

**Agenda for the
Regular Meeting of the Vauxhall Town Council
September 18th, 2017
6:00 p.m. – Council Chambers**

<u>Agenda Item</u>	<u>Action</u>
1. Call to Order	
2. Adoption of Agenda	For Adoption
3. Delegation	Receive for Information
a.) R.C.M.P.	
4. Minutes	
Council Minutes	For Adoption
a.) Regular meeting of Council of September 5 th , 2017	
External Minutes	Receive <u>all</u> for information
b.) Policy, Bylaw & Rates Committee meeting of September 7 th , 2017	
c.) Municipal Planning Commission meeting of September 11 th , 2017	
5. Bylaws	
a.) Inter-municipal Collaboration Framework Agreement	For Adoption
b.) Bylaw No. 918-17 Inter-municipal Framework Agreement	1 st , 2 nd and Final Reading
c.) Bylaw No 919-17 Rate Bylaw	1 st Reading
6. Policies	
a.) Policy No. 029-2017 Public Participation Policy Terms Of Use	For Adoption
7. Financials	
a.) Cheque listing for the month of August 31 st , 2017	For Adoption
b.) Bank Reconciliation as of August 31 st , 2017	Receive <u>all</u> for information
c.) GIC Holdings as at August 31 st , 2017	
d.) Consolidated Statement of Financial position as at August 31 st , 2017	
e.) Consolidated Statement of Operations as at August 31 st , 2017	
f.) AMSC MasterCard as of September 5 th , 2017	
g.) 2017 Operating Expenses vs. Budget (by Function) as at August 31 st , 2017	
h.) Budget by Depart – Council	
8. New Business – Request for Decision	
a.) Fortis Alberta Franchise Fees	Resolution
b.) Appointment of Assessor	Resolution
9. Reports	Receive <u>all</u> for information
a.) Council Activity – August 2017	
b.) Action List – August 2017	
10. Correspondence and Information Items	Receive <u>all</u> for information
a.) Chinook Arch Regional Library Board Report	
11. Committee of the Whole Council	
12. Adjournment	

Taber RCMP



VAUXHALL
MONTHLY REPORT
AUGUST 2017

Detailed Monthly Report Vauxhall - AUGUST 2017

Detailed Statistics VAUXHALL

Description	2016	2017
Impaired Driving / 24 Hour / 30 Day Suspension	0	1
Assaults	1	0
Break & Enter	0	0
Thefts	0	1
Threats	0	0
Mischief	6	2
CDSA (Controlled Drugs and Substances Act)	0	1
Other Criminal Code / Other Statutes	4	1
Assistance to Police / Other Agencies / General Public	0	0
911 Hang Ups	2	2
False Alarms	0	0
Abandoned Vehicles	0	1
Animal Calls	1	0
Suspicious Persons / Vehicles	1	1
Lost & Found Property	1	0
Firearms Act	0	0
Check Stops	0	0
Traffic Complaints	2	1
Traffic Collisions	0	0
By-law Complaints	0	1
Admin Files	1	4
Total Calls	19	16

Detailed Monthly Report VAUXHALL - AUGUST 2017

Monthly Traffic Report VAUXHALL

Monthly Violation Tickets

	2016	2017
Speeding	0	1
Intersection	0	1
Other Moving	0	3
Seatbelt	0	2
Non-Moving	2	4
Other Provincial Acts/ Statutes	0	0
Totals	2	11

Total Violation Tickets issued by Taber / Vauxhall RCMP in August

111

Collisions

	2016	2017
Collisions - Reportable	0	0
Injury	0	0
Fatal	0	0
Totals	0	0

TOTAL PATROLS

40

Detailed Monthly Report MD of Taber - AUGUST 2017

MD Of TABER

Description	2016	2017
Impaired Driving / 24 Hour / 30 Day Suspension	4	3
Assaults	3	3
Break & Enter	0	2
Thefts	6	9
Threats	0	1
Mischief	8	7
CDSA (Controlled Drugs and Substances Act)	0	1
Other Criminal Code / Other Statutes	32	38
Assistance to Police /Other Agencies / General Public	7	8
911 Hang Ups	24	15
False Alarms	6	7
Abandoned Vehicles	1	5
Animal Calls	7	4
Suspicious Persons / Vehicles	6	8
Lost & Found Property	5	1
Firearms Act	0	1
Check Stops	3	6
Traffic Complaints	36	28
Traffic Collisions	17	18
By-law Complaints	7	6
Admin Files	7	11
Total Calls	179	182

A regular meeting of the Council of the Town of Vauxhall was held in council chambers on Tuesday September 5th, 2017, at 6:00 p.m.

