbon pricing
- Phasing out coal pollution by 2030
- Cap oil sands emission to 100 megatonnes/yr
- Reduce methane emissions by 45% by 2025
- **Develop more renewable energy**
  - Renewable Electricity Program
  - Micro-generation
  - Energy Efficiency Alberta

**Micro-generation – 5 MW or Less**

- Small-scale
- Homeowners, small business, municipal buildings (meet own needs)
- Land Use Bylaw considerations:
  - Permitted vs Discretionary
  - Safety Codes
  - Subdivision Design / Building Orientation

**Commercial Generation – Greater than 5 MW**

- Large-scale
- Generate electricity for revenue
- Land use and other considerations:
  - Site Suitability
  - Access
  - Stormwater Management
  - Weed Control
  - Aesthetics
  - Emergency Response
  - Reclamation
  - Construction Permit Fees

Solar operations require a lot of space: 1 MW - 6 to 10 acres, 5 MW - 40 acres.

The province is releasing the Residential and Commercial Solar Program in June 2017. In-house we are preparing some materials for our municipalities' information. To ensure the best outcome, we suggest producers meet with municipalities early on to determine municipal priorities and where they can be sited.

**\* Both of the above presentations will be e-mailed to all Board Members.**

#### **4. BUSINESS ARISING FROM THE MINUTES**

None.

#### **5. REPORTS**

##### **(a) Executive Committee Report** ..... (attachment & handout)

- A letter from the Executive Committee was handed out outlining that ORRSC is aware of all the plans that will be required due to changes to the Municipal Government Act and the roll-out of the South Saskatchewan Regional Plan. ORRSC is prepared to meet all of your planning requirements over the next few years and is building a schedule that ensures your plans will be completed in a timely fashion. Member municipalities can directly award the provision of Statutory Plans, Land Use Bylaws and various other reports to ORRSC without the necessity of a Request for Proposal (RFP). While this doesn't preclude you from going to private consultants, it does add costs to the Commission, for the time spent preparing RFPs and in the form of lost revenues should you award the contract elsewhere.

**Moved by: Greg Robinson**

THAT the Board of Directors accept the letter regarding ORRSC Shared Services and circulate it to all member municipalities' Mayor/Reeve, Council and Administration. **CARRIED**

**Moved by: Jane Jensen**

THAT the Board of Directors receive the Executive Committee Report for the meetings of April 13 and May 11, 2017, as information. **CARRIED**

##### **(b) GIS Presentation**

- Kaylee Kinniburgh, CAD/GIS Technologist, presented an update on GIS department activities:
  - Orthophotos have been flown and will be delivered in July
  - Two committees are being formed to get input from the GIS users:
    1. GIS Advisory Committee (GIS users)
    2. Tangible Capital Assets Advisory Group (Financial & Public Works)
  - New client this year - City of Brooks
  - New project - development permit tracking imbedded in GIS for development officers to have one place to reference for development