PRESENT:

MAYOR: Margaret Plumtree

DEPUTY MAYOR: Richard Phillips

COUNCILLORS: Kimberley Cawley
Linda English
Marilyn Forchuk
Martin Kondor
Christie Sorensen

ALSO PRESENT:

Chief Administrative Officer: Cris Burns
Assts. CAO/Office Manager: Melinda Dunphy

1. CALL TO ORDER:

Mayor Plumtree called the meeting to order at 6:00 p.m.

Adoption of Agenda
RES: 17:198

MOVED by Councillor Sorensen to adopt the agenda as amended.
CARRIED

Addition

- 4(f) Letter of Support Solar Krafte Prairie Sunlight Project

Minutes
RES: 17:199

MOVED by Councillor English to adopt the minutes of the special meeting of council of August 21st, 2017, as presented.
CARRIED

Minutes
RES: 17:200

MOVED by Councillor Sorensen to adopt the minutes of the regular meeting of council of August 21st, 2017, as presented.
CARRIED

Minutes
RES: 17:201

MOVED by Councillor Forchuk to accept the following minutes as information:
• Municipal Planning Commission special meeting of August 24th, 2017
• Taber and District Housing Foundation meeting of July 27th, 2017
• Vauxhall Business Society meeting of August 21st, 2017
CARRIED

Joint Election Service
Agreement

RES: 17:202

MOVED by Deputy Mayor Phillips to accept the joint election proposal from Horizon School Division and authorize the Mayor and CAO to execute the election service agreement.

CARRIED

Honorarium

RES: 17:203

MOVED by Councillor Cawley to approve the payment of additional meetings for building requirements, Councillor English needs to attend for the Taber & District Housing Foundation Committee.

CARRIED

Councillor English abstained from voting.

West Side 4th Street

RES: 17:204

MOVED by Councillor English to approve the recommendation of lot length as 39.64m (130 feet). This lot size mirrors the east side of the road.

CARRIED

AEMA Regional
Disaster Exercise

RES: 17:205

MOVED by Councillor Kondor to direct administration to provide a letter of support to the Municipal District of Taber Director of Emergency Management for the Alberta Emergency Management Agency grant application to host a regional disaster training exercise.

CARRIED

Training Grant

RES: 17:206

MOVED by Councillor Forchuk to provide a letter of support to the Municipal District of Taber for the Office of the Fire Commissioners yearly training grant application.

CARRIED

Solar Krafte
Utilities

RES: 17:207

MOVED by Councillor Forchuk to direct administration to send letters of support for the Solar Krafte Prairie Sunlight II project and the Solar Krafte Prairie III Solar Project.

CARRIED

Inter-Municipal
Collaboration
Framework
Agreement

RES: 17:208

MOVED by Councillor English to approve the Inter-Municipal Framework Agreement as amended.

CARRIED

Correspondence
Items

RES: 17:209

MOVED by Councillor Kondor to accept the following as information:

- Vauxhall Cemetery Society Letter
- SouthGrow Bulletin – August 2017
- Alberta Elected Officials Survey

CARRIED

Committee of the Whole

RES: 17:210

MOVED by Councillor Forchuk to go in to committee of the whole council at 6:32 p.m.

CARRIED

Committee of the Whole

RES: 17:211

MOVED by Councillor Sorensen to close committee of the whole council at 7:38 p.m.