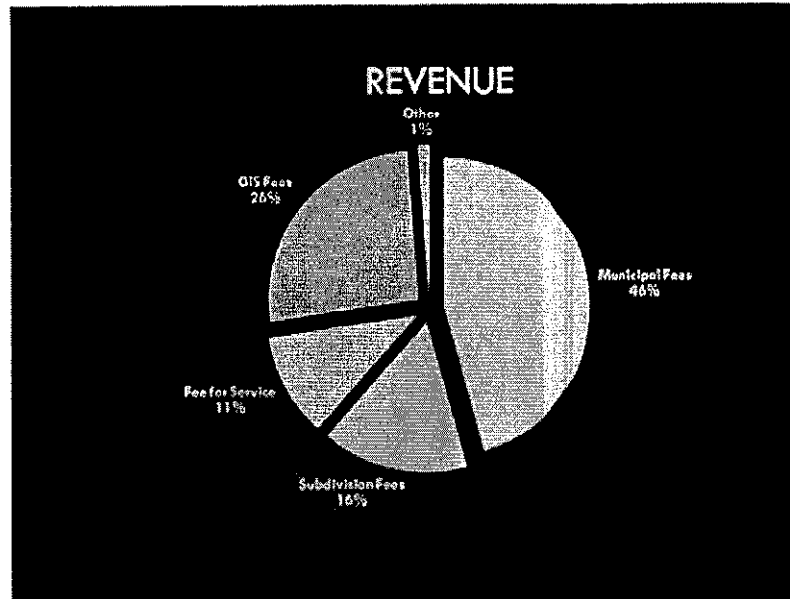
#### **6. BUSINESS**

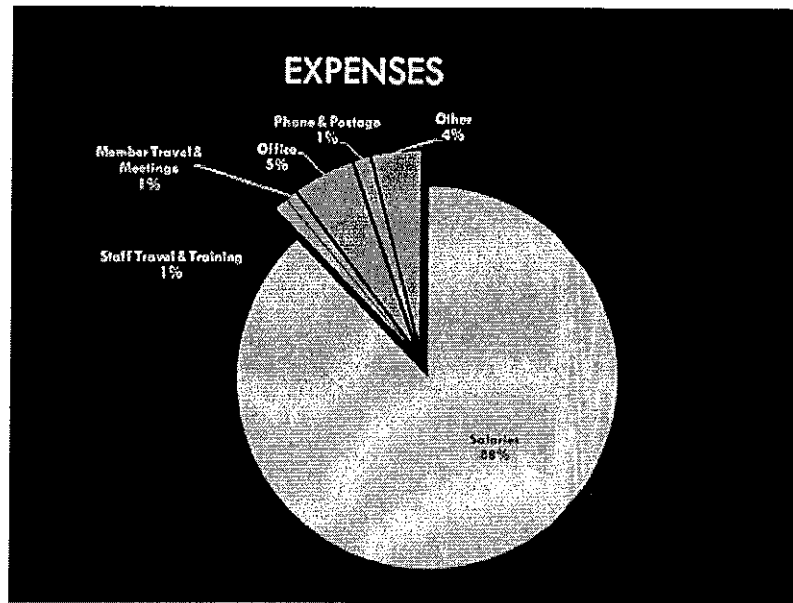
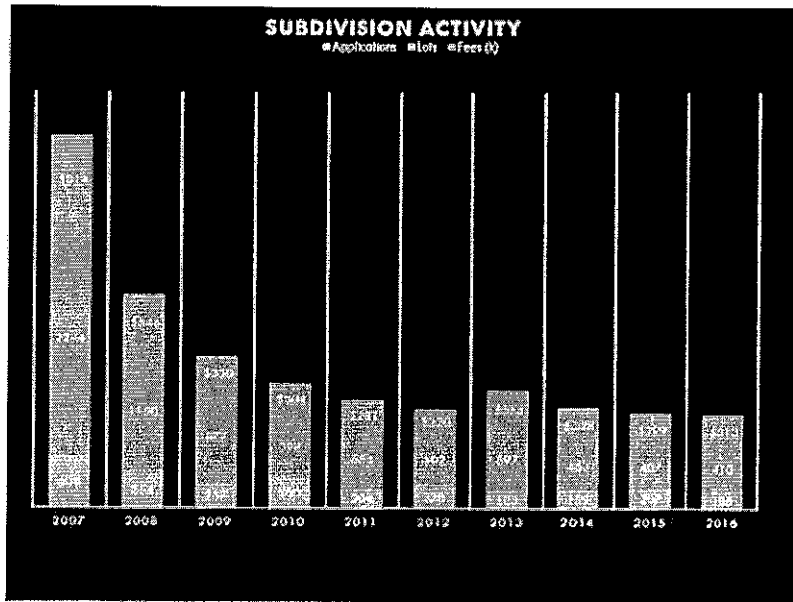
##### **(a) Draft ORRSC Annual Report and Financial Statements 2016**

- The Board of Directors has delegated to the Executive Committee the responsibility for financial concerns, including budget preparation, approval of accounts and the appointment of an auditor, and the approval of the Audited Financial Statements for submission to Alberta Municipal Affairs prior to May 1 of each year; however, the Board does review and ratify those decisions. Highlights of the 2016 audited financial statements are as follows:

### HIGHLIGHTS

	2016 - \$	2015 - \$
<b>Net Revenues</b>	<b>2,063,824</b>	<b>1,969,921</b>
Membership - Planning	875,845	900,640
Membership - GIS	487,038	514,721
Subdivision	298,481	310,730
Fee-for-Service	383,240	221,104
<b>Net Expenses</b>	<b>1,899,484</b>	<b>1,896,267</b>
Salaries & Benefits	1,414,726	1,664,515
Excess of Revenues over Expenditures	171,151	72,968
Internally Restricted Net Assets (Reserves)	49,905	99,905
<b>Total Equity</b>	<b>606,865</b>	<b>941,111</b>





Moved by: Ben Elfring

THAT the Board of Directors have reviewed and ratified the Executive Committee approval of the ORRSC Annual Report and Financial Statements for the year ending December 31, 2016.

CARRIED

**(b) Provincial Funding Request**

- Alberta Municipal Affairs responded to ORRSC's request for annual funding in a letter dated March 17, 2017 (see agenda). They stated that operating costs for municipal services, including land-use planning and development, are not eligible for funding under the Alberta Community Partnership (ACP) program. The metropolitan boards of Calgary and Edmonton produce and implement regional growth plans — this is the focus of the province's current funding support for these boards.
- Member municipalities, when seeking to fund intermunicipal plans, are eligible for ACP funding. Member municipalities may also allocate portions of their municipal sustainability initiative to ORRSC.