CARRIED

Adjournment

Meeting Adjourned at 7:38 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

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**TOWN OF VAUXHALL
POLICY, BYLAW & RATES COMMITTEE
Thursday, September 7th 2017**

A meeting of the Policy, Bylaw & Rates Committee of the Town of Vauxhall was held in council chambers on Thursday, September 7th, 2017, at 5:00 p.m.

PRESENT:

COUNCILLORS: Councillor Kim Cawley
Councillor Marilyn Forchuk

ALSO PRESENT:

Chief Administrative Officer: Cris Burns
Asst. CAO/Office Manager: Melinda Dunphy

CALL TO ORDER:

Councillor Cawley called the meeting to order at 5:07 p.m.

Adoption of
Agenda
PBR: 17:15

MOVED by Councillor Forchuk to adopt the agenda as presented.
CARRIED

Minutes
PBR: 17:16

MOVED by Councillor Forchuk to adopt the minutes of the Policy, Bylaw & Rates committee meeting of July 12th, 2017, as presented.
CARRIED

Columbarium Rates
PBR: 17:17

MOVED by Councillor Forchuk to recommend to Council the change in Schedule 'A' of Bylaw No. 904-16 to include the recommended Columbarium rates;

- Single Niche Resident - \$800.00
- Single Niche Non Resident - \$1300.00
- Double Niche Resident - \$1000.00
- Double Niche Non Resident - 1500.00
- Opening/Closing Fee - \$150.00 onetime fee

CARRIED

Arena Rates
PBR: 17:18

MOVED by Councillor Forchuk to recommend to Council the following changes to Schedule 'B' Bylaw No. 904-16 arena rates, too remove the family and commercial rate and have a rental rate of \$100 per hour.

CARRIED

Pool Rates
PBR: 17:20

MOVED by Councillor Forchuk to recommend to Council the following changes to Schedule 'B' Bylaw No. 904-16 pool rates, too set the pool rental rate at \$100.00 per hour.
CARRIED

Public Works
Mowing Grass
PBR: 17:21

MOVED by Councillor Forchuk to recommend to Council the following changes to Schedule 'C' Bylaw No. 904-16 to include a grass mowing and yard maintenance rate at \$100.00 minimum per one (1) hour.
CARRIED

Policy No. 029-2017
Public Participation
Policy Terms of Use
PBR: 17:19

MOVED by Councillor Forchuk to direct Administration to bring Policy No. 029-2017 Public Participation Policy Terms of Use, to council for adoption.
CARRIED

Adjournment

Meeting Adjourned at 6:39 p.m.

CHAIR

VICE CHAIR

4c

**MUNICIPAL PLANNING COMMISSION
MEETING
MONDAY SEPTEMBER 11, 2017**

A Municipal Planning Commission meeting of the Town of Vauxhall was held in council chambers Monday September 11, 2017 @ 6:30 p.m.

PRESENT:

CHAIR: Ron Lowen

VICE CHAIR:

COUNCILLOR: Marilyn Forchuk
Margaret Plumtree

MEMBER AT LARGE:

DEVELOPMENT OFFICER: Wendy Bergen

ORRSC STAFF: Ian MacDougall

APPLICANTS:

CALL TO ORDER:

Chair Lowen called the meeting to order at 6:30 p.m.

Adoption of
Agenda

RES: MPC17:27

ADOPTION OF AGENDA:

MOVED by Councilor Forchuk to adopt the agenda as presented.

CARRIED

Adoption of
Minutes

RES: MPC17:28

ADOPTION OF MINUTES:

MOVED by Councillor Forchuk to adopt the Municipal Planning Commission meeting minutes of August 14, 2017, as presented.

Adoption of
Minutes

ADOPTION OF MINUTES:

RES: MPC17.29

MOVED by Councillor Forchuk to adopt the Municipal Planning Commission Special meeting minutes of August 24, 2017, as presented.