**(c) Grant Funding**

- **\$500,000** ACP Grant to prepare an MDP Guidebook – to be completed before the municipal elections in October 2017 – funds shared among 5 planning agencies
- **\$200,000** ACP Grant for Orthophoto Project (sponsored by Olds) – funds to the company flying the orthophotos
- **\$200,000** ACP Intermunicipal Collaboration Grant for Rural Intermunicipal Development Plans (sponsored by MD of Taber) – funds to ORRSC

**7. ACCOUNTS**

**(a) Summary of Balance Sheet and Statement of Income for the 3-month period:  
January 1 - March 31, 2017**

Moved by: Louis Myers

THAT the Board of Directors have reviewed and ratified the Summary of Balance Sheet and Statement of Income for the 3-month period: January 1 - March 31, 2017. **CARRIED**

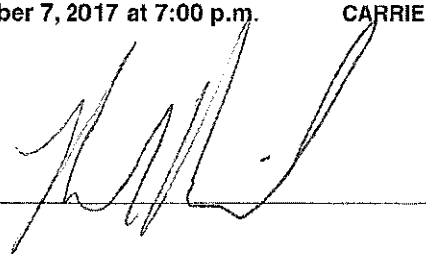
**8. ADJOURNMENT**

Moved by:

THAT we adjourn the Annual General Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:05 p.m. until **Thursday, September 7, 2017 at 7:00 p.m.** **CARRIED**

/bj

CHAIR: \_\_\_\_\_



**Barons-Eureka-Warner Family & Community Support Services  
Minutes of Board Meeting – Wednesday, June 7, 2017**

**Attendance**

Cathy Needham, Don Holinaty, Ian Glendinning, Bill Martens, Don Heggie, Barbara Edgecombe-Green, John Willms, Merrill Harris and staff members: Zakk Morrison, Milton Iwaasa and Linda Hashizume.

**Guest**

Grant Hunter, MLA Cardston-Taber-Warner

**Absent**

Laura Ross-Giroux

**Call to Order**

C. Needham called the meeting to order at 5:10 p.m.

**Approval of Agenda**

M. Harris moved the Board approve the agenda as amended.

3 b) Grant Hunter, MLA

6 c) LegalAve website

**Carried Unanimously**

**Minutes**

D. Heggie moved the minutes of the May 10, 2017 FCSS Board meeting be approved as presented.

**Carried Unanimously**

**Business Arising from Minutes**

Grant Hunter, MLA

G. Hunter provided an update on the venue in Taber.

Volunteer Tax Program

Kori Kuryvial and Jane Rapuano presented information on the Volunteer Income Tax Program that was piloted in Taber.

Kori Kuryvial and Jane Rapuano left the meeting at 5:40 p.m.

**Correspondence**

The following correspondence was presented for information:

- Family and Community Support Services Association of Alberta (FCSSAA) – Highlights of May 2017 Board meeting
- 2014 FCSS Progress and Outcomes Report – Ken Dropko, Executive Director, Community Social Services

J. Willms moved the Board receive the correspondence as presented for information.

**Carried Unanimously**

## Reports

### Director

Z. Morrison reviewed the Directors report.

B. Edgecombe-Green moved the Board approve the Director's Report as presented.

**Carried Unanimously**

### Finance

The Board reviewed the Financial Report.

B. Martens moved the Board approve the April 2017 Financial Report as presented.

**Carried Unanimously**

### Mastercard

The Alberta Treasury Branch MasterCard statement for May 10, 2017 was presented for information and approval.

D. Heggie moved the Board approve payment of the Alberta Treasury Branch May 10, 2017 MasterCard statement as presented.

**Carried Unanimously**

### Monthly Accounts

The Board reviewed the monthly accounts.

D. Holinaty moved the Board approve the monthly accounts for April 26, 2017 to May 25, 2017 as presented.

**Carried Unanimously**

## New Business

### Parent Link Audit

Z. Morrison reviewed Audited Financial Statements for the Barons-Eureka-Warner Family and Community Support Services Parent Link Program operations for the year ended March 31, 2017.

I. Glendinning moved the Board receive the 2016-2017 Year End Audited Financial Statements for Parent Link for information.

**Carried Unanimously**

### 2017 Proposed Budget

The Board reviewed the proposed budget for 2017.

*SN*





**Barons-Eureka-Warner  
FCSS**

**Budget 2017**

Board approved June 7, 2017

**REVENUE**

Provincial FCSS funding	1,428,896
Municipal Requisitions	377,423
Interest Income	10,000
Revenue Other	35,614
Parent Link	434,141
Early Childhood Mapping Grant	
- M.D. Taber/South County Warner	22,500
Early Childhood Mapping Grant	
- County of Lethbridge	22,500
Provincial PLC Liaison	52,812
<b>TOTAL</b>	<b>2,383,886</b>

**EXPENDITURES**

Program Support	315,661
- Community Development	54,950
Counselling	760,327
Senior's Wellness	105,149
Family School Liaison	62,942
Parenting Program	529,916
Parent Link	457,129
ECD Community Coalition Grant	
- M.D. Taber/South County Warner	22,500
ECD Community Coalition Grant	
- County of Lethbridge	22,500
Provincial PLC Liaison	52,812
<b>TOTAL</b>	<b>\$2,383,886</b>

D. Holinaty moved the Board approve the 2017 Barons-Eureka-Warner FCSS Budget as presented.

**Carried Unanimously**

LegalAve

C. Needham discussed the LegalAve website created by the Alberta Legal Information Society (ALIS). ALIS had contacted C. Needham in an attempt to connect with FCSSAA. C. Needham felt the information available on this site would be valuable for FCSS clients throughout the Province. She was also in communication with the FCSSAA Executive Director to determine if the link could

*en*

be provided to all FCSS offices. For more information visit <http://www.legalave.ca>. The Board will review the information at the September Board meeting and make a decision if we would like the link on our website.

**Date of Next Meeting**

The Board discussed having the July and August Board meetings.

B. Edgcombe-Green moved the Board cancel the July and August Board meetings with the Chairperson to call a special meeting if required.

**Carried Unanimously**

The date of the next regular Board meeting will be September 13, 2017 in Coaldale.

G. Hunter left the meeting at 6:02 p.m.

**Closed Session**

M. Harris moved the Board move in-camera at 6:10 p.m.

**Carried Unanimously**

M. Harris left the meeting at 6:35 p.m.

M. Iwassa left the meeting at 6:40 p.m.

B. Edgcombe-Green left the meeting at 6:41 p.m.

D. Holinaty moved the Board move to regular session at 6:49 p.m.

**Carried Unanimously**

D. Holinaty moved the Board distinguish between Staff Association and Administration staff for purposes of negotiations starting in 2018.

**Carried Unanimously**

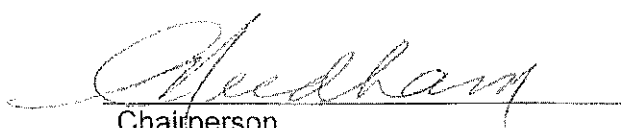
D. Heggie moved the Board approve two additional float days and percent wage increase as discussed for permanent staff, and agreed to by the Board.

**Carried Unanimously**

**Adjournment**

J. Willms moved the meeting adjourn at 6:53 p.m.

**Carried Unanimously**

  
Chairperson

  
Director

Minutes of the regular meeting of the Regional Fire Authority, held in the Vauxhall Fire Hall, on Wednesday, June 28, 2017.

Present

- Present: - Bob Wallace, M.D. of Taber
- Dwight Tolton, M.D. of Taber
- Christie Sorenson, Town of Vauxhall

- Also Present: - Brian Schafer
- Derrick Krizsan

- Absent: - Martin Kondor, Curtis Johnson

1. Call to Order

Chairman Bob Wallace called the meeting to order at 7:16 pm.

2. Acceptance of Agenda

Resolution No.  
RFA-2017-192

MOVED by Dwight Tolton that the agenda be accepted as presented.  
CARRIED

3. Adoption of Minutes

Resolution No.  
RFA-2017-193

MOVED by Christie Sorenson that the minutes from the March 30, 2017 meeting be accepted.  
CARRIED

4.A Business Arising – Moving Fire Hydrant Located in Parking Lot

An update on the hydrant located in parking lot was provided.

5.A Fire Chief Reports

Resolution No.  
RFA-2017-194

MOVED by Christie Sorenson to accept the April, May and June fire chief reports for information.  
CARRIED

5.B Reward – 2017 Budget

Resolution No.  
RFA-2017-195

MOVED by Dwight Tolton to accept the revenues and expenses (January – May 2017) for information.  
CARRIED

5.C Junior Firefighter Program

Resolution No.  
RFA-2017-196

MOVED by Christie Sorenson to recommend the Jr. Firefighter Program to the Town of Vauxhall and that the Chief make a presentation to the Council.  
CARRIED

5.D Stove & Frying Pans

Resolution No.  
RFA-2017-197

MOVED by Christie Sorenson that the Chief request consideration from the Town of Vauxhall to purchase a new stove, pots and pans for EMS from the proceeds of ASH EMS rental income.  
CARRIED

5.E. Vauxhall Dispatch Fees

Resolution No.  
RFA-2017-198

MOVED by Dwight Tolton to pay the Town of Vauxhall dispatch costs through the Regional Fire Authority budget and to provide the Town of Vauxhall notice of costs for 2018.  
CARRIED

7. Next Meeting Date

The next meeting will be held on Wednesday, September 27, 2017 at 7:00 p.m.