DEVELOPMENT PERMIT APPLICATIONS

2017D - 12 Friesen, Jacob

212 3 Avenue North (Lots 3, Block 18, Plan 760CM)

Use: Detached Garage - Permitted Use

Land Use District: Residential - R district

RES: MPC17.30

MOVED by Councillor Forchuk to approve the application 2017D - 12 with the following conditions:

1. The building setbacks are to conform to the site plan submitted as part of the development application dated August 28, 2017 deemed complete August 28, 2017 in compliance with the Town of Vauxhall Land Use Bylaw No. 833-09.
2. That a waiver of 0.76m (2.5 ft) has been issued to the required 4.57m (15 ft) height requirement to allow the height of the detached garage to be no higher than 5.33m (17.5 ft).
3. The applicant shall obtain a building permit prior to commencement, and any other applicable safety code permits, from the designated safety codes officer.
4. The construction of the detached garage shall be completed within 12 months of the date of issue of this development permit including the exterior finishes.
5. All refuse on the construction site shall be properly screened or placed in an approved enclosure until removed for disposal.
6. Any sump pump or weeping tile shall not be connected to the Town's sanitary sewer system.
7. The final building grade shall be completed so drainage flows away from the buildings but so as not to adversely affect the neighbouring lots.
8. Sump pump discharge shall not be disposed of or directed onto neighbouring lots.
9. The accessory building shall NOT be used as a dwelling.
10. The accessory building shall NOT contain cooking facilities.

Informative:

1. The applicant/landowner must contact Alberta One Call (1-800-242-3447) to locate any utility lines prior to commencement if digging or ground disturbance is undertaken.
2. The applicant/landowner is responsible for determining the location of any easement and/or utility right-of way registered on the property and ensuring that the development does not encroach upon the easement and/or right of way and complies with any associated agreements registered on title.

CARRIED

Adjournment 6:37 p.m.

**CHAIR
RON LOWEN**

**DEVELOPMENT OFFICER
WENDY BERGEN**

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Town of Vauxhall
Request for Resolution

Date: September 18th, 2017

Proposed by: Administration

Topic **FortisAlberta Franchise Fee**

Background:

Presently the Town of Vauxhall has chosen to charge a franchise fee of 2%

The franchise fee is calculated as a percentage of Distribution Tariff (delivery charges) and not on the retail charges or other riders.

A decision is required to either increase, keep or eliminate the franchise fee.

Franchise calculator will be available for your review Monday in Council chambers.

Decision is required by November 1st, 2017

MUNICIPAL FRANCHISE FEE RIDERS

Availability Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to all FortisAlberta distribution tariffs, except riders and rebates, in each municipality.

Price Adjustment A percentage surcharge per the table below will be added to the gross distribution tariff, excluding any riders or charges that relate to deferral account amounts, calculated for each site within each municipality and will be billed to the applicable retailer.

FortisAlberta will pay to each municipality each month, in accordance with the franchise agreements between FortisAlberta and the municipalities, the franchise fee revenue collected from the retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	03-0041	Boyle	3%	2015/01/01
01-0003	Airdrie	13%	2016/01/01	03-0042	Breton	20%	2015/01/01
03-0005	Alix	18%	2015/01/01	01-0043	Brooks	12.63%	2015/01/01
03-0004	Alberta Beach	5%	2017/01/01	02-0044	Bruderheim	0%	2013/07/01
03-0007	Amisk	0%	2014/01/01	02-0047	Calmar	20%	2013/07/01
02-0011	Athabasca	6%	2013/07/01	01-0048	Camrose	10%	2016/01/01
04-0009	Argentia Beach	0%	2017/01/01	02-0050	Canmore	10%	2016/01/01
03-0010	Arrowwood	12%	2015/07/01	03-0054	Carmangay	0%	2015/04/01
02-0387	Banff	4%	2012/01/01	03-0055	Caroline	7%	2016/01/01
03-0363	Barnwell	5%	2013/07/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	12%	2016/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	3%	2013/07/01	02-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	12.40%	2016/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	6%	2016/01/01	02-0065	Claresholm	4%	2017/01/01
02-0019	Beaumont	5%	2013/10/01	03-0066	Clive	9%	2013/01/01
03-0022	Beiseker	0%	2013/07/01	03-0068	Clyde	15%	2017/01/01
02-0024	Bentley	10%	2013/01/01	02-0069	Coaldale	11%	2015/01/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	5%	2015/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	15%	2015/01/01
02-0030	Black Diamond	10%	2017/01/01	03-0076	Coutts	3%	2017/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0077	Cowley	5%	2016/01/01
02-0034	Bon Accord	20%	2013/07/01	03-0078	Cremona	10%	2016/01/01
02-0039	Bow Island	7%	2013/07/01	02-0079	Crossfield	0%	2015/01/01
02-0040	Bowden	15%	2017/01/01	09-0361	Crowsnest Pass	16%	2016/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Distribution Tariff Services provide for other charges, including an arrears charge of 1.5% per month.

MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
04-0080	Crystal Springs	0%	2016/01/01	02-0202	Legal	7%	2016/01/01
03-0081	Czar	5%	2013/10/01	03-0207	Lomond	15%	2017/01/01
02-0082	Daysland	5%	2013/07/01	03-0208	Longview	17%	2017/01/01
02-0086	Devon	13%	2013/01/01	03-0209	Lougheed	5%	2016/01/01
02-0088	Didsbury	17%	2016/01/01	02-0211	Magrath	8%	2017/01/01
02-0091	Drayton Valley	10%	2016/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
03-0093	Duchess	14%	2016/01/01	02-0215	Mayerthorpe	8%	2016/01/01
02-0095	Eckville	10%	2015/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0096	Edberg	9%	2017/01/01	02-0218	Milk River	12%	2017/01/01
03-0097	Edgerton	16%	2015/01/01	02-0219	Millet	13%	2016/01/01
02-0100	Edson	5%	2015/01/01	03-0220	Milo	20%	2017/01/01
03-0109	Ferintosh	11%	2016/01/01	02-0224	Morinville	20%	2013/07/01
03-0112	Foremost	7%	2016/01/01	04-0230	Nakamun Park	0%	2013/10/01
01-0117	Fort Saskatchewan	0%	2013/10/01	02-0232	Nanton	7%	2016/01/01
02-0124	Gibbons	10%	2013/01/01	03-0236	Nobleford	0%	2013/10/01
03-0128	Glenwood	0%	2016/02/11	03-0233	New Norway	6%	2009/01/01
04-0129	Golden Days	0%	2017/01/01	04-0237	Norglenwold	5%	2015/01/01
02-0135	Granum	5.50%	2013/07/01	04-0385	Norris Beach	0%	2016/01/01
04-0134	Grandview	0%	2016/01/01	02-0238	Okotoks	10%	2017/01/01
04-0138	Gull Lake	0%	2016/01/01	02-0239	Olds	8.59%	2015/01/01
02-0143	Hardisty	7%	2017/04/01	02-0240	Onoway	7.50%	2013/01/01
03-0144	Hay Lakes	7%	2015/01/01	04-0374	Parkland Beach	0%	2015/01/01
02-0148	High River	20%	2015/07/01	02-0248	Penhold	19%	2014/01/01
03-0149	Hill Spring	5%	2015/09/01	02-0249	Picture Butte	10%	2016/01/01
02-0151	Hinton	10.70%	2013/01/01	02-0250	Pincher Creek	13%	2017/01/01
03-0152	Holden	4%	2016/01/01	04-0253	Point Alison	0%	2017/01/23
03-0153	Hughenden	5%	2016/01/01	04-0256	Poplar Bay	0%	2016/01/01
03-0154	Hussar	12.50%	2017/01/01	02-0257	Provost	20%	2015/01/01
02-0180	Innisfail	9%	2017/01/01	02-0261	Raymond	12%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0265	Redwater	0%	2013/07/01
02-0183	Irricana	0%	2013/10/01	02-0266	Rimbey	14%	2015/01/01
04-0185	Island Lake	0%	2016/01/01	02-0268	Rocky Mtn House	12%	2017/01/01
04-0379	Jarvis Bay	0%	2015/10/08	03-0270	Rockyford	5%	2015/04/01
02-0188	Killam	8%	2017/01/01	03-0272	Rosemary	12%	2016/01/01
01-0194	Lacombe	6.20%	2013/10/01	04-0273	Ross Haven	0%	2016/01/01
04-0196	Lakeview	2%	2016/01/01	03-0276	Ryley	3%	2016/01/01
02-0197	Lamont	5%	2013/07/01	04-0279	Seba Beach	4%	2014/01/01
01-0200	Leduc	16%	2014/01/01	02-0280	Sedgewick	8%	2017/04/01