8. Adjourn

Resolution No.  
RFA-2017-199

MOVED by Dwight Tolton that the meeting be adjourned at 8:00 p.m.  
CARRIED

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Chairman

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Secretary

Minutes of the regular meeting of the Vauxhall & District Regional Water Services Commission, held at the Town of Vauxhall Council Chambers, on Wednesday, June 28, 2017.

## Attendance

## Those present were:

Dwight Tolton  
 Bob Wallace  
 Duff Dunsmore  
 Margaret Plumtree  
 Richard Phillips  
 Derrick Krizsan  
 Bryan Badura  
 Craig Pittman  
 Ginger Rose  
 Dalias Elliot

Absent: Cris Burns

Also present: Thomas Menard, Luke Schening, Ann Zalik

Resolution No.	Agenda Item #	
	1.	<u>Call to Order</u> Chairman Dwight Tolton called the meeting to order at 3:30 p.m.
	2.	<u>Agenda</u> MOVED by Bob Wallace that the agenda be accepted with the following addition: 10 – Research Station CARRIED
Resolution No. V-2017-347	3.A	<u>Adoption of Minutes</u> MOVED by Duff Dunsmore that the minutes of the regular meeting held on March 29, 2017 be accepted as presented. CARRIED
Resolution No. V-2017-348	4.A	<u>Accounts for Payment</u> MOVED by Margaret Plumtree that the following account for payment item be accepted: A. Cheque No. 1244-1282 CARRIED
Resolution No. V-2017-349	9.	<u>Business – Prairie Gold Produce – Ann Zalik &amp; Ed Unser</u> Ann Zalik and Ed Unser from Prairie Gold Produce were present and provided the following information: <ul style="list-style-type: none"> <li>• Prairie Gold Produce – 360 m<sup>3</sup> potable storage</li> <li>• 1055 m<sup>3</sup> daily use requirement by Prairie Gold Potatoes</li> <li>• VDRWSC – peak daily demand 3200 m<sup>3</sup>     • average daily demand 2400 m<sup>3</sup></li> <li>• Prairie Gold Produce must meet food safety requirements by September 2018</li> </ul> VDRWSC and Prairie Gold Produce to investigate funding options for construction of potable pipeline, raw water pipeline and pumping and Prairie Gold Produce plant upgrades.
Resolution No. V-2017-350	5.	<u>Balance Sheet</u> MOVED by Richard Phillips that the Balance Sheet Comparison be accepted for information. CARRIED
Resolution No. V-2017-351	6.	<u>Profit &amp; Loss Statement</u> MOVED by Richard Phillips that the Profit & Loss Statement be accepted for information. CARRIED
Resolution No. V-2017-352	7.	<u>Operations Update – John Sinclair</u> Ginger Rose provided a verbal operations update. Voltage was reduced from 628 to 598 volt. MOVED by Duff Dunsmore to accept the operations update for information. CARRIED
Resolution No. V-2017-353	8.	<u>Vauxhall Regional Water Treatment Plant</u> MOVED by Bob Wallace to accept information pertaining to Vauxhall Regional Water Treatment Plant event. CARRIED
Resolution No. V-2017-354	10.	<u>Research Station</u> MOVED by Bob Wallace to seek information to establish a rural water coop or other options and to provide information back to the next meeting. CARRIED
	11.	<u>Next Meeting</u> The next meeting will be held on Wednesday, September 27, 2017 at 3:30 p.m. at the Town of Vauxhall.

Resolution No.  
V-2017-355

12.

Adjourn

MOVED by Duff Dunsmore that the meeting adjourn at 5:00 p.m. CARRIED.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Manager

**Town of Vauxhall**  
**Request for Resolution**

**Date:** September 28<sup>th</sup>, 2017

**Proposed by:** Administration

**Topic** **FortisAlberta Franchise Fee**

**Background:**

Presently the Town of Vauxhall has chosen to charge a franchise fee of 2%

The franchise fee is calculated as a percentage of Distribution Tariff (delivery charges) and not on the retail charges or other riders.

A decision is required to either increase, keep or eliminate the franchise fee.

Franchise calculator will be available for your review Monday in Council chambers.

Decision is required by November 1<sup>st</sup>, 2017

Below motion made at the last council meeting.

Fortis Alberta  
Franchise Fees

**RES: 17:225**

**MOVED** by Councillor Sorensen to table the franchise fees until the next Council meeting, and to present the fees to the Vauxhall Business Society for review.

**CARRIED**

## MUNICIPAL FRANCHISE FEE RIDERS

**Availability** Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to all FortisAlberta distribution tariffs, except riders and rebates, in each municipality.

**Price Adjustment** A percentage surcharge per the table below will be added to the gross distribution tariff, excluding any riders or charges that relate to deferral account amounts, calculated for each site within each municipality and will be billed to the applicable retailer.

FortisAlberta will pay to each municipality each month, in accordance with the franchise agreements between FortisAlberta and the municipalities, the franchise fee revenue collected from the retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	03-0041	Boyle	3%	2015/01/01
01-0003	Airdrie	13%	2016/01/01	03-0042	Breton	20%	2015/01/01
03-0005	Alix	18%	2015/01/01	01-0043	Brooks	12.63%	2015/01/01
03-0004	Alberta Beach	5%	2017/01/01	02-0044	Bruderheim	0%	2013/07/01
03-0007	Amisk	0%	2014/01/01	02-0047	Calmar	20%	2013/07/01
02-0011	Athabasca	6%	2013/07/01	01-0048	Camrose	10%	2016/01/01
04-0009	Argentia Beach	0%	2017/01/01	02-0050	Canmore	10%	2016/01/01
03-0010	Arrowwood	12%	2015/07/01	03-0054	Carmangay	0%	2015/04/01
02-0387	Banff	4%	2012/01/01	03-0055	Caroline	7%	2016/01/01
03-0363	Barnwell	5%	2013/07/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	12%	2016/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	3%	2013/07/01	02-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	12.40%	2016/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	6%	2016/01/01	02-0065	Clareholm	4%	2017/01/01
02-0019	Beaumont	5%	2013/10/01	03-0066	Clive	9%	2013/01/01
03-0022	Beiseker	0%	2013/07/01	03-0068	Clyde	15%	2017/01/01
02-0024	Bentley	10%	2013/01/01	02-0069	Coaldale	11%	2015/01/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	5%	2015/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	15%	2015/01/01
02-0030	Black Diamond	10%	2017/01/01	03-0076	Couts	3%	2017/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0077	Cowley	5%	2016/01/01
02-0034	Bon Accord	20%	2013/07/01	03-0078	Cremona	10%	2016/01/01
02-0039	Bow Island	7%	2013/07/01	02-0079	Crossfield	0%	2015/01/01
02-0040	Bowden	15%	2017/01/01	09-0361	Crowsnest Pass	16%	2016/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Distribution Tariff Services provide for other charges, including an arrears charge of 1.5% per month.



## MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
04-0080	Crystal Springs	0%	2016/01/01	02-0202	Legal	7%	2016/01/01
03-0081	Czar	5%	2013/10/01	03-0207	Lomond	15%	2017/01/01
02-0082	Daysland	5%	2013/07/01	03-0208	Longview	17%	2017/01/01
02-0086	Devon	13%	2013/01/01	03-0209	Lougheed	5%	2016/01/01
02-0088	Didsbury	17%	2016/01/01	02-0211	Magrath	8%	2017/01/01
02-0091	Drayton Valley	10%	2016/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
03-0093	Duchess	14%	2016/01/01	02-0215	Mayerthorpe	8%	2016/01/01
02-0095	Eckville	10%	2015/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0096	Edberg	9%	2017/01/01	02-0218	Milk River	12%	2017/01/01
03-0097	Edgerton	16%	2015/01/01	02-0219	Millet	13%	2016/01/01
02-0100	Edson	5%	2015/01/01	03-0220	Milo	20%	2017/01/01
03-0109	Ferintosh	11%	2016/01/01	02-0224	Morinville	20%	2013/07/01
03-0112	Foremost	7%	2016/01/01	04-0230	Nakamun Park	0%	2013/10/01
01-0117	Fort Saskatchewan	0%	2013/10/01	02-0232	Nanton	7%	2016/01/01
02-0124	Gibbons	10%	2013/01/01	03-0236	Nobleford	0%	2013/10/01
03-0128	Glenwood	0%	2016/02/11	03-0233	New Norway	6%	2009/01/01
04-0129	Golden Days	0%	2017/01/01	04-0237	Norglenwold	5%	2015/01/01
02-0135	Granum	5.50%	2013/07/01	04-0385	Norris Beach	0%	2016/01/01
04-0134	Grandview	0%	2016/01/01	02-0238	Okotoks	10%	2017/01/01
04-0138	Gull Lake	0%	2016/01/01	02-0239	Olds	8.59%	2015/01/01
02-0143	Hardisty	7%	2017/04/01	02-0240	Onoway	7.50%	2013/01/01
03-0144	Hay Lakes	7%	2015/01/01	04-0374	Parkland Beach	0%	2015/01/01
02-0148	High River	20%	2015/07/01	02-0248	Penhold	19%	2014/01/01
03-0149	Hill Spring	5%	2015/09/01	02-0249	Picture Butte	10%	2016/01/01
02-0151	Hinton	10.70%	2013/01/01	02-0250	Pincher Creek	13%	2017/01/01
03-0152	Holden	4%	2016/01/01	04-0253	Point Alison	0%	2017/01/23
03-0153	Hughenden	5%	2016/01/01	04-0256	Poplar Bay	0%	2016/01/01
03-0154	Hussar	12.50%	2017/01/01	02-0257	Provost	20%	2015/01/01
02-0180	Innisfail	9%	2017/01/01	02-0261	Raymond	12%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0265	Redwater	0%	2013/07/01
02-0183	Irricana	0%	2013/10/01	02-0266	Rimbey	14%	2015/01/01
04-0185	Island Lake	0%	2016/01/01	02-0268	Rocky Mtn House	12%	2017/01/01
04-0379	Jarvis Bay	0%	2015/10/08	03-0270	Rockyford	5%	2015/04/01
02-0188	Killam	8%	2017/01/01	03-0272	Rosemary	12%	2016/01/01
01-0194	Lacombe	6.20%	2013/10/01	04-0273	Ross Haven	0%	2016/01/01
04-0196	Lakeview	2%	2016/01/01	03-0276	Ryley	3%	2016/01/01
02-0197	Lamont	5%	2013/07/01	04-0279	Seba Beach	4%	2014/01/01
01-0200	Leduc	16%	2014/01/01	02-0280	Sedgewick	8%	2017/04/01