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective
04-0283	Silver Sands	3%	2008/02/01
04-0369	South Baptiste	0%	2005/05/01
04-0288	South View	0%	2008/02/01
01-0291	Spruce Grove	20%	2016/01/01
01-0292	St. Albert	0%	2016/01/01
03-0295	Standard	0%	2015/01/01
02-0297	Stavely	5%	2017/01/01
03-0300	Stirling	8%	2015/01/01
02-0301	Stony Plain	20%	2015/01/01
09-0302	Strathcona County	0%	TBD
02-0303	Strathmore	13.50%	2017/04/01
03-0304	Strome	8%	2016/01/01
02-0307	Sundre	8%	2017/01/01
04-0386	Sunrise Beach	0%	2008/08/01
04-0308	Sunset Point	10%	2017/01/01
02-0310	Sylvan Lake	12%	2016/01/01
02-0311	Taber	20%	2013/10/01
03-0315	Thorsby	20%	2015/01/01
02-0318	Tofield	5%	2015/01/01
02-0321	Turner Valley	10%	2017/01/01
04-0324	Val Quentin	0%	2016/01/01
02-0326	Vauxhall	2%	2015/01/01
02-0331	Viking	8%	2013/07/01
02-0333	Vulcan	20%	2013/10/01
03-0364	Wabamun	10%	2017/01/01
02-0335	Wainwright	5%	2017/01/01
03-0338	Warburg	10%	2015/01/01
03-0339	Warner	0%	2017/01/01
02-0345	Westlock	12%	2013/07/01
01-0347	Wetaskiwin	12%	2016/01/01
04-0371	Whispering Hills	5%	2016/10/01
02-0350	Whitecourt	2.89%	2017/01/01
04-0354	Yellowstone	3%	2016/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.



Chinook Arch
Regional Library
System

BOARD REPORT

VOL. 16 NO. 2 AUGUST 2017

CHINOOK ARCH LIBRARY BOARD MEETING, AUGUST 3, 2017

Celebrating 25 Years of Service to the South!

On June 15, 2017, friends and supporters of Chinook Arch gathered to celebrate 25 years of service to the libraries and residents of southwestern Alberta. The Hon. Shannon Phillips, Minister of Environment and Parks and MLA for Lethbridge West, brought greetings from the Premier and spoke about the importance of libraries to rural Alberta. Long-time board members Vic Mensch and Marie Logan spoke about the impact that Chinook Arch has had on rural library service. Founding CEO Maggie Macdonald was unable to attend, but sent some remarks that were shared by current CEO Robin Hepher. The Chinook Arch Library Board looks forward to another 25 years of innovation and collaboration!



Summer Reading Program Coordinator McKenzie Matthews and Mitchell Duram get into the spirit!

Indigenous Materials Collection at Chinook Arch

Chinook Arch is pleased to announce a new revolving collection of library materials with an Indigenous focus. The collection features items for children, teens, and adults.



The collection will move from library to library, and comes with a display stand to help libraries market the collection.

For more information about this collection, please contact Kerby Elfring at kelfring@chinookarch.ca or (403) 380-1523, or inquire at your local library.



Above: the Hon. Shannon Phillips brings greetings from the Government of Alberta; right: Quentin Stevick of Fincher Creek MD deep in conversation with Christopher Northcott (Village of Milo) and Sharon Edwards of Fort Macleod.



Above: CEO Robin Hepher congratulates Chinook Arch staff members Rhonda Shearer, Yanet Grajeda, and Gillian Watkinson on 25 years of service to the Chinook Arch Regional Library System!