**MUNICIPAL FRANCHISE FEE RIDERS**

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

<b>Muni Code</b>	<b>Municipality</b>	<b>Rider</b>	<b>Effective</b>
04-0283	Silver Sands	3%	2008/02/01
04-0369	South Baptiste	0%	2005/05/01
04-0288	South View	0%	2008/02/01
01-0291	Spruce Grove	20%	2016/01/01
01-0292	St. Albert	0%	2016/01/01
03-0295	Standard	0%	2015/01/01
02-0297	Stavely	5%	2017/01/01
03-0300	Stirling	8%	2015/01/01
02-0301	Stony Plain	20%	2015/01/01
09-0302	Strathcona County	0%	TBD
02-0303	Strathmore	13.50%	2017/04/01
03-0304	Strome	8%	2016/01/01
02-0307	Sundre	8%	2017/01/01
04-0386	Sunrise Beach	0%	2008/08/01
04-0308	Sunset Point	10%	2017/01/01
02-0310	Sylvan Lake	12%	2016/01/01
02-0311	Taber	20%	2013/10/01
03-0315	Thorsby	20%	2015/01/01
02-0318	Tofield	5%	2015/01/01
02-0321	Turner Valley	10%	2017/01/01
04-0324	Val Quentin	0%	2016/01/01
02-0326	Vauxhall	2%	2015/01/01
02-0331	Viking	8%	2013/07/01
02-0333	Vulcan	20%	2013/10/01
03-0364	Wabamun	10%	2017/01/01
02-0335	Wainwright	5%	2017/01/01
03-0338	Warburg	10%	2015/01/01
03-0339	Warner	0%	2017/01/01
02-0345	Westlock	12%	2013/07/01
01-0347	Wetaskiwin	12%	2016/01/01
04-0371	Whispering Hills	5%	2016/10/01
02-0350	Whitecourt	2.89%	2017/01/01
04-0354	Yellowstone	3%	2016/01/01

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FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

Ja.

# Report for Council

## Regional Fire Service – Sept 26, 2017

### Regional Fire Service Calls for Service – January 1 to Sept 21, 2017

Department	Fire (Month/YTD)	MVC (Month/YTD)	EMS Assist (Month/YTD)	False Alarm (Month/YTD)	Inspections	M/A Calls
Enchant	1/3	1/3	0/0	0/0	0/0	1/3
Grassy Lake	1/11	0/4	0/0	0/1	0/0	0/3
Hays	0/5	0/3	0/0	0/1	0/0	0/0
M.D. Regional	15/45	5/22	1/1	1/7	2/7	3/13
VRFD	1/11	3/12	1/3	0/1	0/5	1/3
<b>Total Regional Fire Service</b>	<b>20/75</b>	<b>9/44</b>	<b>2/4</b>	<b>1/10</b>	<b>2/12</b>	<b>5/22</b>

Total Month – 34 / YTD – 155 (Not including Inspections/Investigations)

### Recruitment and Training

- MDFD up to 35 members.
- Grassy Lake held an open house resulting in 2 new members, they now have 17 members and some Jr applications have also gone out.
- NFPA 1001 level 1 has now started, 21 members throughout the region have signed up for the training.
- Regional Chief will be applying for grant funding for fire training and Emergency management training through the OFC and AEMA.
- Regional Fire Chief and MDFD DC went to Pueblo Colorado for the crude by Rail hazmat course, excellent course and we got to meet CP rail staff that will assist us in a railway emergency.

### Equipment and Facilities

- Barnwell Fire hall construction has now begun.
- Barbed wire fence and gate were recently installed at the Regional Training Facility.
- Cabinets were installed on the Enchant Ford Wildland and the old tool boxes were added to the 2<sup>nd</sup> wildland. CTM will be out soon to do the light install of the cabinets and install a power inverter.
- Installing a power inverter in Engine 5-3 as well to charge the Thermal camera and to be able to plug in chargers to charge radios while at calls.

# **Report for Council**

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## **Inspections and Public Education**

- Deputy Regional Chief performed two inspections at Grassy lake and & Purple Springs.
- Mutual aid agreements executed to date: County of 40 Mile, Warner County, Town of Bow Island, Vulcan County, Town of Taber, Town of Vauxhall, Cypress County, Town of Coaldale (pending council approval) and County of Newell (Pending council approval)
- Mutual Aid Agreements pending execution: Lethbridge County, Town of Picture Butte.

## **Community Events participated in**

- Cornfest parade and other festivities at the event such as displays and the selling of a Regional T-shirt.
- VRFD is participating at the Street wheelers event at the Vauxhall airport on Sept 21. We are providing fire protection in case of vehicle or grass fires.

## **Other**

- Recognition forms were sent away to the Red Cross and the Governor General of Canada for consideration for official awards for the three people on scene of our July mvc fatality.
- Even though a fire ban was put in place, there were still a few calls for service to go extinguish.
- Our crew of 10 firefighters did a great job of helping save the Waterton Town site.
- Two new EMT's were hired on to the site. One just completed her orientation in Calgary and will be starting here in October, the next one will be orientating in October joining us in November. Another 4 will be slated for interviews soon with Regional Chief and AHS Supervisor to get ready for their fall casual hiring.

9a



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Leduc-Beaumont*

AR91202

September 12, 2017

Ms. Joe-Anne Farnsworth  
Chairperson, Town of Vauxhall Library Board  
c/o Vauxhall Public Library  
Box 265  
Vauxhall AB T0K 2K0

Town of Vauxhall  
**RECEIVED**  
SEP 21 2017

Dear Ms. Farnsworth,

I am pleased to announce the call for nominations for the annual Minister's Awards for Excellence in Public Library Service. These awards formally recognize exemplary services at public libraries and promote knowledge-sharing within Alberta's library community.

The YOU Libraries Award will also continue in 2018. This award is adjudicated by a popular vote open to all Albertans. A jury will select up to four winning submissions that demonstrate excellence and/or innovation in library service to receive the Minister's Award for Excellence in Public Library Service. All nominations that meet the Minister's Award for Excellence in Public Library Service criteria will be automatically eligible for the YOU Libraries Award.

Nominations will open on December 1, 2017, and the submission deadline is February 23, 2018. Nomination forms and additional details will be available at [www.albertalibraries.ca](http://www.albertalibraries.ca). Winners will be notified by early April 2018 and announced at the Alberta Library Conference in Jasper from April 26 - 29, 2018.

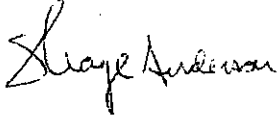
If you have any questions regarding the awards program, please contact Karen Petch, Branch Information Co-ordinator, Public Library Services Branch, toll-free at 310-0000, then 780-427-9709, or at [libraries@gov.ab.ca](mailto:libraries@gov.ab.ca).

I would like to again recognize the 2017 award recipients: the library boards for Lac La Biche County, Olds, Edmonton and Airdrie for, respectively, Creating Young Readers, Cyber Seniors, Exploring Reconciliation, smartlocker™, and the YOU Libraries Award winner, Lac La Biche County for Creating Young Readers.

.../2

Thank you for your work in ensuring public libraries will remain an integral part of supporting vibrant communities across Alberta. I look forward to hearing and celebrating your stories.

Sincerely,

A handwritten signature in black ink that reads "Shaye Anderson". The signature is written in a cursive style with a large initial 'S'.

Hon. Shaye Anderson  
Minister of Municipal Affairs

cc: ~~Her Worship Margaret Plumtree, Mayor, Town of Vauxhall~~  
Ms. Sarah Fehr, Library Manager, Vauxhall Public Library  
Karen Petch, Public Library Services Branch, Municipal Affairs