Left: Howard Paulsen (Chair, Stavelly) chats with Bonnie Gray, formerly of the Public Library Services Branch; LPL CEO Terra Plato, Diane DeLaun, Penny Warris, and Janice Day (below).



Chinook Arch Quick Facts 2017:	
Population served:	198,750
Library Service Points:	35
Municipalities:	39
School Authority:	1
Board Chair:	Howard Paulsen, Stavelly
CEO:	Robin Hepher (rhepher@chinookarch.ca)

CHINOOK ARCH BOARD MEETING, AUGUST 3, 2017

Board Members Present:

Barnwell	Jane Johnson
Claresholm	Kathy Davies
Fort Macleod	Michael Dyck
Glenwood	Barb Michel
City of Lethbridge	Gail Berkner
Lethbridge County	John Willms
Lomond	Doug Logan
Milk River	Donald Cody
Milo	Christopher Northcott
Nanton	Gordon Given
Picture Butte	Teresa Feist
Pincher Creek MD	Quentin Stevick
Stavelly	Howard Paulsen (Chair)
Town of Taber	Laura Ross-Giroux
Taber MD	Ben Elfring
Town of Vulcan	Liz Hammond
Vulcan County	Marie Logan
Town of Warner	Colette Glynn
County of Warner	Philip Jensen
LPL Resource Centre	Wendy Kalkan

Regrets:

Barons	Ron Gorzitza
Carmangay	Sheila Smidt
Crowsnest Pass	Doreen Glavin
Granum	Zorlah Harrison
Raymond	Dustin Ralph
Stirling	Jonathan Bikman
Willow Creek MD	Earl Hemmaway
Ministerial Appointment	Vic Mensch

Absent:

Arrowwood	Janet Cockwill
Town of Cardston	David Edmonds
Cardston County	Lloyd Kearl
Champion	Trevor Wagenvoort
Coaldale	Roger Hohm
Coalhurst	Heather Caldwell
Coutts	Tom Butler
Hill Spring	Jom Rowley
Magrath	DeVar Dahl
Town of Pincher Creek	Lorne Jackson
Vauxhall	Christie Sorensen
Kainai Board of Education	Linda Weasel Head

MEETING HIGHLIGHTS

Chinook Arch Headquarters Renovation Project Underway

As a part of the Government of Alberta's 2017-2018 Capital Budget, Chinook Arch received \$2.12 million for much-needed upgrades and renovations to its headquarters facility. The Building Committee, an ad hoc committee of the Board, wasted no time in diving into the project, and a public Request for Proposals (RFP) was posted to the provincial tender portal on June 16. Several parties attended a pre-bid site visit on July 4. The deadline for submission was set for August 4, 2017 (at which time 6 proposals had been submitted).

As of this writing, a prime consultant has been selected, but not publicly announced pending notification of all proponents. The board and staff are very excited at the prospect of positioning Chinook Arch to serve Southern Alberta residents for decades to come, from a revitalized and refurbished headquarters facility.

New Library Websites Launch

After several months of development, new library websites were launched in June. The new sites feature a clean, modern look and responsive design that displays well on mobile and desktop devices. Online fine payment functionality will be added to the websites this fall. Give the new websites a test drive by visiting www.chinookarch.ca!

Policy Reviews

The following policies were revised and approved:

- Hours of Work and Overtime
- Working Alone
- Workplace Violence and Harassment
- Materials Selection and Acquisition
- Information Technology Services

All Chinook Arch Board policies can be viewed on the website at <http://www.chinookarch.ca/about-us/board-policies>

Nominations Committee

If you are interested in sitting on the Chinook Arch Executive Committee, please contact a member of the Nominations Committee:

- DeVar Dahl (Magrath): devar@magrath.ca
- Marie Logan (Vulcan County): marie@wheatcrest.com
- Lloyd Kearl (Cardston County): Lloyd.kearl@cardstoncounty.com

Contact Us:

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Lethbridge, AB T1H 5C6 | 403-380-1500
www.chinookarch.ca | arch@chinookarch.ca